

**City Of Woodland
City Council Meeting Agenda Summary Sheet**

Agenda Item: Adopt FINAL READING of Ordinance No. 1314 – 2015 Final Budget	Agenda Item #: (Q) Action
	For Agenda of: 12/15/2014
	Department: Clerk-Treasurer
	Date Submitted: 12/11/2014

Cost of Item: \$17,948,195
Amount Budgeted: _____
Unexpended Balance: _____

BARS #:
Description:

Department Supervisor Approval: Mari E. Ripp, Clerk-Treasurer / s /
 Budget workshops held 10/13, 10/20, 10/27 and 11/3;
Committee Recommendation: continued from 11/17 to 12/1 meeting for First Reading

<p>Agenda Item Supporting Narrative (list attachments, supporting documents): Ordinance No. 1314 and Exhibit A (Fund Summary); Exhibit B – Salary schedule 2015 Proposed Final Budget 001 – General Fund Summary of Revenues & Expenditures</p> <p>Summary Statement/Department Recommendation:</p> <p>The Council met in Workshops on October 13, 20, 27 and November 3, 2014 and heard department presentations on the 2015 proposed preliminary budget. The First Reading was scheduled for 11/17/2014 and reset to 12/1/2014. A Public Hearing was held on 12/1/2014 for citizen comments on Ordinance No. 1314-2015 Proposed Final Budget.</p> <p>This 2015 budget was prepared on a very conservative level and is similar to the 2014 budget. It does not have any contingencies in any departments and staff has done its best to cut costs at every corner. Administration will continue on the policy path that if an emergency arises in 2015, or if expenditures occur that were not predicted, the department would come back to the council for a revision to the expenditures and a recommended revenue source. The proposed 2015 budget is \$17,948,195 for all funds which is an overall (-11.9%) decrease from 2014. The General Fund revenue and expenditures which are estimated at \$5,152,045 which is a 1.8% increase.</p> <p>At the 12/8/2014 workshop, the council proposed some reductions in some General Fund (001) and Street Fund (104) line items and re-allocated \$30,500 to Professional Services: City Administrator to be used for planning and preparation for a City Administrator in 2016.</p> <p>A Public Utility Tax on water, sewer, garbage and recycling at 6.5% and is estimated to have revenues of \$220,740 which is collected in the General Fund to support the Contract with Clark County Fire & Rescue for Fire and Emergency Services. The revenue is used for Public Safety (Fire</p>
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and/or Police) to maintain current services for coverage and response times. CCFR operates and maintains all fire department related equipment that is owned by the City and pays for the use of the related buildings. Fire Department related expenses are paid for directly by Clark County Fire and Rescue. The City compensates CCFR at an estimated rate of \$1.7539/1,000 of assessed value and it is estimated to be \$910,537 and \$154,100 for Clark Co. Fire District 2 for a total of \$1,64,637 for 2015.

Property Tax Allocation:				
	2012	2013	2014	2015
City Assessed Value	586,345,222	553,610,662	571,327,606	607,024,395
\$\$\$ per 1,000 to fund Fire	1.3539	2.7395	1.9117	1.7539
(Total Fire Expd -:- Assessed Value)				
Total Fund above \$1.50/1,000	0.1461	(1.2395)	(0.4117)	(0.2539)
Property Tax \$\$\$ to fund Fire	575,415	712,582	724,702	689,797
	87.25%	100.00%	99.61%	94.08%
\$\$\$ other General Fund Depts	84,082	0	2,817	43,409
Total Property Tax to All-001	659,497	712,582	727,519	733,206
Public Utility Tax for Fire Dept	4,010	191,993	209,365	220,740
Total Fire Dept Expenditures	793,826	1,516,615	1,092,209	1,064,637

- In 2012 the council adopted the 0.1% Public Safety Sales Tax (dedicated for the repayment of the new police station facility 2012 LTGO bond) estimated revenue of \$120,000.
- **Property Tax levy:**

	\$ Collection	Assessed Value	Levy Rate
2015	\$1,305,677	607,024,395	\$2.1509
2014	\$1,275,927	571,327,606	\$2.2332
Increase \$\$ and A.V.	\$29,750	\$35,696,789	Decrease -\$0.0823

Annual Decrease = (-\$16.46) House valued at \$200,000
 \$689,797 of this supports the Fire Department Contract for Services with CCFR
 \$117,000 committed to LTGO 2013 Debt for Police Station & Other Capital Improvements
 \$43,409 General Fund 001
 \$356,603 Street Fund 104
 \$98,848 Park Fund 101

- The council Finance Policy is to have a target of 3 months operating expenses in the fund balance / reserves which is approximately \$1,000,000 for the General Fund. There has been an increase towards this goal and the 2015 estimated ending fund balance is \$950,995.

2012	2013	2014	2015
Actual	Actual	Estimated	Estimated
424,743	607,080	739,110	950,995

- There are numerous General Fund revenue sources which include taxes, fees and charges. This includes sales tax at 7.8% (State 6.5%; 1.1% City; .1% Public Safety Sales Tax/City; .1% Mental Health/County) which is distributed to: 001 General \$913,077; 104 Street \$264,000; 301 General Reserve \$132,330; and 304 Equip/Vehicle Acquisition Reserve \$13,233 = \$1,323,300.
- Public Utility Taxes of 6% (Electric, Natural Gas, Telephone and Cellular) \$738,700 which is a decrease of (\$41,520) largely due to PUD over estimating 2014 revenue and telephone tax

remains flat.

- 2015 estimated Gambling revenue of \$232,035 from commercial card rooms and \$10,000 from other gambling revenue (pull-tabs, bingo/raffles, amusements) with \$144,235 transferred to the General Reserve 301 fund.
- There continues to be adjustments in revenues from the Liquor Excise and Profits which is due to Initiative 1183. Revenue is estimated at \$65,378 for 2015, slightly up from 2013 and 2014.
- Grant funds in the General fund are on a decline. For 2015 grants are estimated at \$6,335.
- Court fines & Forfeits are also flat with revenue estimated at \$78,000. Expenses for the Contract with Cowlitz County for Municipal Court is \$41,800, \$3,000 for interpreter fees, witness/jury \$1,000, Prosecuting Attorney \$24,996 and Indigent Defense Attorney \$56,400.
- Planning and Building revenues are estimated at \$149,000 which includes building permits/plan review at \$105,000, a decrease from 2013 which was \$412,843 and 2014 \$123,000. The decrease is largely due to the Woodland High School construction project.
- A transfer of \$176,052 from Fund 301 General Reserves to be used for General Fund operations including Police Enhancement of \$7,800 for Reserve Officer Program and Clerk-Treasurer Financial Reporting software \$4,500 and Planning \$50,000 for Comp Plan Update.

The 2015 budget has General Fund expenditures of \$5,152,045.

**Due to BARS Code changes, some line items moved to other departments in 2014 and 2015.*

		Budget 2015	% Inc (Decr)
001 511	Legislative/Publ Svcs	\$35,950	-8.1%
001 512	Judicial	\$45,800	-32.9%
001 513	Executive-Mayor	\$74,795	67.9%
001 514	Finance/Admin/Clerk/Pers/Civ Serv	\$656,029	4.4%
001 515	Legal Services	\$154,000	1.7%
001 516	Personnel/Civil Service	\$1,300	0
001 518	General Facilities	\$381,835	4.3%
001 558	Planning	\$163,360	25.1%
001 559	Building	\$111,397	3.9%
001 010 5xx	General Government	\$45,213	13.0%
001 020 521	Police	\$1,611,134	-0.3%
001 030 522	Fire	\$1,064,637	-2.5%
001 025 524	Code Enforcement	\$26,400	-16.7%
	Subtotal Departments	\$4,368,350	1.2%
001 040 58X	Non-Expenditures	\$78,636	-21.2%
001 050 594	Capital Outlay-Variou Dept (001)	\$85,000	86.8%
001 050 597	Operating Transfers	\$557,298	44.6%
001 051 596	Capital Leases-Copiers (001)	\$6,900	0.0%
001 05X 599	Council Contingency	\$0	0.0%
Public Safety/General Capital Impvts	Ending Fund Balance	\$55,861	-72.9%
	GRAND TOTAL 001 General Fund	\$5,152,045	1.8%

For Police the 2015 budget is \$1,611,134 of which includes 9 officers and the Chief, Police Clerk and Evidence Services Clerk. Personnel costs for Police are the majority of their expenses. The WPOA/Police Officer contract is currently being bargained. Two replacement vehicles are budgeted.

The budget maintains service in Judicial/Court, Finance, City Clerk, Legal Services, General Facilities,

Planning and General Government Interagency services. The personnel costs are under negotiations for the Teamsters Public Works and Clerical divisions. The budget proposed maintains current 2014 staffing, including seasonal parks employee(s). A 2% cola is budgeted for employees, although contracts for Teamsters-Public Works and Teamster-Clerical are also pending/not settled.

Fund 319 Public Safety Project. A capital project for Public Safety is budgeted at \$1,025,450 for design and construction of a Fire Dept. facility at the property located at 300 E. Scott Avenue, adjacent to the new police station. This is funded from the 2013 LTGO bonds.

Public Works: For the Utility Water & Sewer funds, there is a scheduled rate increase of 7% for water and sewer. This funds operating expenditures as well as debt payments for the Ranney Well Project and Public Works Trust Fund (PWTF) Water Filtration Plant loan, Sewer PWTF loans and Westside Sewer Project, DOE loan, and other public works projects and operations.

2015 Public Works Projects include fund 320 Old Town/CDBG Sidewalk Project \$204,622; /Fund 324 Scott Avenue Reconnection \$945,103; Fund 325 SR503/Scott Avenue Intersection \$2,143,813; Fund 326 South Woodland Safe Routes to Schools (SRTS) \$275,553.

Utility Reserves are estimated for Fund 421 Water \$161,631 and Fund 422 Sewer \$385,834.

Recommend approval of FIRST READING of Ordinance No. 1314 for \$17,948,195.

Expenditure Totals By Fund		Actual Expd	Amended	Actual Expd	Est End Fund	Prelim	Prelim	Over	Budget	Budget %	Est End Fund	
Fund	Description	Budget	Budget	10/31	Balance	Budget	Revenue	(Short)	Incr (Decr)	Incr (Decr)	Balance	
		2013	11/3/2014	2014	11/3/2014	2015	2015	2015	2015 - 14	2015 - 14	2015	
001-	Current Expense	\$4,648,201	\$4,560,407.05	\$5,058,942	\$3,917,202.15	206,428	\$5,152,045	\$5,152,045	\$0	93,103	1.8%	\$55,861
2 & 3	Petty Cash/Change Funds	\$0	\$0.00	\$2,950	\$0.00	2,950	\$3,150	\$3,150	\$0	200	6.8%	\$3,150
101-	Park	\$163,374	\$143,674.96	\$233,482	\$115,393.37	72,235	\$163,877	\$163,877	\$0	(69,605)	-29.8%	\$9,832
102-	Library-see 001	\$1,500	\$1,000.00	\$3,971	\$3,971.13	0	\$0	\$0	\$0	(3,971)	-100.0%	\$0
104-	Street	\$1,113,005	\$1,030,479.33	\$1,176,199	\$845,857.14	137,137	\$922,989	\$922,989	\$0	(253,210)	-21.5%	\$100,314
105-	Document Recording Fee	\$10,000	\$10,000.00	\$7,238	\$0.00	1,238	\$7,238	\$7,238	\$0	0	0.0%	\$1,238
107-	Hotel/Motel Tax	\$41,475	\$33,855.20	\$91,252	\$43,269.04	46,123	\$83,123	\$83,123	\$0	(8,129)	-8.9%	\$31,480
108-	Criminal Justice Funding-see 001	\$7,575	\$2,597.94	\$26,341	\$26,340.81	0	\$0	\$0	\$0	(26,341)	-100.0%	\$0
224-	'94 PWTF Loans-Industrial Park	\$119,399	\$119,399.32	\$122,001	\$117,103.16	4,898	\$4,898	\$4,898	\$0	(117,103)	-96.0%	\$0
225-	CLID#94-01/94-02	\$41,000	\$0.00	\$0	\$0.00	0	\$0	\$0	\$0	0	#DIV/0!	\$0
228-	Debt Service: LTGO 2012 (Prev#319)	\$0	\$0.00	\$0	\$0.00	0	\$235,008	\$235,008	\$0	235,008	#DIV/0!	\$22,400
229-	Debt Service: LTGO 2013(Prev #319)	\$0	\$0.00	\$0	\$0.00	0	\$131,960	\$131,960	\$0	131,960	#DIV/0!	\$0
300-	Park Acquisition/Improvement	\$0	\$0.00	\$9,992	\$9,991.80	0	\$0	\$0	\$0	(9,992)	-100.0%	\$0
301-	Capital Project Reserve: General	\$99,348	\$61,348.00	\$877,615	\$115,420.86	739,110	\$1,174,775	\$1,174,775	\$0	297,160	33.9%	\$950,995
303-	Fire Department Reserve	\$51,385	\$0.00	\$113,277	\$103,711.66	7,407	\$7,407	\$7,407	\$0	(105,870)	-93.5%	\$0
304-	Equipment Acquisition Reserve	\$0	(\$77.28)	\$59,501	\$37,500.00	2,501	\$15,934	\$15,934	\$0	(43,567)	-73.2%	\$2,501
305-	Downtown Revitalization Proj-see 001	\$478	\$478.15	\$0	\$0.00	0	\$0	\$0	\$0	0	#DIV/0!	\$0
312-	Public Works Shop	\$92,369	\$4,050.00	\$123,644	\$122,489.12	1,088	\$0	\$0	\$0	(123,644)	-100.0%	\$0
316-	SR-503 Improvements	\$803,217	\$878,751.37	\$1,054	\$1,054.14	0	\$0	\$0	\$0	(1,054)	-100.0%	\$0
319-	Public Safety/General Capital Impmts	\$2,267,799	\$2,227,177.50	\$2,269,831	\$974,491.47	906,017	\$1,025,450	\$1,025,450	\$0	(1,244,381)	-54.8%	\$0
320-	Old Town/CDBG Sidewalk Project	\$0	\$0.00	\$40,000	\$9,878.24	0	\$204,622	\$204,622	\$0	164,622	411.6%	\$0
321-	Horseshoe Lake Park Trail	\$0	\$0.00	\$97,589	\$97,588.82	0	\$0	\$0	\$0	(97,589)	-100.0%	\$0
323-	Schurman Way & Guild Road Project	\$458,380	\$458,409.00	\$238	\$161.00	0	\$0	\$0	\$0	(238)	-100.0%	\$0
324-	Scott Avenue Reconnection	\$780,000	\$154,897.23	\$2,050,000	\$461,647.56	0	\$945,103	\$945,103	\$0	(1,104,897)	-53.9%	\$0
325-	SR 503/Scott Avenue Intersection	\$131,687	\$131,686.76	\$320,030	\$106,895.14	20,030	\$2,143,813	\$2,143,813	\$0	1,823,783	569.9%	\$0
326-	South Woodland SRTS	\$0	\$0.00	\$300,000	\$50,846.20	0	\$275,553	\$275,553	\$0	(24,447)	-8.1%	\$0
650-	Impact Fees: School	\$101,700	\$101,700.00	\$49,500	\$41,250.00	0	\$30,000	\$30,000	\$0	(19,500)	-39.4%	\$0
351-	Impact Fees: Fire	\$111,260	\$111,260.33	\$113,218	\$53,844.18	45,863	\$106,503	\$106,503	\$0	(6,715)	-5.9%	\$46,630
352-	Impact Fees: Park	\$12,472	\$1,291.34	\$102,679	\$25,515.60	77,163	\$63,323	\$63,323	\$0	(39,356)	-38.3%	\$63,323
353-	Impact Fees: Transportation	\$0	\$0.00	\$23,539	\$0.00	23,539	\$27,654	\$27,654	\$0	4,115	17.5%	\$27,654
401-	Water	\$1,347,019	\$1,255,694.99	\$1,283,216	\$1,038,710.50	16,421	\$1,292,118	\$1,292,118	\$0	8,902	0.7%	\$89,604
402-	Sewer	\$1,731,224	\$1,291,542.32	\$2,447,809	\$1,508,446.22	375,973	\$2,390,826	\$2,390,826	\$0	(56,983)	-2.3%	\$586,255
403-	Garbage Collection	\$656,286	\$651,670.86	\$663,128	\$580,355.98	353	\$663,347	\$663,347	\$0	219	0.0%	\$572
408-	Water Pumping Treatment	\$1,140,000	\$105,939.17	\$1,346,035	\$1,141,442.75	31,030	\$34,560	\$34,560	\$0	(1,311,475)	-97.4%	\$0
411-	Westside Sewer Project	\$1,210,000	\$347,626.10	\$500,190	\$329,228.12	170,960	\$134,000	\$134,000	\$0	(366,190)	-73.2%	\$0
640-	Water Utility Deposits	\$22,370	\$15,225.00	\$124,729	\$38,202.08	86,014	\$116,814	\$116,814	\$0	(7,915)	-6.3%	\$36,814
421-	Water Utility Reserves	\$56,250	\$56,250.00	\$234,124	\$159,750.00	61,574	\$161,631	\$161,631	\$0	(72,493)	-31.0%	\$52,481
422-	Sewer Utility Reserves	\$61,879	\$61,879.00	\$346,334	\$42,000.00	304,334	\$385,834	\$385,834	\$0	39,500	11.4%	\$310,834
426-	CERB Loan-Water(#93-098)	\$68,350	\$34,149.96	\$68,387	\$58,698.93	9,688	\$39,150	\$39,150	\$0	(29,237)	-42.8%	\$0
427-	CERB Loan-Sewer (#93-028)	\$83,762	\$41,883.29	\$85,383	\$43,010.23	1,621	\$5,490	\$5,490	\$0	(79,893)	-93.6%	\$490
Grand Totals ALL FUNDS		\$17,432,764	\$13,894,246.89	\$20,373,418	\$12,221,267.40	3,351,695	\$17,948,195	\$17,948,195	\$0	(2,425,223)	-11.9%	\$2,392,428

Estimated Revenue Summary 2013 - 2015

v. 20141215

Account Number	Description	Budget 2013	Actual 12/31	Budget 2014	Budget 2015	Incr (Decr) 2015 to 2014
General Fund - 001						
308	Beginning Fund Balance	\$19,008	\$19,008	\$157,575	\$206,428	\$48,853
310	Taxes	\$2,851,858	\$2,813,616	\$3,403,291	\$3,376,281	(\$27,010)
320	Licenses & Permits	\$539,433	\$537,657	\$260,100	\$240,330	(\$19,770)
330	Intergovernmental Revenues	\$299,907	\$299,801	\$145,569	\$150,485	\$4,916
340	Charges for Goods & Services	\$76,175	\$72,352	\$59,316	\$50,065	(\$9,251)
350	Fines & Penalties	\$73,840	\$73,967	\$76,100	\$78,000	\$1,900
360	Miscellaneous Revenues	\$50,204	\$50,199	\$35,647	\$48,963	\$13,316
380	Other Financing Sources	\$236,209	\$236,253	\$251,405	\$244,030	(\$7,375)
390	Transfers In	\$619,267	\$614,467	\$669,939	\$757,463	\$87,524
Fund 001 Grand Total		\$4,765,901	\$4,717,320	\$5,058,942	\$5,152,045	\$93,103

Estimated Expenditure 2013-2015

v.20141215

		Budget 2013	Actual 12/31 2013	Budget 10/31/2014	Actual 10/31 2014	Budget 2015	2015 to 2014 Incr (Decr)	2014 Annualized	% Inc (Decr)
001 511	Legislative/Publ Svcs	\$36,304	\$34,284.00	\$39,101	\$28,525.11	\$35,950	(\$3,151.00)	34,230	-8.1%
001 512	Judicial	\$63,700	\$49,313.00	\$68,300	\$44,945.46	\$45,800	(\$22,500.00)	53,935	-32.9%
001 513	Executive-Mayor	\$44,419	\$43,910.00	\$44,556	\$36,974.54	\$74,795	\$30,239.00	44,369	67.9%
001 514	Finance/Admin/Clerk/Pers/Civ Serv	\$585,990	\$588,703.96	\$628,207	\$497,218.90	\$656,029	\$27,822.00	596,663	4.4%
001 515	Legal Services	\$150,796	\$150,269.24	\$151,496	\$125,429.16	\$154,000	\$2,504.00	150,515	1.7%
001 516	Personnel/Civil Service	\$0	\$0.00	\$0	\$0.00	\$1,300	\$1,300.00	0	#DIV/0!
001 518	General Facilities	\$317,206	\$313,708.62	\$366,165	\$218,986.37	\$381,835	\$15,670.00	262,784	4.3%
001 558	Planning	\$120,601	\$118,831.66	\$130,608	\$90,396.26	\$163,360	\$32,752.00	108,476	25.1%
001 559	Building	\$81,365	\$81,340.41	\$107,237	\$87,817.50	\$111,397	\$4,160.00	105,381	3.9%
001 010 5xx	General Government	\$41,844	\$37,831.39	\$40,007	\$38,103.64	\$41,213	\$1,206.00	45,724	3.0%
001 020 521	Police	\$1,525,345	\$1,516,615.16	\$1,615,424	\$1,235,920.85	\$1,611,134	(\$4,290.00)	1,483,105	-0.3%
001 030 522	Fire	\$1,218,693	\$1,215,691.75	\$1,091,609	\$1,091,609.18	\$1,064,637	(\$26,972.00)	1,309,931	-2.5%
001 025 524	Code Enforcement	\$20,278	\$19,952.11	\$32,291	\$18,284.51	\$26,900	(\$5,391.00)	21,941	-16.7%
	Subtotal Departments	\$4,206,541	\$4,170,451.30	\$4,315,001	\$3,514,211.48	\$4,368,350	\$53,349.00	4,217,054	1.2%
001 040 58X	Non-Expenditures	\$80,821	\$79,318.97	\$99,755	\$67,501.45	\$78,636	(\$21,119.00)	81,002	-21.2%
001 050 594	Capital Outlay-Various Dept (001)	\$85,300	\$82,274.61	\$45,500	\$38,515.70	\$85,000	\$39,500.00	46,219	86.8%
001 050 597	Operating Transfers	\$268,939	\$223,324.45	\$385,358	\$293,098.28	\$557,298	\$171,940.00	351,718	44.6%
001 051 596	Capital Leases-Copiers (001)	\$6,600	\$5,036.98	\$6,900	\$3,875.24	\$6,900	\$0.00	4,650	0.0%
001 05X 599	Council Contingency	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	0	0.0%
Public Safety/General Capital Impvts	Ending Fund Balance		\$19,670.00	\$206,428	\$0.00	\$55,861	(\$150,567.00)	0	-72.9%
	GRAND TOTAL 001 General Fund	\$4,648,201	\$4,580,076.31	\$5,058,942	\$3,917,202.15	\$5,152,045	\$93,103.00	4,700,643	1.8%

Est Revenue:	\$5,152,045
Over/(Short)	\$0

ORDINANCE NO. 1314

AN ORDINANCE OF THE CITY OF WOODLAND, WASHINGTON ADOPTING THE BUDGET OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015; AND CHANGING FUND NUMBERS FOR FUND 350 IMPACT FEES: SCHOOL TO FUND 650; AND 412 UTILITY DEPOSITS TO FUND 640; AND PROVIDING FOR THE APPROPRIATION OF FUNDS INTO SUCH ACCOUNTS AS MORE PARTICULARLY SET FORTH HEREIN AND AUTHORIZING A PUBLICATION BY SUMMARY.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND DO ORDAIN AS FOLLOWS:

Section 1. That the Mayor of the City of Woodland completed and placed on file with the City Clerk-Treasurer a preliminary budget, including estimates of revenues and expenditures for operations of the City for the fiscal year beginning January 1, 2015 and ending December 31, 2015.

Section 2. That the City Council has made such adjustments and changes to said preliminary budget as it deems necessary or proper at the time.

Section 3. That the City advertised and properly held the statutory public hearing on the budget.

Section 4. That the preliminary budget, as presented on October 6, 2014 to the City Council, and is now on file in the office of the City Clerk-Treasurer, is hereby revised and adopted by reference, and incorporated herein as is set forth, in full, in this ordinance.

Section 5. That it is necessary to change fund numbers for two funds as prescribed by the Washington State BARS manual, of which the funds are 350 Impact Fees: School to new fund number 650 and 412 Utility Deposits to new fund number 640.

Section 6. That the attached Exhibit A is a summary of the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all funds combined. More detailed information concerning estimated resources and appropriated expenditures for each separate fund are available for review at the office of the City Clerk-Treasurer.

Section 7. That the attached Exhibit B sets forth the 2015 salary schedule for the exempt/administrative employees. And that the other represented/union employees are currently bargaining their contracts and are not settled at this time.

Section 8. That the City Clerk-Treasurer is directed to transmit a copy of the budget hereby adopted to the State Auditor's Office, Division of Municipal Research, and to the Association of Washington Cities.

Section 9. If any provision of this ordinance, or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provisions to other persons or circumstances is not affected.

Section 10 This ordinance shall take effect and be in full force five (5) days after publication of the attached summary and exhibit A, which is hereby approved.

PASSED BY THE CITY COUNCIL this 15th day of December, 2014.

Grover B. Laseke, Mayor

Attest:

Mari E. Ripp, Clerk-Treasurer

Approved as to form:

William Eling, City Attorney

Published: December 24, 2014

Effective: January 1, 2015

SUMMARY OF ORDINANCE NO. 1314

OF THE CITY OF WOODLAND, WASHINGTON

On December 15, 2014 the City Council of the City of Woodland, Washington, approved Ordinance No. 1314 the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF WOODLAND, WASHINGTON ADOPTING THE BUDGET OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015; AND CHANGING FUND NUMBERS FOR FUND 350 IMPACT FEES: SCHOOL TO FUND 650; AND 412 UTILITY DEPOSITS TO FUND 640; AND PROVIDING FOR THE APPROPRIATION OF FUNDS INTO SUCH ACCOUNTS AS MORE PARTICULARLY SET FORTH HEREIN AND AUTHORIZING A PUBLICATION BY SUMMARY.

(See Exhibit A and B, attached.)

The full text of this ordinance will be mailed upon request.

APPROVED by the City Council at their meeting of December 15, 2014.

Mari E. Ripp, Clerk-Treasurer

Published: December 24, 2014

Effective: January 1, 2015

Expenditure Totals By Fund		Prelim Budget	Prelim Revenue	Est End Fund Balance
Fund	Description	2015	2015	2015
001-	Current Expense	\$5,152,045	\$5,152,045	\$55,861
2 & 3	Petty Cash/Change Funds	\$3,150	\$3,150	\$3,150
101-	Park	\$163,877	\$163,877	\$9,832
102-	Library-see 001	\$0	\$0	\$0
104-	Street	\$922,989	\$922,989	\$100,314
105-	Document Recording Fee	\$7,238	\$7,238	\$1,238
107-	Hotel/Motel Tax	\$83,123	\$83,123	\$31,480
108-	Criminal Justice Funding-see 001	\$0	\$0	\$0
224-	'94 PWTF Loans-Industrial Park	\$4,898	\$4,898	\$0
225-	CLID#94-01/94-02	\$0	\$0	\$0
228-	Debt Service: LTGO 2012 (Prev#319)	\$235,008	\$235,008	\$22,400
229-	Debt Service: LTGO 2013(Prev #319)	\$131,960	\$131,960	\$0
300-	Park Acquisition/Improvement	\$0	\$0	\$0
301-	Capital Project Reserve: General	\$1,174,775	\$1,174,775	\$950,995
303-	Fire Department Reserve	\$7,407	\$7,407	\$0
304-	Equipment Acquisition Reserve	\$15,934	\$15,934	\$2,501
305-	Downtown Revitalization Proj-see 001	\$0	\$0	\$0
312-	Public Works Shop	\$0	\$0	\$0
316-	SR-503 Improvements	\$0	\$0	\$0
319-	Public Safety/General Capital Impmts	\$1,025,450	\$1,025,450	\$0
320-	Old Town/CDBG Sidewalk Project	\$204,622	\$204,622	\$0
321-	Horseshoe Lake Park Trail	\$0	\$0	\$0
323-	Schurman Way & Guild Road Project	\$0	\$0	\$0
324-	Scott Avenue Reconnection	\$945,103	\$945,103	\$0
325-	SR 503/Scott Avenue Intersection	\$2,143,813	\$2,143,813	\$0
326-	South Woodland SRTS	\$275,553	\$275,553	\$0
650-	Impact Fees: School	\$30,000	\$30,000	\$0
351-	Impact Fees: Fire	\$106,503	\$106,503	\$46,630
352-	Impact Fees: Park	\$63,323	\$63,323	\$63,323
353-	Impact Fees: Transportation	\$27,654	\$27,654	\$27,654
401-	Water	\$1,292,118	\$1,292,118	\$89,604
402-	Sewer	\$2,390,826	\$2,390,826	\$586,255
403-	Garbage Collection	\$663,347	\$663,347	\$572
408-	Water Pumping Treatment	\$34,560	\$34,560	\$0
411-	Westside Sewer Project	\$134,000	\$134,000	\$0
640-	Water Utility Deposits	\$116,814	\$116,814	\$36,814
421-	Water Utility Reserves	\$161,631	\$161,631	\$52,481
422-	Sewer Utility Reserves	\$385,834	\$385,834	\$310,834
426-	CERB Loan-Water(#93-098)	\$39,150	\$39,150	\$0
427-	CERB Loan-Sewer (#93-028)	\$5,490	\$5,490	\$490
	Grand Totals ALL FUNDS	\$17,948,195	\$17,948,195	\$2,392,428

Admin Salary Schedule 2015 - EXHIBIT "B"

As of: 12/15/2014

CITY OF WOODLAND ADMINISTRATIVE/EXEMPT SALARIES

2015 Step Plan --2.0% COLA

TITLE	2014 Salary	2015 Base	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Anniversary Date
P/W Director	7,832 Step 9	6,557	6,720	6,888	7,061	7,237	7,418	7,603	7,792	7,988	3/5/2012
Police Chief--NEW HIRE	7,000 Step 5	6,469	6,630	6,796	6,966	7,140	7,317	7,502	7,687	7,879	12/15/2014
Clerk Treasurer	6,378 Step 9	5,195	5,358	5,523	5,686	5,850	6,014	6,178	6,341	6,505	4/10/1989
Deputy C/T	5,406 Step 9	4,527	4,641	4,756	4,875	4,997	5,124	5,250	5,381	5,514	6/27/1995
Comm Dev/Planner	4,663 Step 2	4,527	4,641	4,756	4,875	4,997	5,124	5,250	5,381	5,514	5/13/2013
Building Official* Part time 2012; FT 1/1/2014	4,924 Step 9	4,102 23.66	4,207 24.27	4,315 24.89	4,425 25.53	4,539 26.19	4,655 26.86	4,774 27.55	4,897 28.25	5,022 28.98	11/7/2011
COLA factor	102.00%										

STEP PLAN Updated from 2014 to 2015 with 2.0% Cola

	Indicates 2014 salary;
	Indicates placement 1/1/2015
	Indicates placement on 2015 anniversary

2011 Admin salaries were frozen at their current 2011 step and 0% cola

2012 Admin salaries were 0% cola; except Police Chief & Fire Chief

2013 Admin salaries were 1.75% cola

2014 Admin salaries were 2.00% cola