

9City Of Woodland

City Council Meeting Agenda Summary Sheet

<b>Agenda Item:</b> Adopt Ordinance No. 1489 – 2Q21 Budget Amendments (First and Final Reading)	<b>Agenda Item #:</b> ( ) Action
	<b>For Agenda of:</b> 07/19/2021
	<b>Department:</b> Clerk-Treasurer
	<b>Date Submitted:</b> 07/16/2021

**Cost of Item:** \$ 1,241,619  
Amendment

**Amount Budgeted:** 2021

**Unexpended Balance:**

**BARS #:** Various – see attached

**Description:** Various

**Department Supervisor Approval:** Georgina D. Anderson, Deputy Clerk-Treasurer /s/

**Committee Recommendation:** Finance Committee to meet July 19, 2021

<b>Agenda Item Supporting Narrative</b> (list attachments, supporting documents): Ordinance No. 1489, Narrative and Exhibit A
<b>Summary Statement/Department Recommendation:</b> See attached Exhibit A and detailed narrative. Ordinance No. 1489 will be an increase of <b>\$1,241,619</b> and the total of the 2021 Estimated Budget will be <b>\$ 32,726,066</b> . Recommend approval.

Ordinance No. 1489 Narrative 2021 - pending 07/19/21

Budget Amendments

#21-03-08

Fund	Name	Comments:	Budget Current	Budget Incr (Decr)	Budget Proposed
<b>001</b>	<b>General Fund</b>				
<b>Revenue:</b>					
001 334 03 10 00	Dept of Ecology SEAMP-1921	Grant Close Out	6,153.00	3,762.00	9,915.00
001 334 04 20 05	CoronaVirus Local Recovery		0.00	906,533.00	906,533.00
001 335 00 91	PUD Privilrge Tax		71,902.00	(3,063.00)	68,839.00
001 341 42 00 00	Treasurer Feea		347.00	400.00	747.00
	<b>Total 001 General Fund Revenue</b>			<b>907,632.00</b>	
<b>001</b>	<b>General Fund</b>				
<b>Expenditures:</b>					
001 508 91	Ending Fund Balance		407,212.00	602,152.00	1,009,364.00
	<b>Total Ending Fund Balance 001</b>			<b>602,152.00</b>	
<b>Expenditures:</b>					
001 514 30 10	Salaries		0.00	100,000.00	100,000.00
001 514 30 20	Personnel Benefits		0.00	62,000.00	62,000.00
<b>General Facilities</b>					
001 518 10 10 00	Salaries		31,780.00	34,000.00	65,780.00
001 518 10 20 00	Personnel Benefits		34,041.00	10,000.00	44,041.00
001 518 10 41 00	Professional Services		2,000.00	4,800.00	6,800.00
001 518 30 48 00	Repairs and Maintenance		23,600.00	50,000.00	73,600.00
001 518 65 40 00	Disbursement to WSD #404		0.00	20,000.00	20,000.00
<b>Planning Department</b>					
001 558 60 41 00	Zoning Administration		2,500.00	11,000.00	13,500.00
<b>General Government</b>					
001 010 558 701 41 01	Cowlitz Economic Development Council		5,000.00	120.00	5,120.00
<b>Capital Outlay</b>					
001 050 594 21 64 00	C/O Equipment: Police Vehicles		120,000.00	13,560.00	133,560.00
	<b>Total 001 Expenditures</b>			<b>907,632.00</b>	<b>907,632.00</b>
	<b>Total 001 General Fund Revenue BA</b>			<b>907,632.00</b>	
	<b>Total 001 General Fund Expd BA</b>			<b>907,632.00</b>	
<b>104</b>	<b>Street</b>				

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Budget Amendments

#21-03-08

Fund	Name	Comments:	Budget Current	Budget Incr (Decr)	Budget Proposed
<b>Revenue:</b>					
104 334 03 80 01	TIB FY 2021 Overlay Project		0.00	76,887.00	76,887.00
	<b>Total 104 Revenue</b>			<b>76,887.00</b>	<b>76,887.00</b>
<b>Expenditures:</b>					
104 508 91	Ending Fund Balance		395,046.00	76,887.00	471,933.00
	<b>Total 104 Expenditures</b>			<b>76,887.00</b>	<b>76,887.00</b>
	<b>Total 104 Street Revenue BA</b>			<b>76,887.00</b>	
	<b>Total 104 Street Expd BA</b>			<b>76,887.00</b>	
<b>301</b>	<b>Capital Project Reserve: General</b>				
<b>Revenue:</b>					
301 308 51	Beginning Fund Balance				0.00
301 361 40 00 00	Real Estate Excise Tax Interest				0.00
	<b>Total 301 Revenue</b>			<b>0.00</b>	<b>0.00</b>
<b>Expenditures:</b>					
<b>301 508 50</b>	<b>Ending Fund Balance</b>		<b>1,598,885.00</b>	<b>(5,100.00)</b>	<b>1,593,785.00</b>
301 581 10 00 02	Interfund Loan to 320		0.00	5,100.00	5,100.00
	<b>Total 301 Expenditures</b>			<b>0.00</b>	<b>0.00</b>
	<b>Total 301 Capital Project Revenue BA</b>			<b>0.00</b>	
	<b>Total 301 Capital Project Expd BA</b>			<b>0.00</b>	
<b>320</b>	<b>Sidewalk Project</b>				
<b>Revenue:</b>					
320 381 10 00 02	Interfund Loan from 301		0.00	5,100.00	5,100.00
	<b>Total 320 Revenue</b>			<b>5,100.00</b>	
<b>Expenditures:</b>					
320 508 51	Ending Fund Balance		3,837.00	(3,799.00)	38.00
320 596 61 60 01	Sidewalks - CDBG		0.00	8,899.00	8,899.00
	<b>Total 320 Expenditures</b>			<b>5,100.00</b>	
	<b>Total 320 Sidewalk Project Revenue BA</b>			<b>5,100.00</b>	
	<b>Total 320 Sidewalk Project Expd BA</b>			<b>5,100.00</b>	
<b>329</b>	<b>Davidson Avenue BNSF Water Main Crossing</b>				

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#21-03-08

Fund	Name	Comments:	Budget Current	Budget Incr (Decr)	Budget Proposed
<b>Revenue:</b>					
329 337 00 00	Cowlitz County Rural Development		0.00	250,000.00	250,000.00
328 361 11 00 00	Investment Interest				0.00
	<b>Total 329 Revenue</b>			<b>250,000.00</b>	
<b>Expenditures:</b>					
329 508 51 00	Ending Fund Balance		<b>0.00</b>	246,584.00	246,584.00
329 595 10 60	Professional Services		0.00	3,416.00	3,416.00
	<b>Total 328 Expenditures</b>			<b>250,000.00</b>	
	<b>Total 328 W Scott Avenue Reconnection RR Tracks Revenue BA</b>			<b>250,000.00</b>	
	<b>Total 328 W Scott Avenue Reconnection RR Tracks Expd BA</b>			<b>250,000.00</b>	
<b>401</b>	<b>Water</b>				
<b>Revenue:</b>					
401 343 40 02	Installation Sales		12,856.00	2,000.00	14,856.00
	<b>Total 401 Revenue</b>			<b>2,000.00</b>	
<b>Expenditures:</b>					
401 508 51	Ending Fund Balance		1,128,119.00	(10,000.00)	1,118,119.00
401 534 50 10	Salaries				0.00
401 5534 50 48 20	R & M: Distribution Equipment		3,000.00	12,000.00	15,000.00
	<b>Total 401 Expenditures</b>			<b>2,000.00</b>	
	<b>Total 401 Water Revenue BA</b>			<b>2,000.00</b>	
	<b>Total 401 Water Expd BA</b>			<b>2,000.00</b>	
<b>413</b>	<b>Booster Pump Station/WTP Improvemts</b>				
<b>Revenue:</b>					
413 308 51	Beginning Fund Balance				0.00
413 361 11 00 00	Investment Interest				0.00
413 397 00 00 01	Contribution from 401: Water				0.00
	<b>Total 413 Revenue</b>			<b>0.00</b>	<b>0.00</b>
<b>Expenditures:</b>					
413 508 51 00	Ending Fund Balance	LIA	753,959.00	(245,000.00)	508,959.00
413 594 34 63	Construction: Booster Pump Station	LIA	41,000.00	225,000.00	266,000.00

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Budget Amendments

#21-03-08

Fund	Name	Comments:	Budget Current	Budget Incr (Decr)	Budget Proposed
413 595 10 41	Professional Services	LIA	10,000.00	20,000.00	30,000.00
	<b>Total 413 Expenditures</b>			<b>0.00</b>	
	<b>Total 413 Booster Pump Station/Improvements Revenue BA</b>			<b>0.00</b>	
	<b>Total 413 Booster Pump Station/Improvements Expd BA</b>			<b>0.00</b>	
<b>421</b>	<b>Water Utility Reserves</b>				
	<b>Revenue:</b>				
421 308 51	Beginning Fund Balance				0.00
421 000 361 11 00	Investment Interest				0.00
	<b>Total 421 Revenue</b>			<b>0.00</b>	
	<b>Expenditures:</b>				
421 508 51	Ending Fund Balance	LIA	75,100.00	(1,000.00)	74,100.00
421 558 70 40	CERB Feasibility Study	LIA	0.00	1,000.00	1,000.00
	<b>Total 421 Expenditures</b>			<b>0.00</b>	
	<b>Total 421 Water Utility Reserves Revenue BA</b>			<b>0.00</b>	
	<b>Total 421 Water Utility Reserves Expd BA</b>			<b>0.00</b>	
<b>422</b>	<b>Sewer Utility Reserves</b>				
	<b>Revenue:</b>				
422 308 51	Beginning Fund Balance				0.00
	<b>Total 422 Revenue</b>			<b>0.00</b>	
	<b>Expenditures:</b>				
422 508 51	Ending Fund Balance	LIA	632,685.00	(1,000.00)	631,685.00
422 558 70 40	CERB Feasibility Study	LIA	0.00	1,000.00	1,000.00
	<b>Total 422 Expenditures</b>			<b>0.00</b>	
	<b>Total 422 Water Utility Reserves Revenue BA</b>			<b>0.00</b>	
	<b>Total 422 Water Utility Reserves Expd BA</b>			<b>0.00</b>	
	<b>GRAND TOTAL ALL FUNDS Revenue BA</b>			<b>\$ 1,241,619.00</b>	
	<b>GRAND TOTAL ALL FUNDS Expd BA</b>			<b>\$ 1,241,619.00</b>	

Ordinance No 1481

4,597,881.00

Ordinance No. 1489 Narrative 2021 - pending 07/19/21

Budget Amendments

#21-03-08

Fund	Name	Comments:	Budget	Budget	Budget
			Current	Incr (Decr)	Proposed
		2021 Budget - Ordinance No. 1475		26,866,566.00	
				<u>\$ 32,706,066.00</u>	

EXHIBIT A TO ORDINANCE NO. 1489 - 2021 BUDGET and AMENDMENTS

FUND #	FUND NAME	Ord 1475	Ord 1481	Ord 1489	TOTAL	Increase or (Decrease)
		2021 BUDGET	April 2021 AMENDMENT	July 2021 AMENDMENT		
001	General Fund	7,352,756	5,069	907,632	8,265,457	907,632
002	Petty Cash/Change	850	0	0	850	0
003	Advance Travel	2,000	0	0	2,000	0
101	Park	336,860	(16,812)	0	320,048	0
104	Street	1,378,659	557,299	76,887	2,012,845	76,887
105	Document Recording Fee	8,166	3,455	0	11,621	0
107	Hotel/Motel	90,733	13,012	0	103,745	0
228	LTGO 2012	566,437	27,823	0	594,260	0
229	LTGO 2013	131,676	(55)	0	131,621	0
230	LTGO 2017	44,216	(203)	0	44,013	0
301	CPR: General	1,330,444	641,621	0	1,972,065	0
304	Equipment Acquisition Reserve	54,221	11,878	0	66,099	0
320	Sidewalk Project	0	3,837	5,100	8,937	5,100
324	WSDOT Exit 21 Feasibility	206,500	170,941	0	377,441	0
326	South Woodland SRST	0	144,657	0	144,657	0
327	COG STP Transportation Exit 21	680,000	87,101	0	767,101	0
328	W Scott Fill Depth Reclamation	1,139,617	79,301	0	1,218,918	0
329	Davidson Avenue BNSF Water	0	0	250,000	250,000	250,000
351	Impact Fees - Fire	474,375	(58,510)	0	415,865	0
352	Impact Fees - Park	230,366	(19,408)	0	210,958	0
353	Impact Fees - Transportation	75,000	0	0	75,000	0
401	Water	6,194,243	265,221	2,000	6,461,464	2,000
402	Sewer	4,524,130	1,395,487	0	5,919,617	0
403	Garbage Collection	1,019,778	(32,224)	0	987,554	0
404	Stormwater	20,000	0	0	20,000	0
413	Booster Pump Station/WTP Impr	41,000	763,959	0	804,959	0
414	WTP HVAC & Electrical	0	477,688	0	477,688	0
421	Water Utility Reserves	79,200	(4,100)	0	75,100	0
422	Sewer Utility Reserves	630,145	2,540	0	632,685	0
635	Custodial Fund	0	162,494	0	162,494	0
640	Utility Deposits	127,694	63,310	0	191,004	0
650	Impact Fees - School	147,500	(147,500)	0	0	0
	<b>Total</b>	<b>26,886,566</b>	<b>4,597,881</b>	<b>1,241,619</b>	<b>32,726,066</b>	<b>1,241,619</b>