



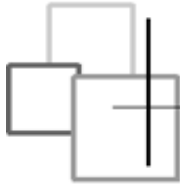
# 4<sup>th</sup> Quarter Reports By Department

As of 12/31/2016



**2016**  
**PRELIMINARY**  
**December 31, 2016**  
**FINANCE REPORT**

**Presented to the Finance Committee**  
**2/13/2017**



# Cash and Investment Activity

Period: 2016 - December

| Fund                                 | Beginning Cash | Beginning Investments | Activity In  | Activity Out | Ending Cash    | Ending Investments | Ending Balance |
|--------------------------------------|----------------|-----------------------|--------------|--------------|----------------|--------------------|----------------|
| 001 Current Expense                  | (\$48,262.56)  | \$113,889.32          | \$307,237.44 | \$373,996.22 | (\$115,021.34) | \$114,025.16       | (\$996.18)     |
| 002 Petty Cash/Change Funds          | \$950.00       | \$0.00                | \$0.00       | \$0.00       | \$950.00       | \$0.00             | \$950.00       |
| 003 Advance Travel Revolving Fund    | \$2,000.00     | \$0.00                | \$0.00       | \$0.00       | \$2,000.00     | \$0.00             | \$2,000.00     |
| 101 Park                             | \$1,032.80     | \$30,000.00           | \$14,220.22  | \$12,185.94  | \$3,067.08     | \$20,000.00        | \$23,067.08    |
| 104 Street                           | \$114,701.21   | \$314,850.00          | \$92,220.44  | \$122,995.43 | \$38,926.22    | \$359,850.00       | \$398,776.22   |
| 105 Document Recording Fee           | \$19.84        | \$0.00                | \$0.00       | \$0.00       | \$19.84        | \$0.00             | \$19.84        |
| 107 Hotel/Motel Tax                  | \$8,002.33     | \$36,750.00           | \$12,641.55  | \$12,323.54  | \$320.34       | \$44,750.00        | \$45,070.34    |
| 225 CLID#94-01/94-02                 | (\$10,000.00)  | \$10,000.00           | \$10,000.00  | \$0.00       | \$0.00         | \$0.00             | \$0.00         |
| 228 LTGO 2012                        | (\$59,425.23)  | \$90,000.00           | \$60,276.74  | \$0.00       | \$851.51       | \$48,000.00        | \$48,851.51    |
| 229 LTGO 2013                        | (\$59,906.20)  | \$60,000.00           | \$60,032.04  | \$0.00       | \$125.84       | \$0.00             | \$125.84       |
| 300 Park Acquisition/Improvement     | \$0.00         | \$0.00                | \$0.00       | \$0.00       | \$0.00         | \$0.00             | \$0.00         |
| 301 Capital Project Reserve: General | \$25,682.06    | \$1,259,668.08        | \$239,598.76 | \$140,481.08 | \$5,799.74     | \$1,280,568.08     | \$1,286,367.82 |
| 303 Fire Department Reserve          | (\$1,900.00)   | \$1,900.00            | \$1,900.00   | \$0.00       | \$0.00         | \$0.00             | \$0.00         |
| 304 Equipment Acquisition Reserve    | \$8,339.90     | \$15,000.00           | \$10,406.36  | \$9,000.00   | \$746.26       | \$24,000.00        | \$24,746.26    |
| 319 Public Safety Fund               | (\$4,620.68)   | \$998,135.09          | \$2,033.00   | \$1,248.36   | (\$3,836.04)   | \$996,635.09       | \$992,799.05   |
| 320 Sidewalk Project                 | \$270.98       | \$0.00                | \$0.00       | \$4,480.16   | (\$4,209.18)   | \$0.00             | (\$4,209.18)   |
| 324 Scott Avenue Reconnection        | \$52.85        | \$0.00                | \$0.00       | \$0.00       | \$52.85        | \$0.00             | \$52.85        |
| 325 SR 503/Scott Avenue Intersection | \$45.35        | \$0.00                | \$0.00       | \$0.00       | \$45.35        | \$0.00             | \$45.35        |
| 326 South Woodland SRTS              | \$582.06       | \$19,000.00           | \$10.15      | \$0.00       | \$592.21       | \$19,000.00        | \$19,592.21    |
| 327 SR503 / CC Street Project        | \$27,500.00    | \$55,000.00           | \$34,529.37  | \$27,000.00  | \$8,029.37     | \$82,000.00        | \$90,029.37    |
| 351 Impact Fees: Fire                | \$42,531.15    | \$101,000.00          | \$69,166.69  | \$52,349.58  | \$9,348.26     | \$151,000.00       | \$160,348.26   |
| 352 Impact Fees: Park                | \$27,084.54    | \$72,000.00           | \$29,154.45  | \$28,000.00  | \$238.99       | \$100,000.00       | \$100,238.99   |
| 353 Impact Fees: Transportation      | \$18,599.11    | \$118,000.00          | \$48,613.59  | \$41,048.57  | \$164.13       | \$144,000.00       | \$144,164.13   |
| 401 Water                            | \$53,971.11    | \$651,000.00          | \$56,366.10  | \$90,512.86  | \$19,824.35    | \$651,000.00       | \$670,824.35   |
| 402 Sewer                            | \$94,954.13    | \$1,144,850.00        | \$67,754.67  | \$330,816.07 | (\$168,107.27) | \$1,144,850.00     | \$976,742.73   |
| 403 Garbage Collection               | \$70,064.46    | \$1,500.00            | \$66,393.30  | \$111,946.25 | (\$488.49)     | \$0.00             | (\$488.49)     |
| 413 Booster Pump Station/WTP         | \$22,670.39    | \$50,000.00           | \$34,861.82  | \$25,322.00  | \$7,210.21     | \$75,000.00        | \$82,210.21    |
| 421 Water Utility Reserves           | \$28,988.75    | \$105,800.00          | \$48,827.50  | \$28,166.67  | \$25,649.58    | \$129,800.00       | \$155,449.58   |

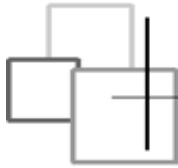
|     |                           |                     |                       |                       |                       |                     |                       |                       |
|-----|---------------------------|---------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|
| 422 | Sewer Utility Reserves    | \$49,195.96         | \$537,900.00          | \$37,256.21           | \$5,000.00            | \$76,452.17         | \$542,900.00          | \$619,352.17          |
| 426 | CERB Loan-Water(#93-098)  | \$0.00              | \$0.00                | \$4,428.29            | \$4,428.29            | \$0.00              | \$0.00                | \$0.00                |
| 427 | CERB Loan-Sewer (#93-028) | \$0.00              | \$0.00                | \$1,290.98            | \$1,290.98            | \$0.00              | \$0.00                | \$0.00                |
| 631 | Payroll Clearing Fund     | \$165,076.11        | \$0.00                | \$333,180.89          | \$326,832.02          | \$171,424.98        | \$0.00                | \$171,424.98          |
| 632 | Claims Clearing Fund      | \$311,152.67        | \$0.00                | \$609,778.96          | \$396,749.27          | \$524,182.36        | \$0.00                | \$524,182.36          |
| 640 | Utility Deposits          | \$9,806.24          | \$77,811.00           | \$10,452.29           | \$8,930.64            | \$2,327.89          | \$86,811.00           | \$89,138.89           |
| 650 | Impact Fees: School       | \$45,000.00         | \$0.00                | \$20,000.00           | \$65,000.00           | \$0.00              | \$0.00                | \$0.00                |
|     |                           | <b>\$944,159.33</b> | <b>\$5,864,053.49</b> | <b>\$1,632,631.81</b> | <b>\$1,819,968.09</b> | <b>\$606,687.21</b> | <b>\$6,014,189.33</b> | <b>\$6,620,876.54</b> |

## Totals By Fund - REVENUE (PRELIMINARY) December 31, 2016

| Fund Number              | Title                                    | Period              | Fiscal                 | Budget                 | % of Total    | Balance               |
|--------------------------|--|---------------------|------------------------|------------------------|---------------|-----------------------|
| 001-000-000-000-00-00-00 | Current Expense                          | \$307,679.05        | \$5,702,961.15         | \$5,957,225.00         | 95.73%        | \$254,263.85          |
| 002-000-000-000-00-00-00 | Petty Cash/Change Funds                  | \$0.00              | \$950.00               | \$1,150.00             | 82.61%        | \$200.00              |
| 003-000-000-000-00-00-00 | Advance Travel Revolving Fund            | \$0.00              | \$2,000.00             | \$2,000.00             | 100.00%       | \$0.00                |
| 101-000-000-000-00-00-00 | Park                                     | \$4,045.22          | \$198,467.98           | \$199,731.00           | 99.37%        | \$1,263.02            |
| 104-000-000-000-00-00-00 | Street                                   | \$47,220.44         | \$1,079,089.53         | \$1,030,196.00         | 104.75%       | (\$48,893.53)         |
| 105-000-000-000-00-00-00 | Document Recording Fee                   | \$0.00              | \$9,262.89             | \$9,252.00             | 100.12%       | (\$10.89)             |
| 107-000-000-000-00-00-00 | Hotel/Motel Tax                          | \$4,641.55          | \$100,195.30           | \$97,262.00            | 103.02%       | (\$2,933.30)          |
| 225-000-000-000-00-00-00 | CLID#94-01/94-02                         | \$0.00              | \$13,781.30            | \$13,782.00            | 99.99%        | \$0.70                |
| 228-000-000-000-00-00-00 | LTGO 2012                                | \$18,276.74         | \$215,396.01           | \$224,015.00           | 96.15%        | \$8,618.99            |
| 229-000-000-000-00-00-00 | LTGO 2013                                | \$32.04             | \$131,620.84           | \$131,589.00           | 100.02%       | (\$31.84)             |
| 301-000-000-000-00-00-00 | Capital Project Reserve: General         | \$22,498.76         | \$1,545,445.82         | \$1,557,751.00         | 99.21%        | \$12,305.18           |
| 303-000-000-000-00-00-00 | Fire Department Reserve                  | \$0.00              | \$2,206.18             | \$2,207.00             | 99.96%        | \$0.82                |
| 304-000-000-000-00-00-00 | Equipment Acquisition Reserve            | \$1,406.36          | \$44,614.93            | \$44,852.00            | 99.47%        | \$237.07              |
| 319-000-000-000-00-00-00 | Public Safety Fund                       | \$533.00            | \$1,100,916.18         | \$1,101,594.00         | 99.94%        | \$677.82              |
| 320-000-000-000-00-00-00 | Sidewalk Project                         | \$0.00              | \$7,873.94             | \$44,876.00            | 17.55%        | \$37,002.06           |
| 324-000-000-000-00-00-00 | Scott Avenue Reconnection                | \$0.00              | \$52.85                | \$1,100,000.00         | 0.00%         | \$1,099,947.15        |
| 325-000-000-000-00-00-00 | SR 503/Scott Avenue Intersection         | \$0.00              | \$38,739.01            | \$38,739.00            | 100.00%       | (\$0.01)              |
| 326-000-000-000-00-00-00 | South Woodland SRTS                      | \$10.15             | \$32,605.36            | \$32,595.00            | 100.03%       | (\$10.36)             |
| 327-000-000-334-00-00-00 | State Grants                             | \$7,529.37          | \$90,029.37            | \$160,000.00           | 56.27%        | \$69,970.63           |
| 351-000-000-000-00-00-00 | Impact Fees: Fire                        | \$19,166.69         | \$188,543.26           | \$163,978.00           | 114.98%       | (\$24,565.26)         |
| 352-000-000-000-00-00-00 | Impact Fees: Park                        | \$1,154.45          | \$100,238.99           | \$99,085.00            | 101.16%       | (\$1,153.99)          |
| 353-000-000-000-00-00-00 | Impact Fees: Transportation              | \$10,898.35         | \$184,164.13           | \$173,266.00           | 106.29%       | (\$10,898.13)         |
| 401-000-000-000-00-00-00 | Water                                    | \$56,690.11         | \$1,946,266.75         | \$1,854,626.00         | 104.94%       | (\$91,640.75)         |
| 402-000-000-000-00-00-00 | Sewer                                    | \$67,754.67         | \$2,799,204.25         | \$2,676,157.00         | 104.60%       | (\$123,047.25)        |
| 403-000-000-000-00-00-00 | Garbage Collection                       | \$14,893.30         | \$796,801.61           | \$774,942.00           | 102.82%       | (\$21,859.61)         |
| 413-000-000-000-00-00-00 | Booster Pump Station/WTP<br>Improvements | \$9,861.82          | \$118,385.70           | \$118,359.00           | 100.02%       | (\$26.70)             |
| 421-000-000-000-00-00-00 | Water Utility Reserves                   | \$24,827.50         | \$205,449.58           | \$175,881.00           | 116.81%       | (\$29,568.58)         |
| 422-000-000-000-00-00-00 | Sewer Utility Reserves                   | \$32,256.21         | \$619,352.17           | \$586,843.00           | 105.54%       | (\$32,509.17)         |
| 426-000-000-000-00-00-00 | CERB Loan-Water(#93-098)                 | \$4,428.29          | \$24,296.63            | \$25,030.00            | 97.07%        | \$733.37              |
| 427-000-000-000-00-00-00 | CERB Loan-Sewer (#93-028)                | \$1,290.98          | \$2,318.99             | \$1,028.00             | 225.58%       | (\$1,290.99)          |
| 640-000-000-000-00-00-00 | Utility Deposits                         | \$2,916.55          | \$120,159.69           | \$115,181.00           | 104.32%       | (\$4,978.69)          |
| 650-000-000-000-00-00-00 | Impact Fees: School                      | \$20,000.00         | \$206,000.00           | \$191,000.00           | 107.85%       | (\$15,000.00)         |
| <b>Grand Totals</b>      |  | <b>\$680,011.60</b> | <b>\$17,627,390.39</b> | <b>\$18,704,192.00</b> | <b>94.24%</b> | <b>\$1,076,801.61</b> |

## Totals By Fund - EXPENDITURE SUMMARY - DECEMBER 31, 2016 (PRELIMINARY)

| Fund Number              | Title                                 | Period                | Fiscal                 | Budget                 | % of Total    | Balance               |
|--------------------------|---------------------------------------|-----------------------|------------------------|------------------------|---------------|-----------------------|
| 001-000-000-000-00-00-00 | Current Expense                       | \$374,301.99          | \$5,703,957.33         | \$5,957,225.00         | 95.75%        | \$253,267.67          |
| 002-000-000-000-00-00-00 | Petty Cash/Change Funds               | \$0.00                | \$0.00                 | \$1,150.00             | 0.00%         | \$1,150.00            |
| 003-000-000-000-00-00-00 | Advance Travel Revolving Fund         | \$0.00                | \$0.00                 | \$2,000.00             | 0.00%         | \$2,000.00            |
| 101-000-000-000-00-00-00 | Park                                  | \$12,010.94           | \$175,400.90           | \$199,731.00           | 87.82%        | \$24,330.10           |
| 104-000-000-000-00-00-00 | Street                                | \$77,995.43           | \$680,313.31           | \$1,030,196.00         | 66.04%        | \$349,882.69          |
| 105-000-000-000-00-00-00 | Document Recording Fee                | \$0.00                | \$9,243.05             | \$9,252.00             | 99.90%        | \$8.95                |
| 107-000-000-000-00-00-00 | Hotel/Motel Tax                       | \$4,323.54            | \$55,124.96            | \$97,262.00            | 56.68%        | \$42,137.04           |
| 225-000-000-000-00-00-00 | CLID#94-01/94-02                      | \$0.00                | \$13,781.30            | \$13,782.00            | 99.99%        | \$0.70                |
| 228-000-000-000-00-00-00 | LTGO 2012                             | \$0.00                | \$166,544.50           | \$224,015.00           | 74.35%        | \$57,470.50           |
| 229-000-000-000-00-00-00 | LTGO 2013                             | \$0.00                | \$131,495.00           | \$131,589.00           | 99.93%        | \$94.00               |
| 301-000-000-000-00-00-00 | Capital Project Reserve: General      | \$21,481.08           | \$259,078.00           | \$1,557,751.00         | 16.63%        | \$1,298,673.00        |
| 303-000-000-000-00-00-00 | Fire Department Reserve               | \$0.00                | \$2,206.18             | \$2,207.00             | 99.96%        | \$0.82                |
| 304-000-000-000-00-00-00 | Equipment Acquisition Reserve         | \$0.00                | \$19,868.67            | \$44,852.00            | 44.30%        | \$24,983.33           |
| 319-000-000-000-00-00-00 | Public Safety Fund                    | \$1,248.36            | \$108,117.13           | \$1,101,594.00         | 9.81%         | \$993,476.87          |
| 320-000-000-000-00-00-00 | Sidewalk Project                      | \$4,480.16            | \$12,083.12            | \$44,876.00            | 26.93%        | \$32,792.88           |
| 324-000-000-000-00-00-00 | Scott Avenue Reconnection             | \$0.00                | \$0.00                 | \$1,100,000.00         | 0.00%         | \$1,100,000.00        |
| 325-000-000-000-00-00-00 | SR 503/Scott Avenue Intersection      | \$0.00                | \$38,693.66            | \$38,739.00            | 99.88%        | \$45.34               |
| 326-000-000-000-00-00-00 | South Woodland SRTS                   | \$0.00                | \$13,013.15            | \$32,595.00            | 39.92%        | \$19,581.85           |
| 327-000-000-000-00-00-00 | SR503 / CC Street Project             | \$0.00                | \$0.00                 | \$160,000.00           | 0.00%         | \$160,000.00          |
| 351-000-000-000-00-00-00 | Impact Fees: Fire                     | \$2,349.58            | \$28,195.00            | \$163,978.00           | 17.19%        | \$135,783.00          |
| 352-000-000-000-00-00-00 | Impact Fees: Park                     | \$0.00                | \$0.00                 | \$99,085.00            | 0.00%         | \$99,085.00           |
| 353-000-000-000-00-00-00 | Impact Fees: Transportation           | \$3,333.33            | \$40,000.00            | \$173,266.00           | 23.09%        | \$133,266.00          |
| 401-000-000-000-00-00-00 | Water                                 | \$90,836.87           | \$1,275,442.40         | \$1,854,626.00         | 68.77%        | \$579,183.60          |
| 402-000-000-000-00-00-00 | Sewer                                 | \$330,816.07          | \$1,822,461.52         | \$2,676,157.00         | 68.10%        | \$853,695.48          |
| 403-000-000-000-00-00-00 | Garbage Collection                    | \$86,946.25           | \$797,290.10           | \$774,942.00           | 102.88%       | (\$22,348.10)         |
| 413-000-000-000-00-00-00 | Booster Pump Station/WTP Improvements | \$322.00              | \$36,175.49            | \$118,359.00           | 30.56%        | \$82,183.51           |
| 421-000-000-000-00-00-00 | Water Utility Reserves                | \$4,166.67            | \$50,000.00            | \$175,881.00           | 28.43%        | \$125,881.00          |
| 422-000-000-000-00-00-00 | Sewer Utility Reserves                | \$0.00                | \$0.00                 | \$586,843.00           | 0.00%         | \$586,843.00          |
| 426-000-000-000-00-00-00 | CERB Loan-Water(#93-098)              | \$4,428.29            | \$24,296.63            | \$25,030.00            | 97.07%        | \$733.37              |
| 427-000-000-000-00-00-00 | CERB Loan-Sewer (#93-028)             | \$1,290.98            | \$2,318.99             | \$1,028.00             | 225.58%       | (\$1,290.99)          |
| 640-000-000-000-00-00-00 | Utility Deposits                      | \$1,394.90            | \$31,020.80            | \$115,181.00           | 26.93%        | \$84,160.20           |
| 650-000-000-000-00-00-00 | Impact Fees: School                   | \$65,000.00           | \$206,000.00           | \$191,000.00           | 107.85%       | (\$15,000.00)         |
| <b>Grand Totals</b>      |                                       | <b>\$1,086,726.44</b> | <b>\$11,702,121.19</b> | <b>\$18,704,192.00</b> | <b>62.56%</b> | <b>\$7,002,070.81</b> |



# New Business Licenses Q4 - 2016

Account List: All Accounts

| Account               | Name                            | Address                                    | Phone Number  | Business Location         | Status | Original License |
|-----------------------|---------------------------------|--|---------------|---------------------------|--------|------------------|
| <b>Communications</b> |                                 |  |               |                           |        |                  |
| 128                   | Bandwidth.com, Inc              | 900 Main Campus Dr Raleigh NC 27606        | (800)808-5150 | 900 Main Campus drive,    | Active | 8/23/2016        |
| 182                   | Frontier Communication Online & | 401 Merritt 7 Norwalk CT 06851             | (503)241-7897 | 401 Meritt 7, Norwalk, CT | Active | 12/19/2016       |
| 184                   | Vonage America, Inc.            | 8675 W 96th St STE 220 Overland Park KS    | (913)859-9674 | 23 Main St, Holmdel, NJ   | Active | 12/27/2016       |
| <b>Count:</b>         |                                 |  |               |                           |        | <b>3</b>         |
| <b>Consulting</b>     |                                 |  |               |                           |        |                  |
| 174                   | EES Environmental Consulting,   | 240 N Broadway STE 203 Portland OR 97227   | (503)847-2740 | 240 N Broadway, STE 203,  | Active | 11/30/2016       |
| <b>Count:</b>         |                                 |  |               |                           |        | <b>1</b>         |
| <b>Contractor</b>     |                                 |  |               |                           |        |                  |
| 148                   | DC's Plumbing Inc.              | 27843 NE Felkel RD Yacolt WA 98675         | (360)686-3730 | 27843 NE Felkel RD,       | Active | 10/3/2016        |
| 149                   | RAS General Construction, LLC   | 2709 SE Grace Ave Battle Ground WA 98604   | (360)281-8937 | 2709 SE Grace Ave, Battle | Active | 10/3/2016        |
| 154                   | Case Plumbing LLC               | PO Box 416 Amboy WA 98601                  | (360)907-7348 | 29416 NE Healy Rd,        | Active | 10/12/2016       |
| 155                   | Point Monitor Corporation       | 5863 Lakeview Blvd. STE 100 Lake Oswego OR | (503)627-0100 | 5863 Lakeview Blvd STE    | Active | 10/13/2016       |
| 156                   | NW Blue Sky Inc DBA Roto        | PO Box 1118 Longview WA 98632              | (360)577-1400 | 6150 Ocean Beach Hwy,     | Active | 10/13/2016       |
| 157                   | Americool Heating & A C LLC     | 17929 Irwin St SW Rochester WA 98579       | (360)273-3300 | 17929 Irwin St SW,        | Active | 10/14/2016       |
| 159                   | Barry-Wehmiller Design Group,   | 8020 Forsyth BLVD St. Louis MO 63105       | (314)862-8020 | 8020 Forsyth BLVD, ST.    | Active | 10/18/2016       |
| 160                   | Lamb Landscaping LLC DBA Gro    | PO Box 210 Kelso WA 98626                  | (360)425-3242 | 601 N 1st Ave, Kelso, WA  | Active | 10/21/2016       |
| 161                   | Quintrell Construction          | 4192 Old Lewis River Rd Woodland WA 98674  | (360)772-0964 | 4192 Old Lewis River Rd,  | Active | 10/28/2016       |
| 164                   | Moran's & Dalton's Tree Service | 15901 NE Grantham RD Amboy WA 98601        | (360)910-2510 | 15901 NE Grantham Rd,     | Active | 11/1/2016        |
| 165                   | Superior Electric, Inc.         | PO Box 1595 Battle Ground WA 98604         | (360)601-7345 | 19 SW 4th St, Battle      | Active | 11/1/2016        |
| 166                   | Dr. Roof                        | P.O. Box 187 Seaview WA 98644              | (509)821-0053 | PO Box 187, Seaview, WA   | Active | 11/3/2016        |
| 167                   | Consurco, Inc.                  | 621 East King ST Ste 150 Meridian ID 83642 | (208)375-4952 | 621 E King Street, STE    | Active | 11/3/2016        |
| 169                   | Kris Eilts Concrete & Drainage  | 2303 NW 369th ST La Center WA 98629        | (360)608-5398 | 2303 NW 369th St, La      | Active | 11/7/2016        |
| 171                   | Be'Arebe Enterprises Inc.       | 5699 SE International Way STE E Milwaukie  | (503)652-8825 | 5699 SE International Way | Active | 11/21/2016       |
| 172                   | 4K Contractors INC.             | 12404 NE 273rd St Battle Ground WA 98604   | (360)953-1503 | 12404 NE 273rd St, Battle | Active | 11/29/2016       |
| 173                   | Soto & Brothers Roofing         | 208 SW 18th ST Battle Ground WA 98604      | (360)241-5024 | 208 SW 18th St, Battle    | Active | 11/30/2016       |
| 175                   | RINU DBA Reitmeier              | 19570 SW 90th CT Tualatin OR 97062         | (503)603-0205 | 19570 SW 90th Ct,         | Active | 12/2/2016        |
| 176                   | High Performance Homes, Inc     | 4200 SE Columbia Way STE C Vancouver WA    | (888)892-7939 | 4200 SE Columbia Way      | Active | 12/2/2016        |
| 178                   | Big Rock Construction, Inc.     | 2915 29th Ave SW STE A Tumwater WA 98512   | (360)754-2219 | 2915 29th Ave SW, STE     | Active | 12/15/2016       |
| 179                   | Malcolm Drilling Co. Inc.       | 92 Natoma St STE 400 San Francisco CA      | (253)395-3300 | 92 Natoma St, STE 400,    | Active | 12/15/2016       |
| 180                   | West Coast Glass Inc.           | PO Box 2083 Tualatin OR 97062              | (503)706-4650 | 2095 SW Borland Road,     | Active | 12/15/2016       |
| 181                   | Primo Construction LLC DBA      | PO Box 230863 Tigard OR 97281              | (503)598-3002 | 8900 SW Burnham St STE    | Active | 12/16/2016       |
| 183                   | Kroons Construction LLC         | 3409 NE 62nd Ave #73 Vancouver WA 98661    | (360)921-1323 | 3409 NE 62nd Ave #23,     | Active | 12/21/2016       |
| <b>Count:</b>         |                                 |  |               |                           |        | <b>24</b>        |
| <b>Mfg</b>            |                                 |  |               |                           |        |                  |
| 168                   | Rohner Mechanical, Inc.         | PO Box 822049 Vancouver WA 98682           | 360-885-7641  | 2650 NE Andresen Rd,      | Active | 11/3/2016        |
| 185                   | Composite Ventures              | PO Box 2223 Woodland WA 98674              | (425)892-5327 | 1395 Down River Dr STE    | Active | 12/29/2016       |
| <b>Count:</b>         |                                 |  |               |                           |        | <b>2</b>         |

**Peddler License**

|     |                |                                      |               |                           |               |            |
|-----|----------------|--------------------------------------|---------------|---------------------------|---------------|------------|
| 150 | Richard O'Hara | 500 Washington St Vancouver WA 98660 | (360)723-3447 | 11900 NE 18th St Apt 318, | Active        | 10/4/2016  |
| 151 | Joseph Cicala  | 500 Washington St Vancouver WA 98684 | (530)722-5762 | 11900 NE 18th St Apt 318, | Active        | 10/4/2016  |
| 158 | Eric Leatham   | 4510 NE 26th Ave Vancouver WA 98663  | (360)213-6413 | 4510 NE 26th Ave,         | Active        | 10/14/2016 |
|     |                |                                      |               |                           | <b>Count:</b> | <b>3</b>   |

**Restaurant/food****Retail Sales**

|     |                    |                                       |               |                         |               |            |
|-----|--------------------|---------------------------------------|---------------|-------------------------|---------------|------------|
| 153 | El Toro Market LLC | 629 Goerig St STE B Woodland WA 98674 | (971)267-7799 | 629 Goerig St STE B,    | Active        | 10/5/2016  |
| 163 | Hawken Fishing     | 1358 Down River DR Unit A Woodland WA | (360)718-8988 | 1358 Down River Dr Unit | Active        | 10/31/2016 |
|     |                    |                                       |               |                         | <b>Count:</b> | <b>2</b>   |

**Sales/service**

|     |                 |  |               |                       |               |           |
|-----|-----------------|--|---------------|-----------------------|---------------|-----------|
| 152 | Fluent Home LLC | 13937 South Sprague Lane STE 200 Draper UT | (855)238-4826 | 13937 S. Sprague Lane | Active        | 10/4/2016 |
|     |                 |  |               |                       | <b>Count:</b> | <b>1</b>  |

**Service**

|     |                               |   |               |                      |                     |            |
|-----|-------------------------------|---|---------------|----------------------|---------------------|------------|
| 15  | Ralph's Concrete Pumping, Inc | 1529 South Rainier AVE Seattle WA 98144 | 2063295888    | Seattle, WA          | Active              | 10/12/2015 |
| 162 | LSS2 Group LLC DBA Express    | 7401 SW Washo Court STE 200 Tualatin OR | (503)612-1400 | 131 Davidson Ave STE | Active              | 10/31/2016 |
| 170 | Coinstar, LLC                 | 1800 114th Ave SE Bellevue WA 98004     | (425)943-8000 | 1725 Pacific Ave,    | Active              | 11/21/2016 |
|     |                               |   |               |                      | <b>Count:</b>       | <b>3</b>   |
|     |                               |   |               |                      | <b>Total Count:</b> | <b>39</b>  |



# Humane Society of Cowlitz County

PO Box 172 Longview WA, 98632

## City of Woodland Quarterly Activity 2016

RECEIVED

JAN 05 2017

CITY OF WOODLAND

| Type of Call                   | October | November | December   | Quarterly  | YTD        |
|--------------------------------|---------|----------|------------|------------|------------|
| Incoming Phone Calls           | 25      | 24       | 21         | 70         | 362        |
| Complaints                     | 5       | 4        | 6          | 15         | 75         |
| Rescue                         | 0       | 0        | 0          | 0          | 0          |
| Cruelty                        | 0       | 0        | 1          | 1          | 3          |
| Field Return To Owner          | 1       | 0        | 0          | 1          | 9          |
| Gone on Arrival                | 2       | 2        | 2          | 6          | 22         |
| Patrol Hours                   | 8       | 6        | 9          | 23         | 138        |
| Notice-Warning                 | 1       | 0        | 2          | 3          | 20         |
| Citations Issued               | 0       | 0        | 0          | 0          | 4          |
| Number of Licenses Sold        | 1       | 63       | 117        | 181        | 347        |
| Revenue from Above Number Sold | \$5.00  | \$670.00 | \$1,260.00 | \$1,935.00 | \$4,025.00 |
| Court Time                     | 0       | 0        | 0          | 0          | 0          |
| DOA                            | 0       | 6        | 0          | 6          | 10         |
| After-Hours Calls              | 1       | 2        | 3          | 6          | 20         |
| After-Hours Responses          | 0       | 2        | 2          | 4          | 11         |
| Door Tags                      | 1       | 0        | 2          | 3          | 105        |
| Bites                          | 0       | 0        | 0          | 0          | 1          |
| Low Income S/N Program         | 0       | 0        | 1          | 1          | 2          |
| Officers Impound in Field      | 0       | 4        | 1          | 5          | 27         |
| Shelter Intake Front Desk      | 3       | 2        | 4          | 9          | 45         |
| Total Woodland Animal Intake   | 3       | 6        | 5          | 14         | 72         |

# 2016 ANNUAL REPORT

## WOODLAND POLICE DEPARTMENT

**You will find attached the summary data for 2016 for the police department. Here are a few items of note:**

Group A Crimes (Larceny, Fraud, Drug, Destruction of Property, Burglary and Assault) are up 53% over the last five years,

The number of calls for service are up 93% over the last five years.

The number of events to which officers respond are up 158% over the last five years.

The event to officer ratio is up 158% over the last five years.

Front Counter contacts totaled 6,971.

### **Notable Events:**

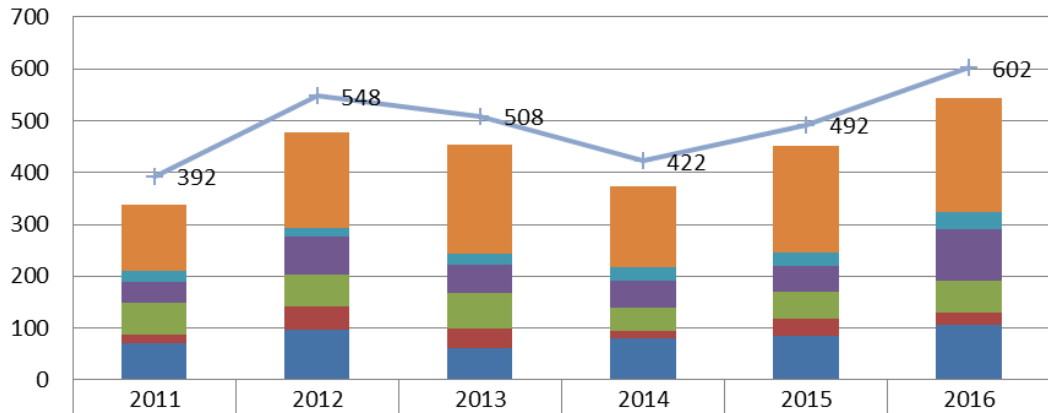
- Radar trailer deployed
- Three Officers injured on duty in March, two of them out for an extended period of time, resulting in extensive overtime expenditure.
- Airplane crash in April
- Officer Gibbs graduated from Basic Law Enforcement Academy.
- Officer Swenningson hired and began Basic Law Enforcement Academy
- November Homicide
- Attended numerous community events
- Checked 253 car seats for proper installation

The city's population is up by 6% over the last five years, but the number of events to which officers respond is up 158%.

Overtime was a significant issue, mainly due to three officers being injured on duty and two of them being off on the injured list for a significant period, resulting in the need to pay overtime to backfill their shifts. A thankfully rare homicide has resulted in the need to pay some overtime to assist the Sheriff's Office on the investigation.

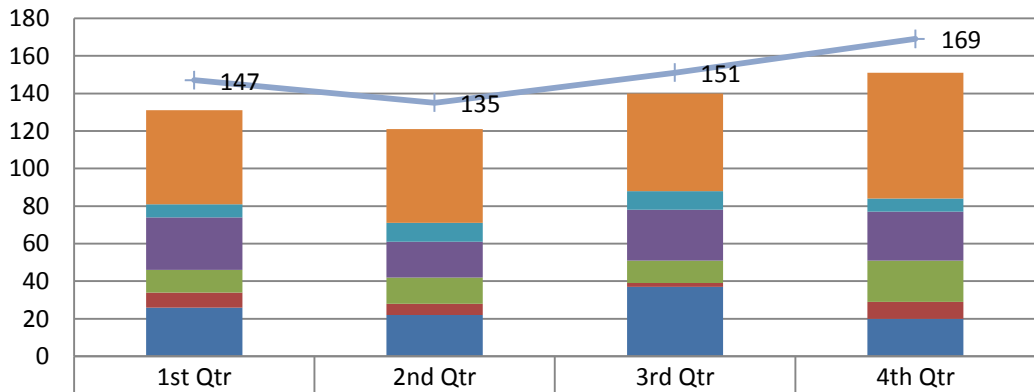
# NIBRS Crime Statistics –

## Annual Comparisons - Group A Crime Statistics



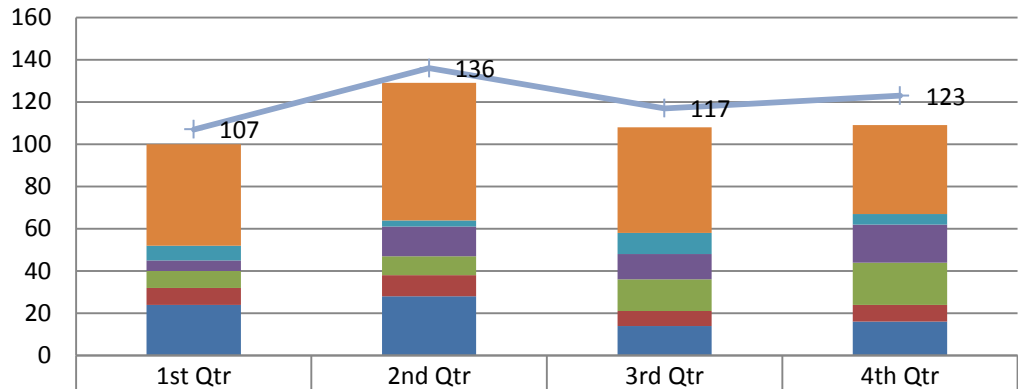
|                         | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 |
|-------------------------|------|------|------|------|------|------|
| Larceny/Theft           | 127  | 183  | 212  | 155  | 207  | 219  |
| Fraud                   | 22   | 17   | 20   | 27   | 25   | 34   |
| Drug                    | 40   | 73   | 56   | 52   | 49   | 100  |
| Destruction of Property | 62   | 63   | 68   | 45   | 53   | 60   |
| Burglary                | 16   | 45   | 39   | 15   | 34   | 25   |
| Assault                 | 70   | 96   | 60   | 79   | 84   | 105  |
| Total Group A Offenses  | 392  | 548  | 508  | 422  | 492  | 602  |

## 2016 Quarterly Comparisons Group A Crime Statistics



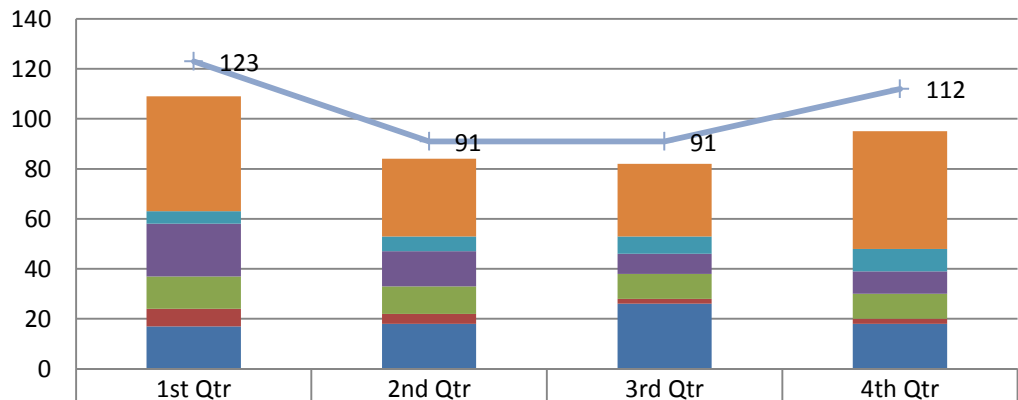
|                         | 1st Qtr | 2nd Qtr | 3rd Qtr | 4th Qtr |
|-------------------------|---------|---------|---------|---------|
| Larceny/Theft           | 50      | 50      | 52      | 67      |
| Fraud                   | 7       | 10      | 10      | 7       |
| Drug                    | 28      | 19      | 27      | 26      |
| Destruction of Property | 12      | 14      | 12      | 22      |
| Burglary                | 8       | 6       | 2       | 9       |
| Assault                 | 26      | 22      | 37      | 20      |
| Total Group A           | 147     | 135     | 151     | 169     |

## 2015 Quarterly Comparisons Group A Crime Statistics



|  |     |     |     |     |
|--|-----|-----|-----|-----|
| <span style="color: orange;">■</span> Larceny/Theft          | 48  | 65  | 50  | 42  |
| <span style="color: teal;">■</span> Fraud                    | 7   | 3   | 10  | 5   |
| <span style="color: purple;">■</span> Drug                   | 5   | 14  | 12  | 18  |
| <span style="color: green;">■</span> Destruction of Property | 8   | 9   | 15  | 20  |
| <span style="color: red;">■</span> Burglary                  | 8   | 10  | 7   | 8   |
| <span style="color: blue;">■</span> Assault                  | 24  | 28  | 14  | 16  |
| <span style="color: blue;">+</span> Total Group A            | 107 | 136 | 117 | 123 |

## 2014 Quarterly Comparisons Group A Crime Statistics



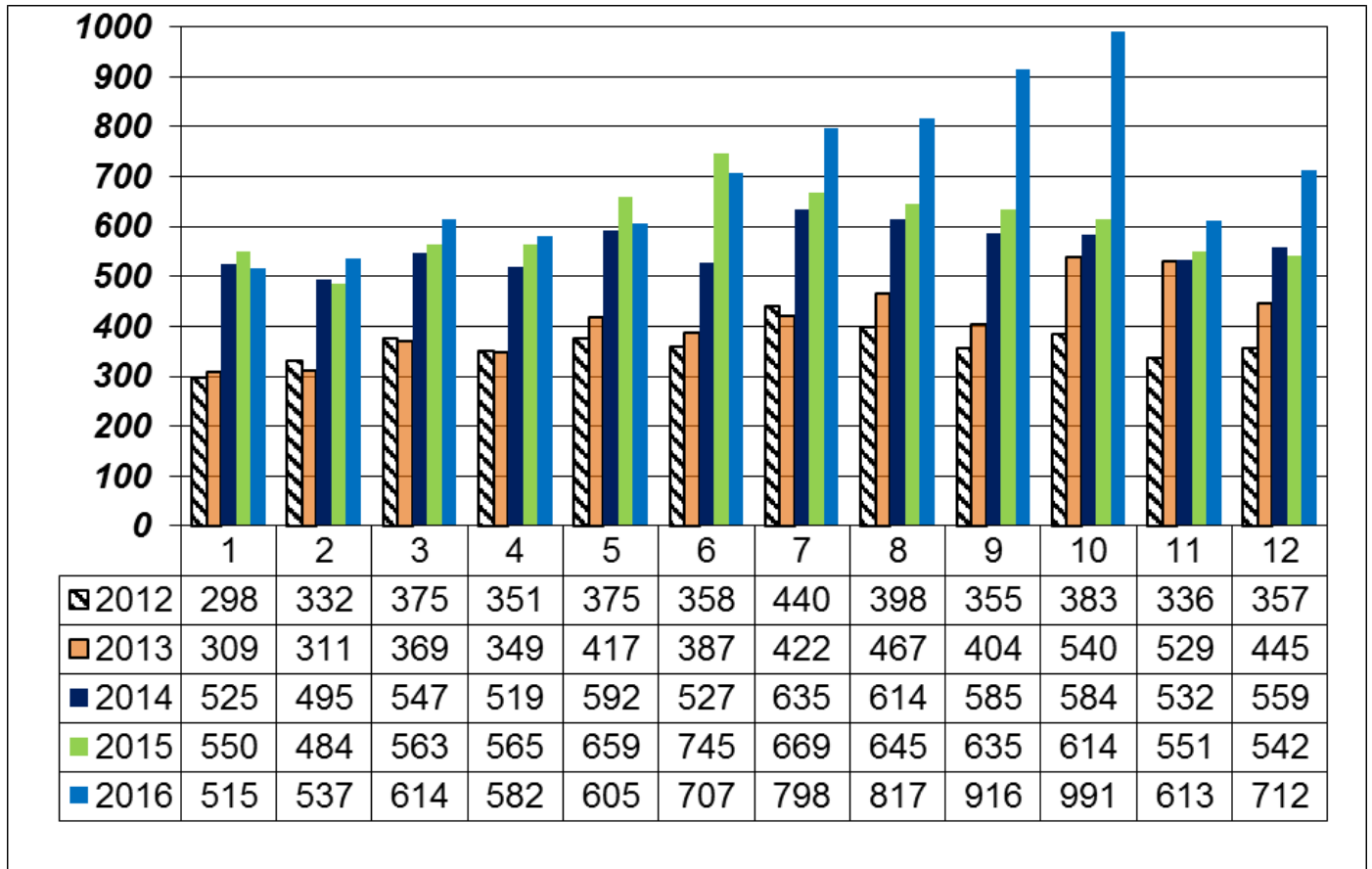
|  |     |    |    |     |
|--|-----|----|----|-----|
| <span style="color: orange;">■</span> Larceny/Theft          | 46  | 31 | 29 | 47  |
| <span style="color: teal;">■</span> Fraud                    | 5   | 6  | 7  | 9   |
| <span style="color: purple;">■</span> Drug                   | 21  | 14 | 8  | 9   |
| <span style="color: green;">■</span> Destruction of Property | 13  | 11 | 10 | 10  |
| <span style="color: red;">■</span> Burglary                  | 7   | 4  | 2  | 2   |
| <span style="color: blue;">■</span> Assault                  | 17  | 18 | 26 | 18  |
| <span style="color: blue;">+</span> Total Group A            | 123 | 91 | 91 | 112 |

## Month End Statistics – Calls for Service

|              | 2012        | 2013        | 2014        | 2015        | 2016        |
|--------------|-------------|-------------|-------------|-------------|-------------|
| January      | 298         | 309         | 525         | 550         | 515         |
| February     | 332         | 311         | 495         | 484         | 537         |
| March        | 375         | 369         | 547         | 563         | 614         |
| April        | 351         | 349         | 519         | 565         | 582         |
| May          | 375         | 417         | 592         | 659         | 605         |
| June         | 358         | 387         | 527         | 745         | 707         |
| July         | 440         | 422         | 635         | 669         | 798         |
| August       | 398         | 467         | 614         | 645         | 817         |
| September    | 355         | 404         | 585         | 635         | 916         |
| October      | 383         | 540         | 584         | 614         | 991         |
| November     | 336         | 529         | 532         | 551         | 613         |
| December     | 357         | 445         | 559         | 542         | 712         |
| <b>Total</b> | <b>4358</b> | <b>4949</b> | <b>6714</b> | <b>7222</b> | <b>8407</b> |

In this chart January, 2012 – August, 2013 calls for service are measured by “**Incident Reports**” generated through the dispatch center. Cowlitz County Communications Center implemented a new dispatch system in September, 2013. This program tracks all calls for service (see page 4-5 for Event count); these are called “**Events**”. This gives a more accurate depiction of officer activity.

## Month End Statistics – Calls for Service Chart



This chart is a visualization of data presented on previous page. As previously noted, January, 2012 – August, 2013 calls for service are measured by “**Incident Reports**” generated through the dispatch center. Cowlitz County Communications Center implemented a new dispatch system in September, 2013 which tracks “**Events**” (all calls for service). This gives a more accurate depiction of officer activity.

CAD Event Data –

|                |  |
|----------------|--|
| Event<br>Count | January 1, 2016 – December 31, 2016<br>Event Type (s) – Total Events 8,407 |
|----------------|--|

|      |                            |                         |
|------|----------------------------|-------------------------|
| 1092 | TRAFFIC STOP               |                         |
| 892  | MISCELLANEOUS - OTHER      |                         |
| 518  | SUSPICIOUS                 |                         |
| 452  | REQUEST VIGIL/EXTRA PATROL |                         |
| 369  | BUSINESS CHECK             |                         |
| 344  | 911 HANGUP                 |                         |
| 262  | CITIZEN/PUBLIC ASSIST      |                         |
| 225  | PARKING COMPLAINT          |                         |
| 219  | AGENCY ASSIST              |                         |
| 201  | SCHOOL CHECK/WALK-THRU     |                         |
| 199  | RADAR PATROL               |                         |
| 178  | INTRUSION ALARM            |                         |
| 163  | WARRANT                    |                         |
| 148  | VEHICLE ACCIDENT           |                         |
| 133  | CHECK THE WELFARE          |                         |
| 126  | ATTEMPT TO LOCATE          |                         |
| 123  | SUBJECT STOP               |                         |
| 114  | CIVIL INCIDENT             |                         |
| 112  | FOLLOW UP                  |                         |
| 108  | SHOPLIFT                   |                         |
| 107  | ABANDON                    |                         |
| 101  | RECKLESS DRIVING COMPLAINT |                         |
| 94   | THEFT                      |                         |
| 86   | BAR CHECK                  |                         |
| 81   | FIELD CONTACT              |                         |
| 78   | DOMESTIC VIOLENCE          |                         |
| 70   | UNWANTED SUBJECT           |                         |
| 68   | BLOCKING DISABLED VEHICLE  |                         |
| 66   | DISORDERLY SUBJECT         |                         |
| 65   | DRUG VIOLATION             |                         |
| 64   | ANIMAL COMPLAINT           |                         |
| 63   | FOUND PROPERTY             |                         |
| 60   | DRIVING WHILE SUSPENDED    | VANDALISM/MALICIOUS     |
| 57   | FRAUD                      |                         |
| 55   | HARASSMENT                 |                         |
| 54   | FIRE ASSIST                |                         |
| 51   | JUVENILE PROBLEM           | REGISTERED SEX OFFENDER |
| 49   | MISCELLANEOUS TRAFFIC      | VERBAL DISPUTE          |
| 46   | VEHICLE PROWL              |                         |
| 45   | ROAD HAZARD – IMMEDIATE    | TRESPASS                |

|    |                                |                                   |                    |
|----|--------------------------------|-----------------------------------|--------------------|
| 33 | STOLEN VEHICLE                 | PAPER SERVICE                     |                    |
| 32 | OPEN DOOR/UNSECURE BUILDING    | UNWANTED SOLICITATION/PANHANDLING |                    |
| 30 | THREAT                         |                                   |                    |
| 28 | GEN INFORMATION                |                                   |                    |
| 26 | PRIVATELY IMPOUNDED VEHICLE    |                                   |                    |
| 25 | DOMESTIC – NO CRIME            |                                   |                    |
| 24 | LOUD NOISE DISTURBANCE         |                                   |                    |
| 22 | ASSAULT                        |                                   |                    |
| 21 | ORDER VIOLATION                |                                   |                    |
| 19 | DUI ARREST                     | MENTAL                            |                    |
| 16 | RESIDENTIAL BURGLARY           |                                   |                    |
| 15 | SUICIDE/ATTEMPT/THREAT         | FIREWORKS COMPLAINT/VIOLATION     |                    |
| 13 | LOUD MUSIC COMPLAINT           |                                   |                    |
| 12 | CHILD NEGLECT                  | INDECENT EXPOSURE                 |                    |
| 11 | LIQUOR VIOLATION               |                                   |                    |
| 10 | COMMERICAL BURGLARY            | MISSING                           |                    |
| 9  | CHILD ABUSE                    | DEATH INVESTIGATION               | LOST PROPERTY      |
|    | PHYSICAL FIGHT                 |                                   |                    |
| 8  | RUNAWAY JUVENILE               | WEAPON INVOLVED                   |                    |
| 7  | ILLEGAL DISCHARGE OF WEAPON    | CHILD SEX ABUSE                   | SIGNAL MALFUNCTION |
| 6  | OVERDOSE-DRUG/ALCOHOL          | PROWLER                           |                    |
| 5  | INVOLUNTARY TREATMENT ACTION   | OBSTRUCTING OR RESISTING          | ILLEGAL DUMPING    |
| 4  | RAPE                           |                                   |                    |
| 3  | PARTY COMPLAINT                | ISSUE HULK PERMIT/VIN INSPECTION  |                    |
| 2  | BOATING INCIDENT               | EMBEZZLEMENT REPORT               | FOUND PROPERTY     |
|    | EMERGENCY MESSAGE DELIVERY     | LITTERING IN PROGRESS             | NUISANCE COMPLAINT |
|    | OFFICER-FIREFIGHTER IN TROUBLE |                                   |                    |
| 1  | HOMICIDE INVESTIGATION         | WEATHER EVENT OR UPDATES          | FORGERY            |
|    | AIRCRAFT INCIDENT              | ARSON                             |                    |



# Arrest/Ticket Data

| 2016               | Felony       |              | Misdemeanor  |              | Criminal Tickets |                 | Criminal Traffic Tickets |                 | Infractions   |                 |                 | Warrant Arrests |           | Parking Tickets |
|--------------------|--------------|--------------|--------------|--------------|------------------|-----------------|--------------------------|-----------------|---------------|-----------------|-----------------|-----------------|-----------|-----------------|
|                    | # of Arrests | # of Charges | # of Arrests | # of Charges | Total Citations  | # of Violations | Total Citations          | # of Violations | Total Tickets | # of Violations | Verbal Warnings | Felony          | Misd.     |                 |
| January            | 9            | 16           | 27           | 49           | 23               | 33              | 7                        | 8               | 27            | 41              | 40              | 7               | 3         | 16              |
| February           | 10           | 14           | 35           | 57           | 17               | 22              | 15                       | 20              | 13            | 16              | 45              | 4               | 6         | 14              |
| March              | 9            | 20           | 17           | 31           | 7                | 9               | 10                       | 13              | 21            | 28              | 45              | 6               | 4         | 7               |
| <b>1st QTR</b>     | <b>28</b>    | <b>50</b>    | <b>79</b>    | <b>137</b>   | <b>47</b>        | <b>64</b>       | <b>32</b>                | <b>41</b>       | <b>61</b>     | <b>85</b>       | <b>130</b>      | <b>17</b>       | <b>13</b> | <b>37</b>       |
| April              | 8            | 12           | 39           | 58           | 18               | 23              | 14                       | 19              | 30            | 39              | 31              | 7               | 11        | 14              |
| May                | 13           | 24           | 22           | 34           | 9                | 13              | 11                       | 12              | 44            | 55              | 42              | 3               | 4         | 15              |
| June               | 6            | 9            | 30           | 44           | 28               | 36              | 7                        | 7               | 38            | 41              | 65              | 4               | 6         | 17              |
| <b>2nd QTR</b>     | <b>27</b>    | <b>45</b>    | <b>91</b>    | <b>136</b>   | <b>55</b>        | <b>72</b>       | <b>32</b>                | <b>38</b>       | <b>112</b>    | <b>135</b>      | <b>138</b>      | <b>14</b>       | <b>21</b> | <b>46</b>       |
| July               | 8            | 14           | 25           | 34           | 17               | 23              | 8                        | 8               | 29            | 33              | 104             | 2               | 11        | 20              |
| August             | 10           | 21           | 38           | 56           | 26               | 39              | 14                       | 16              | 55            | 65              | 114             | 6               | 5         | 30              |
| September          | 7            | 8            | 33           | 44           | 19               | 24              | 14                       | 15              | 41            | 54              | 110             | 5               | 9         | 23              |
| <b>3rd QTR</b>     | <b>25</b>    | <b>43</b>    | <b>96</b>    | <b>134</b>   | <b>62</b>        | <b>86</b>       | <b>36</b>                | <b>39</b>       | <b>125</b>    | <b>152</b>      | <b>328</b>      | <b>13</b>       | <b>25</b> | <b>73</b>       |
| October            | 11           | 24           | 35           | 63           | 24               | 47              | 16                       | 22              | 72            | 94              | 98              | 3               | 11        | 16              |
| November           | 9            | 14           | 21           | 43           | 18               | 27              | 6                        | 7               | 18            | 29              | 49              | 2               | 3         | 13              |
| December           | 14           | 26           | 33           | 54           | 22               | 31              | 16                       | 19              | 38            | 50              | 74              | 3               | 6         | 8               |
| <b>4th QTR</b>     | <b>34</b>    | <b>64</b>    | <b>89</b>    | <b>160</b>   | <b>64</b>        | <b>105</b>      | <b>38</b>                | <b>48</b>       | <b>128</b>    | <b>173</b>      | <b>221</b>      | <b>8</b>        | <b>20</b> | <b>37</b>       |
| <b>2016 Totals</b> | <b>114</b>   | <b>202</b>   | <b>355</b>   | <b>567</b>   | <b>228</b>       | <b>327</b>      | <b>138</b>               | <b>166</b>      | <b>426</b>    | <b>545</b>      | <b>817</b>      | <b>52</b>       | <b>79</b> | <b>193</b>      |

| 2015               | Felony       |              | Misdemeanor  |              | Criminal Tickets |                 | Criminal Traffic Tickets |                 | Infractions   |                 |                 | Warrant Arrests |           | Parking Tickets |
|--------------------|--------------|--------------|--------------|--------------|------------------|-----------------|--------------------------|-----------------|---------------|-----------------|-----------------|-----------------|-----------|-----------------|
|                    | # of Arrests | # of Charges | # of Arrests | # of Charges | Total Citations  | # of Violations | Total Citations          | # of Violations | Total Tickets | # of Violations | Verbal Warnings | Felony          | Misd.     |                 |
| January            | 4            | 11           | 24           | 30           | 13               | 15              | 11                       | 13              | 20            | 23              | 44              | 4               | 3         | 16              |
| February           | 10           | 26           | 17           | 28           | 11               | 14              | 6                        | 8               | 9             | 11              | 59              | 4               | 2         | 7               |
| March              | 9            | 24           | 22           | 26           | 16               | 20              | 9                        | 10              | 28            | 34              | 51              | 7               | 2         | 5               |
| <b>1st QTR</b>     | <b>23</b>    | <b>61</b>    | <b>63</b>    | <b>84</b>    | <b>40</b>        | <b>49</b>       | <b>26</b>                | <b>31</b>       | <b>57</b>     | <b>68</b>       | <b>154</b>      | <b>15</b>       | <b>7</b>  | <b>28</b>       |
| April              | 14           | 25           | 28           | 34           | 13               | 14              | 14                       | 17              | 24            | 33              | 24              | 5               | 2         | 5               |
| May                | 8            | 24           | 29           | 39           | 18               | 23              | 13                       | 14              | 51            | 54              | 61              | 5               | 1         | 6               |
| June               | 8            | 30           | 38           | 49           | 25               | 32              | 15                       | 15              | 26            | 29              | 64              | 4               | 0         | 5               |
| <b>2nd QTR</b>     | <b>30</b>    | <b>79</b>    | <b>95</b>    | <b>122</b>   | <b>56</b>        | <b>69</b>       | <b>42</b>                | <b>46</b>       | <b>101</b>    | <b>116</b>      | <b>149</b>      | <b>14</b>       | <b>3</b>  | <b>16</b>       |
| July               | 4            | 6            | 20           | 24           | 9                | 9               | 14                       | 16              | 36            | 46              | 49              | 5               | 4         | 0               |
| August             | 6            | 9            | 22           | 37           | 12               | 14              | 12                       | 15              | 35            | 41              | 46              | 5               | 5         | 18              |
| September          | 6            | 6            | 29           | 48           | 23               | 27              | 8                        | 9               | 29            | 38              | 44              | 3               | 7         | 8               |
| <b>3rd QTR</b>     | <b>16</b>    | <b>21</b>    | <b>71</b>    | <b>109</b>   | <b>44</b>        | <b>50</b>       | <b>34</b>                | <b>40</b>       | <b>100</b>    | <b>125</b>      | <b>139</b>      | <b>13</b>       | <b>16</b> | <b>26</b>       |
| October            | 11           | 38           | 20           | 34           | 16               | 24              | 4                        | 4               | 25            | 29              | 48              | 4               | 6         | 10              |
| November           | 3            | 3            | 22           | 27           | 12               | 14              | 9                        | 11              | 32            | 37              | 49              | 3               | 3         | 17              |
| December           | 7            | 10           | 28           | 43           | 14               | 18              | 14                       | 17              | 19            | 26              | 33              | 4               | 5         | 15              |
| <b>4th QTR</b>     | <b>21</b>    | <b>51</b>    | <b>70</b>    | <b>104</b>   | <b>42</b>        | <b>56</b>       | <b>27</b>                | <b>32</b>       | <b>76</b>     | <b>92</b>       | <b>130</b>      | <b>11</b>       | <b>14</b> | <b>42</b>       |
| <b>2015 Totals</b> | <b>90</b>    | <b>212</b>   | <b>299</b>   | <b>419</b>   | <b>182</b>       | <b>224</b>      | <b>129</b>               | <b>149</b>      | <b>334</b>    | <b>401</b>      | <b>572</b>      | <b>53</b>       | <b>40</b> | <b>112</b>      |

| 2014               | Felony       |              | Misdemeanor  |              | Criminal Tickets |                 | Criminal Traffic Tickets |                 | Infractions   |                 |                 | Warrant Arrests |            | Parking Tickets |
|--------------------|--------------|--------------|--------------|--------------|------------------|-----------------|--------------------------|-----------------|---------------|-----------------|-----------------|-----------------|------------|-----------------|
|                    | # of Arrests | # of Charges | # of Arrests | # of Charges | Total Citations  | # of Violations | Total Citations          | # of Violations | Total Tickets | # of Violations | Verbal Warnings | Felony          | Misd.      |                 |
| January            | 3            | 5            | 29           | 42           | 17               | 23              | 11                       | 12              | 34            | 44              | 58              | 3               | 7          | 8               |
| February           | 12           | 16           | 32           | 56           | 16               | 20              | 10                       | 12              | 22            | 28              | 32              | 6               | 10         | 10              |
| March              | 9            | 69           | 28           | 89           | 35               | 90              | 9                        | 10              | 26            | 35              | 57              | 2               | 9          | 10              |
| <b>1st QTR</b>     | <b>24</b>    | <b>90</b>    | <b>89</b>    | <b>187</b>   | <b>68</b>        | <b>133</b>      | <b>30</b>                | <b>34</b>       | <b>82</b>     | <b>107</b>      | <b>147</b>      | <b>11</b>       | <b>26</b>  | <b>28</b>       |
| April              | 7            | 9            | 17           | 24           | 14               | 18              | 4                        | 4               | 30            | 34              | 53              | 4               | 10         | 5               |
| May                | 8            | 15           | 33           | 49           | 20               | 25              | 15                       | 17              | 37            | 43              | 78              | 11              | 9          | 21              |
| June               | 4            | 10           | 25           | 33           | 15               | 18              | 11                       | 12              | 26            | 29              | 36              | 5               | 9          | 6               |
| <b>2nd QTR</b>     | <b>19</b>    | <b>34</b>    | <b>75</b>    | <b>106</b>   | <b>49</b>        | <b>61</b>       | <b>30</b>                | <b>33</b>       | <b>93</b>     | <b>106</b>      | <b>167</b>      | <b>20</b>       | <b>28</b>  | <b>32</b>       |
| July               | 3            | 3            | 23           | 33           | 14               | 16              | 10                       | 10              | 21            | 28              | 61              | 5               | 7          | 11              |
| August             | 7            | 32           | 26           | 43           | 18               | 20              | 11                       | 13              | 23            | 30              | 73              | 4               | 10         | 7               |
| September          | 7            | 8            | 20           | 28           | 8                | 9               | 7                        | 8               | 27            | 33              | 42              | 9               | 8          | 15              |
| <b>3rd QTR</b>     | <b>17</b>    | <b>43</b>    | <b>69</b>    | <b>104</b>   | <b>40</b>        | <b>45</b>       | <b>28</b>                | <b>31</b>       | <b>71</b>     | <b>91</b>       | <b>176</b>      | <b>18</b>       | <b>25</b>  | <b>33</b>       |
| October            | 3            | 5            | 32           | 52           | 18               | 25              | 16                       | 18              | 26            | 42              | 51              | 4               | 11         | 6               |
| November           | 6            | 8            | 24           | 39           | 13               | 17              | 7                        | 7               | 10            | 18              | 40              | 5               | 9          | 5               |
| December           | 2            | 5            | 20           | 22           | 10               | 11              | 6                        | 6               | 18            | 29              | 60              | 5               | 5          | 5               |
| <b>4th QTR</b>     | <b>11</b>    | <b>18</b>    | <b>76</b>    | <b>113</b>   | <b>41</b>        | <b>53</b>       | <b>29</b>                | <b>31</b>       | <b>54</b>     | <b>89</b>       | <b>151</b>      | <b>14</b>       | <b>25</b>  | <b>16</b>       |
| <b>2014 Totals</b> | <b>71</b>    | <b>185</b>   | <b>309</b>   | <b>510</b>   | <b>198</b>       | <b>292</b>      | <b>117</b>               | <b>129</b>      | <b>300</b>    | <b>393</b>      | <b>641</b>      | <b>63</b>       | <b>104</b> | <b>109</b>      |

| Front Counter Contacts | Car Seat Checks | Chief | Collision/Security Forms | Complaints | CPL | DOC | Filing Report | Fingerprints | Info/Follow Up | Outside Agency | Property/RX Drop Off | Pub. Disc. Request | Vendors | Wrong Bldg/Directions | Misc | Counter Total | Phone Calls | Front Office Totals |
|------------------------|-----------------|-------|--------------------------|------------|-----|-----|---------------|--------------|----------------|----------------|----------------------|--------------------|---------|-----------------------|------|---------------|-------------|---------------------|
| January                | 0               | 9     | 6                        | 3          | 23  | 3   | 15            | 10           | 25             | 15             | 11                   | 15                 | 36      | 3                     | 45   | 219           | 460         | 679                 |
| February               | 0               | 17    | 1                        | 0          | 27  | 5   | 10            | 14           | 27             | 22             | 17                   | 4                  | 33      | 1                     | 23   | 201           | 420         | 621                 |
| March                  | 0               | 14    | 2                        | 2          | 24  | 4   | 6             | 8            | 18             | 24             | 14                   | 10                 | 35      | 8                     | 35   | 204           | 454         | 658                 |
| 1st QTR                | 0               | 40    | 9                        | 5          | 74  | 12  | 31            | 32           | 70             | 61             | 42                   | 29                 | 104     | 12                    | 103  | 624           | 1334        | 1958                |
| April                  | 2               | 6     | 4                        | 1          | 22  | 0   | 7             | 9            | 24             | 17             | 18                   | 9                  | 18      | 10                    | 40   | 187           | 456         | 643                 |
| May                    | 0               | 11    | 2                        | 0          | 19  | 2   | 11            | 7            | 16             | 15             | 14                   | 10                 | 21      | 6                     | 30   | 164           | 388         | 552                 |
| June                   | 0               | 12    | 1                        | 0          | 10  | 2   | 10            | 10           | 11             | 25             | 14                   | 12                 | 21      | 3                     | 30   | 161           | 426         | 587                 |
| 2nd QTR                | 2               | 29    | 7                        | 1          | 51  | 4   | 28            | 26           | 51             | 57             | 46                   | 31                 | 60      | 19                    | 100  | 512           | 1270        | 1782                |
| July                   | 1               | 6     | 2                        | 0          | 13  | 1   | 11            | 5            | 15             | 10             | 19                   | 6                  | 24      | 5                     | 45   | 163           | 309         | 472                 |
| August                 | 1               | 9     | 1                        | 0          | 8   | 2   | 12            | 6            | 25             | 11             | 14                   | 9                  | 25      | 7                     | 24   | 154           | 414         | 568                 |
| September              | 1               | 8     | 3                        | 0          | 9   | 2   | 12            | 11           | 19             | 20             | 22                   | 2                  | 22      | 6                     | 43   | 180           | 350         | 530                 |
| 3rd QTR                | 3               | 23    | 6                        | 0          | 30  | 5   | 35            | 22           | 59             | 41             | 55                   | 17                 | 71      | 18                    | 112  | 497           | 1073        | 1570                |
| October                | 0               | 8     | 2                        | 0          | 15  | 5   | 9             | 7            | 22             | 24             | 13                   | 5                  | 26      | 5                     | 25   | 166           | 367         | 533                 |
| November               | 0               | 4     | 3                        | 1          | 24  | 4   | 8             | 11           | 18             | 28             | 21                   | 12                 | 27      | 3                     | 43   | 207           | 393         | 600                 |
| December               | 0               | 5     | 1                        | 0          | 19  | 0   | 6             | 6            | 22             | 19             | 8                    | 8                  | 26      | 3                     | 40   | 163           | 365         | 528                 |
| 4th QTR                | 0               | 17    | 6                        | 1          | 58  | 9   | 23            | 24           | 62             | 71             | 42                   | 25                 | 79      | 11                    | 108  | 536           | 1125        | 1661                |
| 2016 Totals            | 5               | 109   | 28                       | 7          | 213 | 30  | 117           | 104          | 242            | 230            | 185                  | 102                | 314     | 60                    | 423  | 2169          | 4802        | 6971                |

| Front Counter Contacts | Car Seat Checks | Chief | Collision Forms | Complaints | CPL | DOC | Filing Report | Fingerprints | Info/Follow Up | Outside Agency | Property/RX Drop Off | Pub. Disc. Request | Vendors | Wrong Bldg/Directions | Misc | Counter Total | Phone Calls | Front Office Totals |
|------------------------|-----------------|-------|-----------------|------------|-----|-----|---------------|--------------|----------------|----------------|----------------------|--------------------|---------|-----------------------|------|---------------|-------------|---------------------|
| April                  |                 | 5     | 4               | 0          | 9   | 6   | 18            | 4            | 5              | 7              | 5                    | 11                 | 8       | 1                     | 26   | 109           |             | 109                 |
| May                    |                 | 3     | 1               | 2          | 3   | 6   | 19            | 12           | 8              | 12             | 13                   | 18                 | 6       | 3                     | 34   | 140           |             | 140                 |
| June                   |                 | 6     | 4               | 0          | 9   | 4   | 25            | 5            | 22             | 26             | 19                   | 14                 | 21      | 8                     | 34   | 197           |             | 197                 |
| 2nd QTR                |                 | 14    | 9               | 2          | 21  | 16  | 62            | 21           | 35             | 45             | 37                   | 43                 | 35      | 12                    | 94   | 446           |             | 446                 |
| July                   |                 | 6     | 0               | 0          | 9   | 5   | 16            | 5            | 18             | 18             | 6                    | 15                 | 26      | 4                     | 37   | 165           |             | 165                 |
| August                 |                 | 15    | 0               | 2          | 7   | 2   | 13            | 11           | 19             | 14             | 17                   | 6                  | 19      | 15                    | 40   | 180           |             | 180                 |
| September              |                 | 5     | 1               | 0          | 11  | 4   | 7             | 11           | 39             | 20             | 17                   | 14                 | 21      | 4                     | 46   | 200           |             | 200                 |
| 3rd QTR                |                 | 26    | 1               | 2          | 27  | 11  | 36            | 27           | 76             | 52             | 40                   | 35                 | 66      | 23                    | 123  | 545           |             | 545                 |
| October                |                 | 10    | 1               | 0          | 5   | 5   | 17            | 4            | 20             | 19             | 8                    | 9                  | 25      | 14                    | 46   | 183           |             | 183                 |
| November               |                 | 7     | 3               | 0          | 9   | 6   | 9             | 6            | 15             | 10             | 8                    | 7                  | 15      | 3                     | 35   | 133           |             | 133                 |
| December               |                 | 9     | 0               | 0          | 33  | 2   | 14            | 11           | 25             | 29             | 5                    | 4                  | 29      | 5                     | 43   | 209           | 645         | 854                 |
| 4th QTR                |                 | 26    | 4               | 0          | 47  | 13  | 40            | 21           | 60             | 58             | 21                   | 20                 | 69      | 22                    | 124  | 525           | 645         | 1170                |
| 2015 Totals            | 0               | 106   | 24              | 8          | 143 | 67  | 236           | 117          | 282            | 252            | 175                  | 176                | 271     | 92                    | 558  | 2507          | 645         | 3152                |

## **Major/Notable Events:**

- Radar Trailer arrived and is ready for deployment.
- Three officers injured on-duty in March.
- Airplane Crash - April
- Officer Gibbs graduation from CJTC Academy - May
- Officer Swenningson hired - June
- 3<sup>rd</sup> Quarter was the busiest in the history of the department, with each month breaking the previous month's activity.
- Officer Swenningson began CJTC Academy – November
- Homicide – November

## Community Outreach Efforts:

### *Chief's Forum*

- 01-13-2016 – Woodland High School Commons
- 04-30-2016 – Council Chambers

### *Community Organizations*

- 02-02-2016 Boy Scouts #531 – Safety talk and tour
- 02-17-2016 WHS – AP American Government & Politics
- 02-24-2016 St Phillips Catholic Church – Youth Group
- 02-26-2016 Woodland Action Center Appreciation Dinner
- 03-02-2016 Woodland Primary School Reading Across America
- 03-07-2016 Woodland Primary School - Walk to School
- 04-22-2016 Woodland Co-Op Preschool – Safety talk and fingerprinting
- 07-12-2016 Boy Scouts
- 10-13-2016 Coffee with a Cop
- 10-28-2016 Woodland Primary School Safety Day

### *Community Events*

- Hispanic Fair – January 31<sup>st</sup>
- Father Daughter Ball – February 27<sup>th</sup>
- Blooms to Brews Race – April 10<sup>th</sup>
- Server for the Day – American Family Diner Chief Crochet raised \$950 – April 19<sup>th</sup>
- Woodland's Got Talent – April 30<sup>th</sup>
- Woodland High School Every 15 Minutes Program, May 5<sup>th</sup>-6<sup>th</sup>
- Planter's Days, June 2016
- Kings for Cops Event with Dallas PD and Baton Rouge PD – September 10<sup>th</sup>-14<sup>th</sup>
- Seattle Seahawks Pre-game Event – September 11<sup>th</sup>
- Walmart Trunk or Treat, October 2016
- Shop with a Cop, December 2016

*Safe Kids Coalition – Donny Conner*

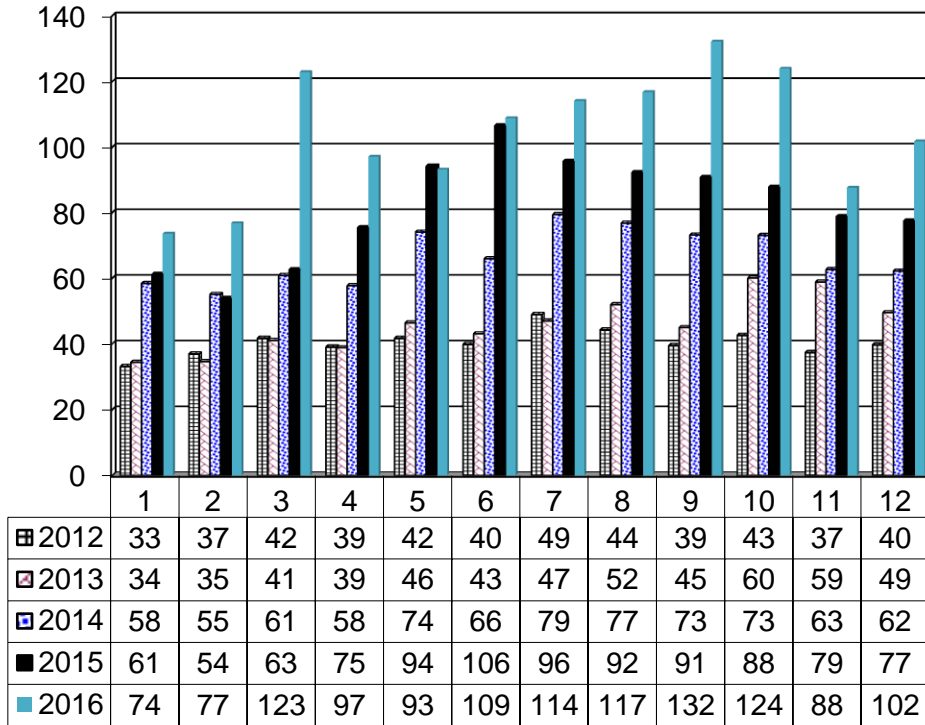
- Senior Car Seat Tech
- Car Seat Clinic Participant - Monthly
- Car Seat Tech Continuing Education for Recertification

**Cowlitz County Clinic Data**

| <b>Car Seat Clinic Data</b>        | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|------------------------------------|-------------|-------------|-------------|
| Seats Uninstalled*                 | 26          | 31          | 59          |
| Seats Correctly Installed          | 5           | 23          | 24          |
| <i>Seats INCORRECTLY Installed</i> | <i>130</i>  | <i>158</i>  | <i>170</i>  |
| <b>Total Seats Checked</b>         | <b>161</b>  | <b>212</b>  | <b>253</b>  |
| <hr/>                              |             |             |             |
| Misuse Rate                        | 96%         | 87%         | 88%         |
| Number of Seats Given Out          | 77          | 73          | 71          |
| Total People Reached               | 383         | 510         | 509         |

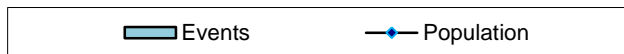
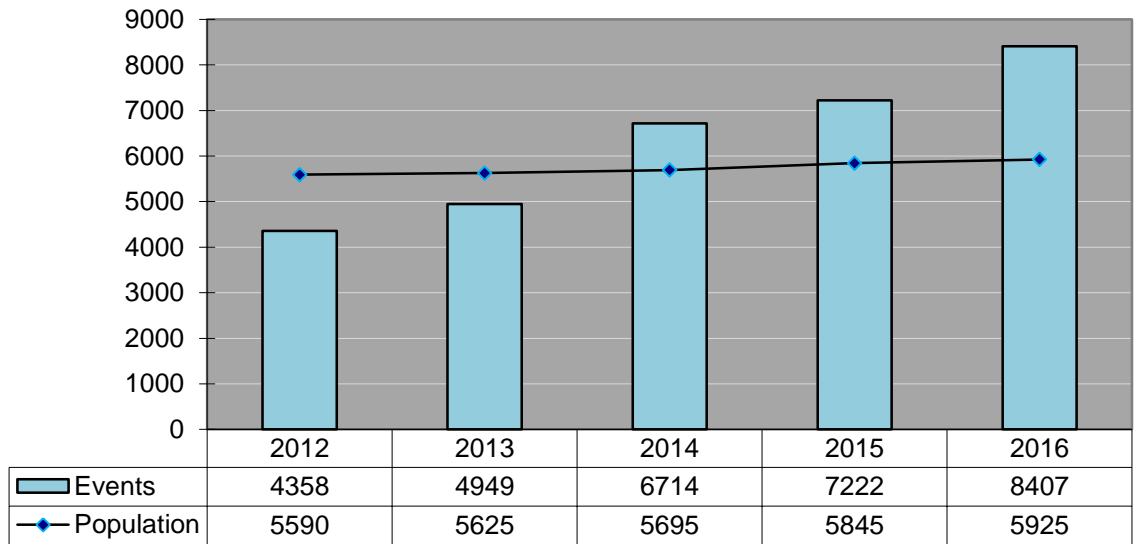
\*Uninstalled refers to car seats brought in uninstalled to be installed properly.

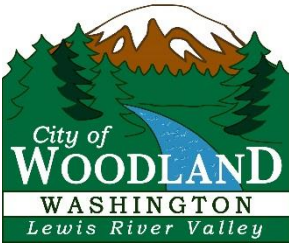
Event to Officer Ratio



This data includes the Sergeant's and the Detective positions. These positions are generally not call responsive and if removed it would increase the event to officer ratio.

Population and Event Count Comparisons





# Community Development Department

4<sup>th</sup> Quarter Report - 2016

Amanda Smeller, Community Development Director  
Wesley Baumgardner, Building Official  
Kasey Smith, Permit Technician  
Mary Parsons, Code Enforcement Officer

## **OCTOBER 2016**

- The Notice of Decision for Humphrey's Minor Variance (side yard setback reduction) was issued.
- The Notice of Decision for NE Electric was issued.
- Building permits for the Belmont Loop/Chevron gas station was issued.
- One single-family residence permit was issued for 415 Lilac Lane.
- The Planning Commission continued work on the Critical Areas Ordinance update.
- The City Council worked through the Community Development Department code amendments.
- City Council continued work on the C-1 code update, reviewing for multi-family use and increase height.
- Certificate of Occupancy issued for 429 CC Street.

## **NOVEMBER 2016**

- A pre-application conference was held with Jeff Wise for a four lot short plat.
- Final land use approval was granted to Columbia River Carbonates for their Calder Stone Receiving System.
- City Council passed final reading for the Community Development Department Code change which will be effective December 1.
- Nine single-family residence permits issued: 370 Lolo Trail, 1790 Blacktail, 1780 Blacktail, 364 LT, 254 Misty, 490 Lilac, 354 Lolo Trail, 348 Lolo Trail, and 360 Lolo Trail.
- City Council worked on the Critical Areas Ordinance update.
- The City Council continued work on the C-1 code update.
- The Notice of Decision for Columbia River Carbonate's pelletizing plant addition was issued.
- Building permit issued for Columbia River Carbonate's stone receiving project.
- Certificate of Occupancy issued for 108 Brothers Road.

## **DECEMBER 2016**

- A pre-application conference was held for Sam Nigro who is proposing a new office building on Belmont Loop.
- Building permits issued for NE Electric's new industrial warehouse on Down River Drive.



- Four single-family residence permits issued: 226 Misty, 1770 Blacktail, 1795 Blacktail, 1805 Blacktail
- Final land use approval granted to NE Electric.
- The Notice of Decision for Cellular Plus was issued.
- The Notice of Decision for Woodland Commons was issued.
- The City Council continued work on the Critical Areas Ordinance Update.
- The City Council continued work on the C-1 multi-family use and height increase code language.
- Certificate of Occupancy issued for Mr. Fleager’s commercial warehouses on Belmont Loop.
- Certificate of Occupancy issued for 1790 Chinook Avenue.
- Certificate of Occupancy issued for 570 Lilac Lane.
- Certificate of Occupancy issued for 249 Misty Lane.

**Other items on-going for the quarter (and beyond):**

- Scott Hill Park
  - City staff met with Meriwether HOA members in October
  - Notice of Application issued in October
  - Land use review on-going during 4<sup>th</sup> quarter
  - Rob and Amanda visited the site in December to review wetland mitigation/wetland crossing.
- Fire Station project
  - Final land use approval granted
  - Building permit submittal pending
- Columbia Precast
  - Building inspections on-going
- Lakeside Manor
  - Finalizing land use requirements
- Pacificorp
  - Finalizing land use requirements
  - Fill & Grade issued

**FOURTH QUARTER FINANCIALS:**

Building Division:

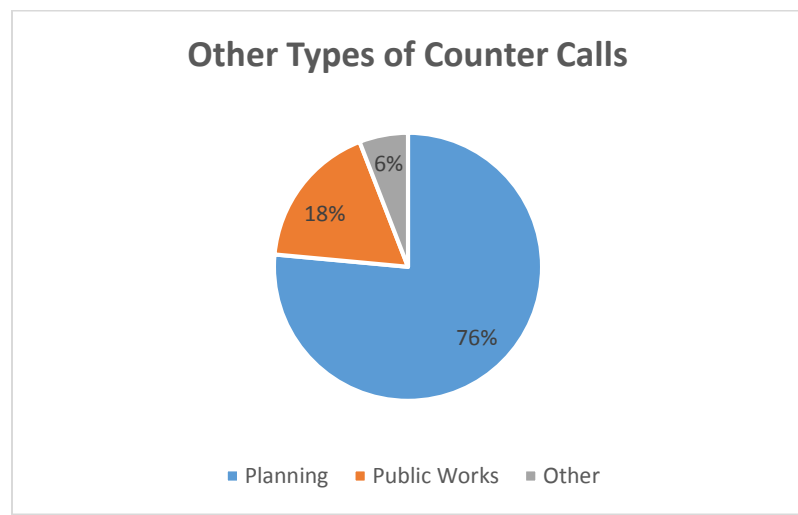
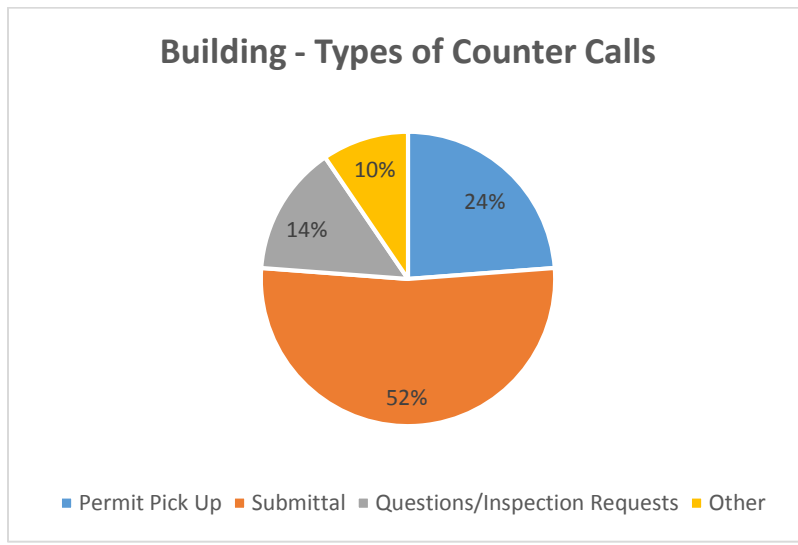
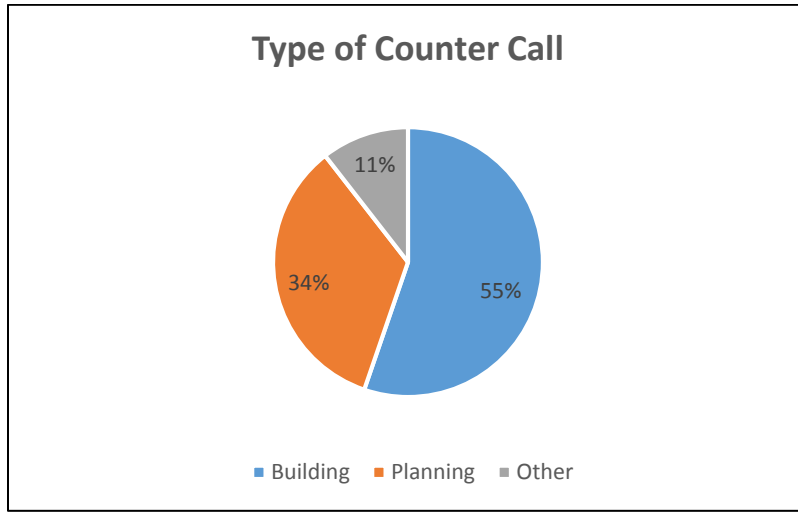
| Actual Q4 Revenue | Estimated 2016 Revenue (adjusted) | Q4 Revenue as % of Estimated 2016 Revenue |
|-------------------|-----------------------------------|---|
| \$59,588.44       | \$257,700.00                      | 23.12%                                    |

Planning Division:

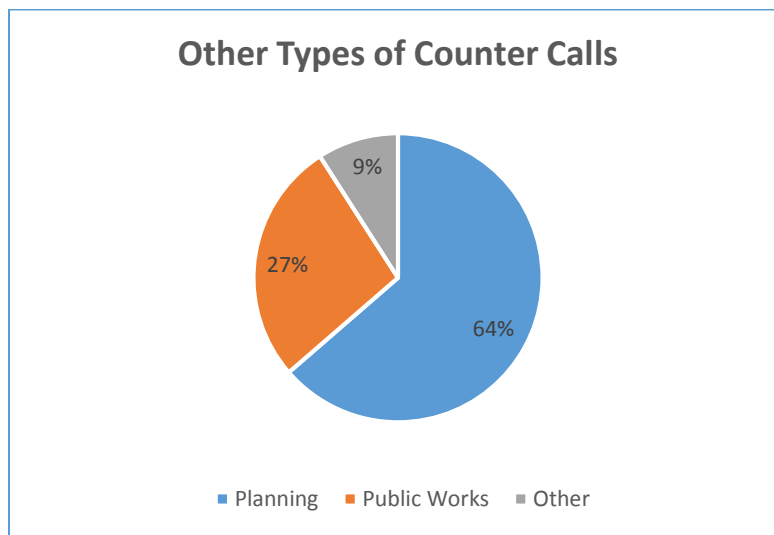
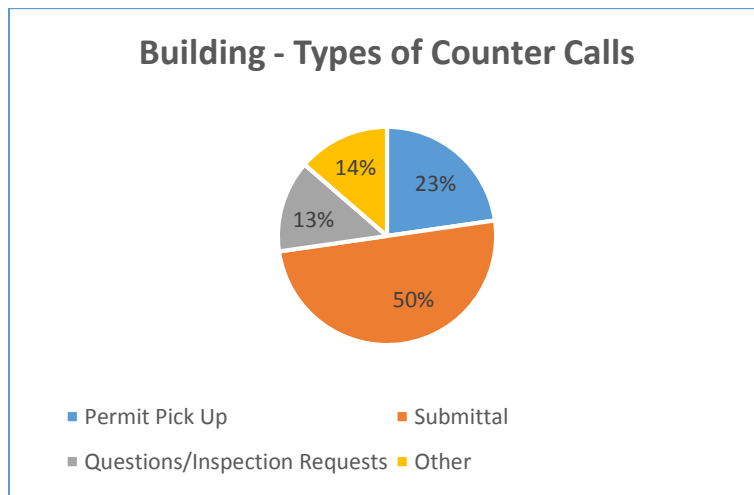
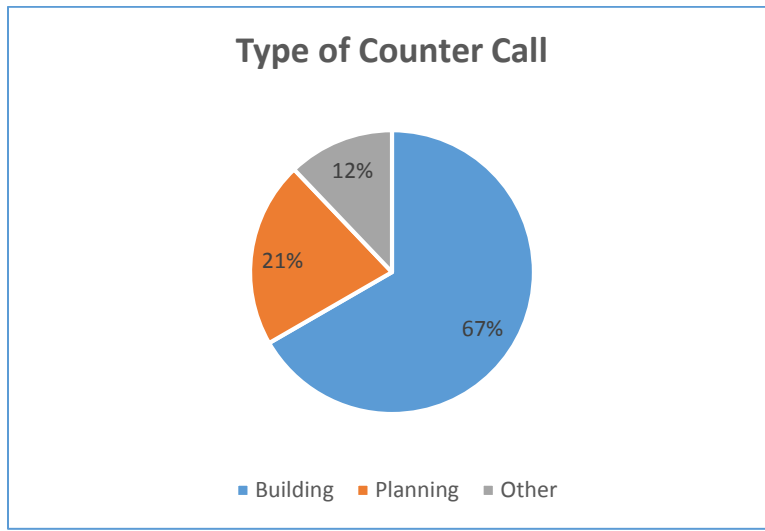
| Actual Q4 Revenue | Estimated 2016 Revenue | Q4 Revenue as % of Estimated 2016 Revenue |
|-------------------|------------------------|---|
| \$2,250.00        | \$43,500.00            | 5.2%                                      |

**COUNTER CALL LOGS:**

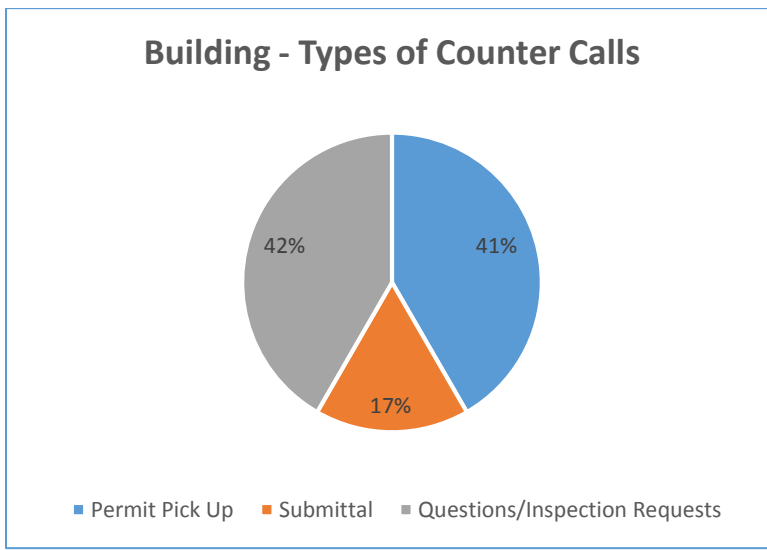
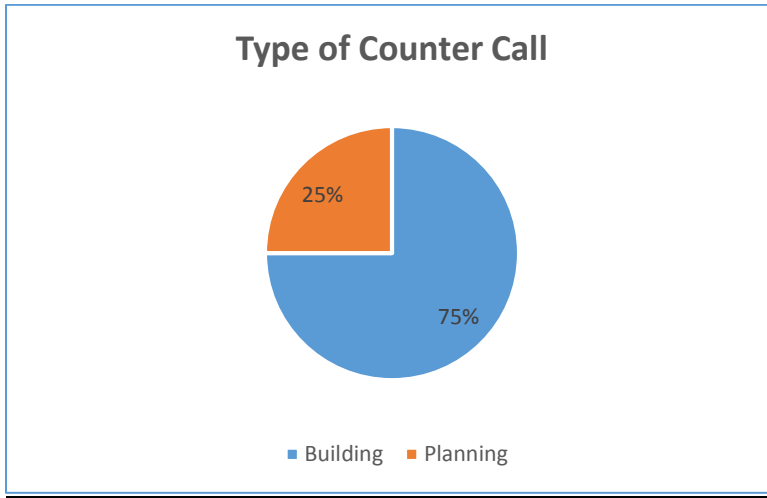
**OCTOBER:**



**NOVEMBER:**

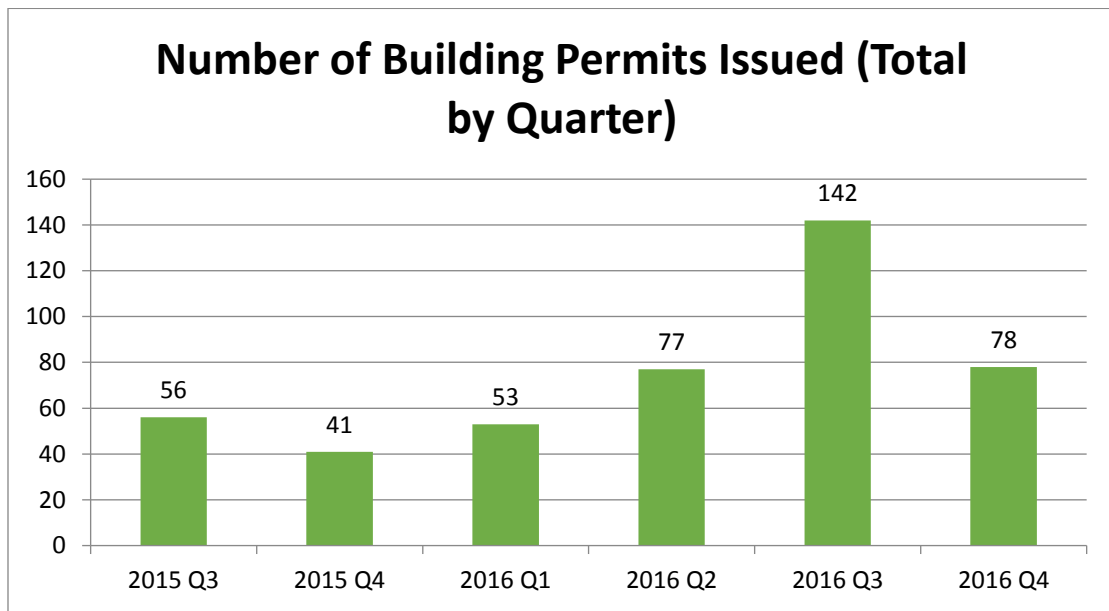
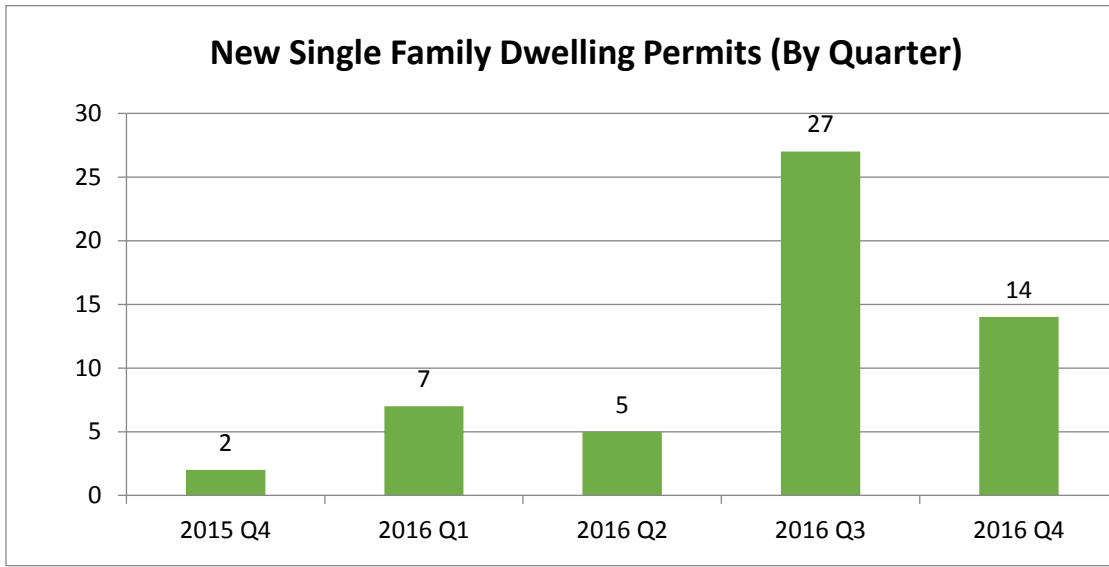


**DECEMBER:**

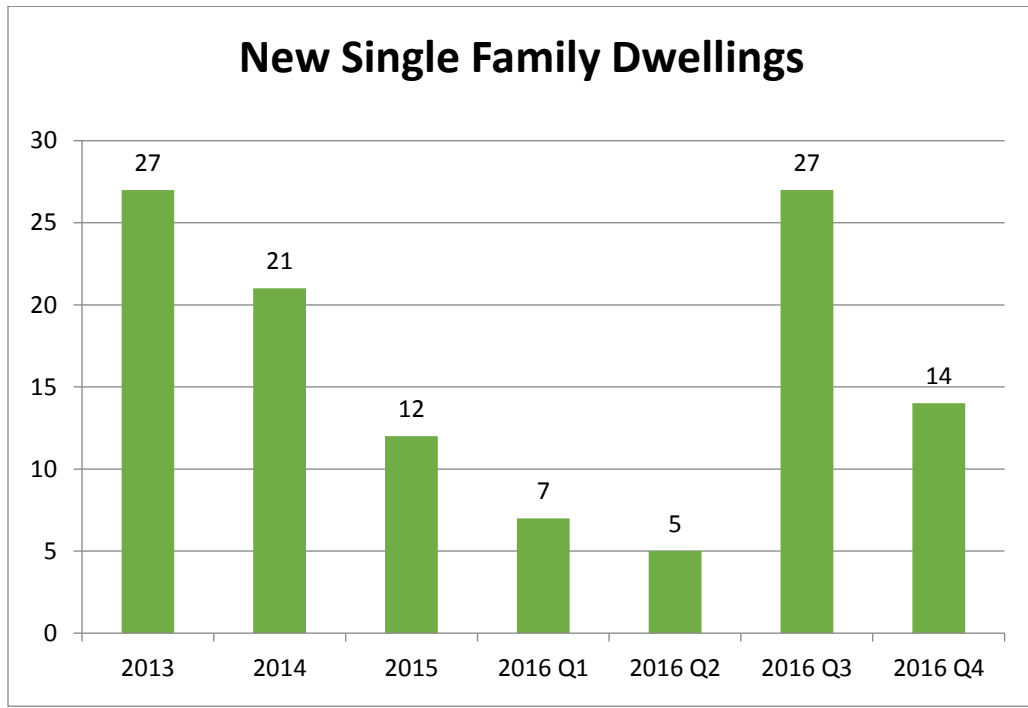


Development Trends:

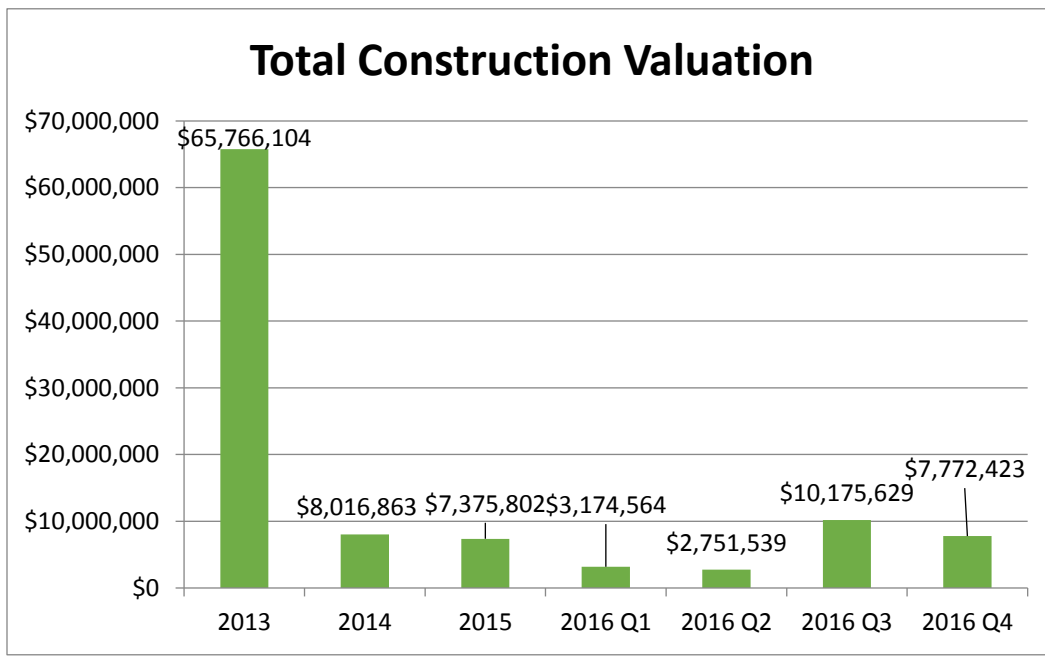
The charts and information below show the current development trends within the City of Woodland.



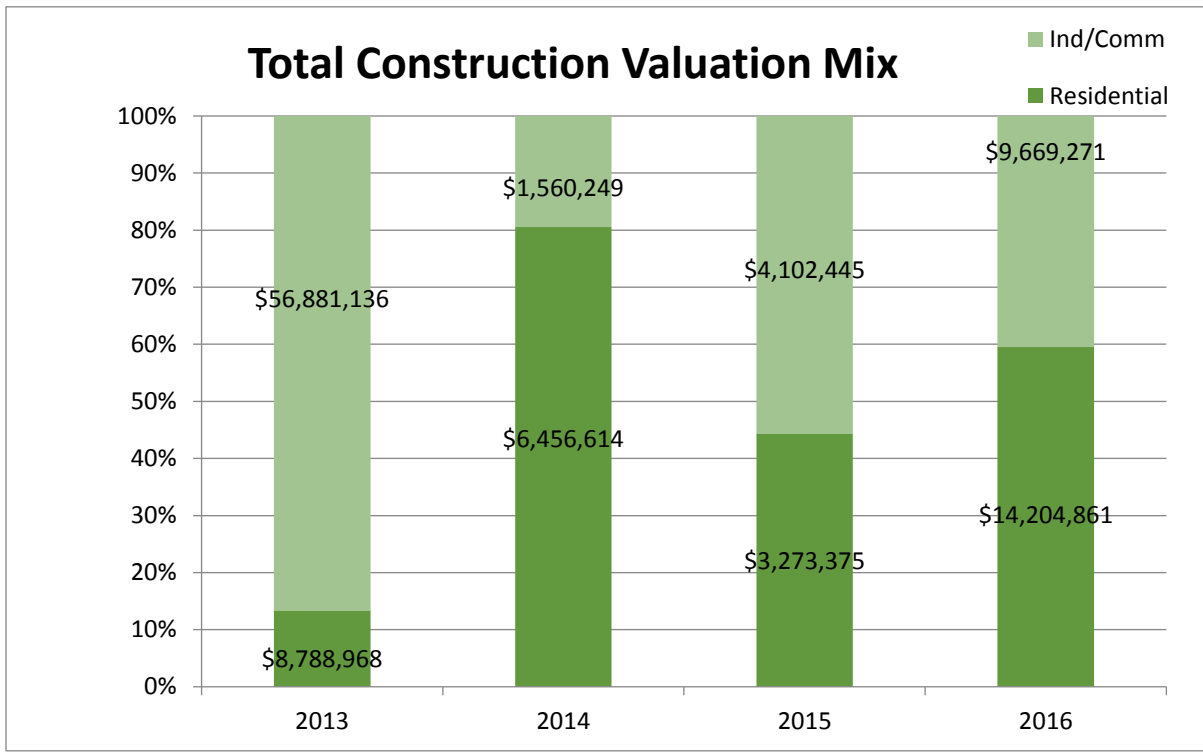
The chart below shows the number of single-family dwelling permits issued since 2013. 2016 has the highest number of permits issued since 2007 with the 3<sup>rd</sup> quarter matching the total for 2013.



The chart below shows the total construction valuation over the last four years is shown. The increase in 2013 is largely due to the Woodland High School.



This chart shows the share of residential and industrial/commercial construction valuation over the last five years.





## Code Enforcement 2016 4th Quarter Report

### Complaints

#### Total 2016, 4th Quarter Complaints:

|   |    |
|---|----|
| Received:                                   | 29 |
| Resolved:                                   | 32 |
| Pending:                                    | 1  |
| Resolved from 3 <sup>rd</sup> Quarter 2016: | 4  |
| Pending from 3 <sup>rd</sup> Quarter        | 2  |

### Civil Infractions

|           |   |
|-----------|---|
| Pending:  | 0 |
| Resolved: | 0 |

### Projects Accomplished:



# Code Enforcement

Case Log 2016

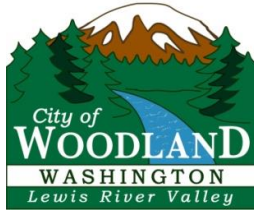
1/19/2017

| DATE:      | CASE NO: | VIOLATION LOCATION:           | CODE SUBSECTION:                       |
|------------|----------|-------------------------------|--|
| 12/21/2015 | 16-001   | 410 E Scott Ave Woodland, W   | CIVIL MATTER BETWEEN PROPERTY O        |
| 12/22/2015 | 16-002   | Various                       | 17.52 SIGN REQUIREMENTS                |
| 12/30/2015 | 16-003   | Dike Road Access Woodland,    | 17.52 SIGN REQUIREMENTS                |
| 1/5/2016   | 16-004   | Various                       | 17.52 SIGN REQUIREMENTS                |
| 1/12/2016  | 16-005   | Various                       | 17.52 SIGN REQUIREMENTS                |
| 1/13/2016  | 16-006   | 1421 Pacific Ave Woodland, W  | 17.52 SIGN REQUIREMENTS                |
| 1/12/2016  | 16-007   | 337 5th Street Woodland, WA   | 17.44 I-1                              |
| 1/19/2016  | 16-008   | 736 Davidson Ave Woodland,    | 17.52 SIGN REQUIREMENTS                |
| 12/31/2015 | 16-009   | 1907 Lewis River Rd Woodlan   | WOODLAND TRANSPORTATION STAN           |
| 12/31/2015 | 16-010   | 406 Insel Road Woodland, WA   | 8.04 VEGETATION                        |
| 12/31/2015 | 16-011   | 404 Insel Road Woodland, WA   | 8.04 VEGETATION                        |
| 12/31/2015 | 16-012   | 372 Insel Road Woodland, WA   | 8.04 VEGETATION                        |
| 12/31/2015 | 16-013   | 322 Insel Road Woodland, WA   | 8.04 VEGETATION                        |
| 12/31/2015 | 16-014   | 330 Insel Road Woodland, WA   | 8.04 VEGETATION                        |
| 12/31/2015 | 16-015   | 310 Insel Road Woodland, WA   | 7.04 DOGS, CATS AND OTHER PETS         |
| 8/26/2015  | 16-016   | 210 Davidson and Parcel 5058  | 12.08 CURB AND SIDEWALK MAINTNE        |
| 1/22/2016  | 16-017   | 926 Park Street Woodland, W   | 17.20.100 - Criteria and standards for |
| 2/2/2016   | 16-018   | 1500 block of Pacific Ave Woo | 17.52 SIGN REQUIREMENTS                |
| 2/2/2016   | 16-019   | 1308 NW Chapel Hill Dr Woodl  | OTHER                                  |
| 2/9/2016   | 16-020   | Various                       | 17.52 SIGN REQUIREMENTS                |
| 2/12/2016  | 16-021   |                               | Store materials on City ROW            |
| 2/24/2016  | 16-022   | 1785 N Goerig Street Woodlan  | 8.12 NUISANCES/JUNK VEHICLES           |
| 2/29/2016  | 16-023   | 954 Park Street Woodland, W   | 8.12 NUISANCES                         |
| 3/1/2016   | 16-024   | 170 Raspberry Lane Woodland   | 8.04 VEGETATION                        |
| 3/8/2016   | 16-025   | 1945 Blacktail Lane Woodland, | 8.12 NUISANCES                         |
| 3/8/2016   | 16-026   | Cowlitz Parcel 508260100, Wo  | 8.12 NUISANCES                         |
| 3/8/2016   | 16-027   | 9555 Old Pacific Hwy Woodlan  | 14.04 BUILDING PERMIT                  |
| 3/11/2016  | 16-028   | 226 Davidson Ave Woodland,    | 09.36.070 PEDESTRIAN INTERFERENCE      |
| 3/9/2016   | 16-029   | 1552 Down River Drive Woodl   | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-030   | 566 Goerig Street Woodland,   | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-031   | 1924 Belmont Loop Woodland    | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-032   | 1400 Down River Drive Woodl   | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-033   | 1950 Belmont Loop Woodland    | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-034   | 7107 Green Mountain Rd Woo    | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-035   | 333 Hillshire Drve Woodland,  | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-036   | 1350 Down River Dr Woodlan    | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-037   | 473 Twin Flower Dr Woodland   | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-038   | 1351 Pacific Ave Woodland, W  | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-039   | 1391 Down River Dr #B Woodl   | 5.04 BUSINESS LICENSES                 |
| 3/9/2016   | 16-040   | 441-B Columbia Street Woodl   | 5.04 BUSINESS LICENSES                 |
| 3/21/2016  | 16-041   | 1227 Goerig St #N Woodland,   | 17.52 SIGN REQUIREMENTS                |
| 3/24/2016  | 16-042   | Various                       | 17.52 SIGN REQUIREMENTS                |

| DATE:     | CASE NO: | VIOLATION LOCATION:            | CODE SUBSECTION:                      |
|-----------|----------|--------------------------------|---------------------------------------|
| 6/16/2016 | 16-085   | 503 Washington Street Woodl    | 8.12 NUISANCES                        |
| 6/16/2016 | 16-086   | 438 Washington Woodland, W     | 8.12 NUISANCES                        |
| 6/1/2016  | 16-087   | Woodland, WA                   | INQUIRY ON NEW BUSINESS               |
| 6/22/2016 | 16-088   | 331 Fir Ave Woodland, WA       | 9.36.070 - Pedestrian interference    |
| 6/13/2016 | 16-089   | 130 Dehning Drive Woodland,    | 8.12 NUISANCES                        |
| 6/22/2016 | 16-090   | 785 Lakeshore Drive Woodlan    | 8.04 VEGETATION                       |
| 6/22/2016 | 16-091   | 600 Mitchell Ave Woodland,     | 8.04 VEGETATION                       |
| 6/22/2016 | 16-092   | 1819 Schurman Ave Woodlan      | 8.04 VEGETATION                       |
| 6/28/2016 | 16-093   | 2067 Ambassador Ave Woodla     | 8.04 VEGETATION                       |
| 7/1/2016  | 16-094   | 1511 N. Goerig Street Woodla   | 17.48.170 - Glare                     |
| 6/29/2016 | 16-095   | Cowlitz Co. Parcels 503520100  | 8.04 VEGETATION                       |
| 7/7/2016  | 16-096   | 214 Mable Lane Woodland, W     | 8.04 VEGETATION                       |
| 7/8/2016  | 16-097   | 440 Islane Air Drive Woodland  | Department of Ecology referral        |
| 7/11/2016 | 16-098   | Lewis River Rd and River Rock  | 8.04 VEGETATION                       |
| 7/13/2016 | 16-099   | 1771 Clover Lane Woodland,     | INFORMATION ONLY                      |
| 7/18/2016 | 16-100   | 902 Caples Road Woodland, W    | OTHER                                 |
| 7/18/2016 | 16-101   | 2045 Cimerron Street Woodla    | 8.12 NUISANCES                        |
| 7/19/2016 | 16-102   | 2115-2125 Dahlia Street Woo    |                                       |
| 7/28/2016 | 16-103   | 222 CC Street Woodland, WA     | OTHER                                 |
| 8/3/2016  | 16-104   | 1748 Lewis River Road Woodl    |                                       |
| 7/22/2016 | 16-105   | 1511 N. Goerig Street Woodla   | 17.48.170 Glare                       |
| 6/29/2016 | 16-106   | 611 Goerig Street Woodland,    | 8.12 NUISANCES                        |
| 8/3/2016  | 16-107   | Woodland, WA                   | Cowlitz Co. outdoor bruning informati |
| 8/3/2016  | 16-108   | Woodland, WA                   | 17.52 SIGN REQUIREMENTS               |
| 8/5/2016  | 16-109   | 1860 Heartwood Drive Woodl     | 7.05 Keeping of Pet Animals           |
| 8/8/2016  | 16-110   | 2037 Ambassador Ave Woodla     | 17.16 LDR                             |
| 8/1/2016  | 16-111   | Fir Street, Woodland WA        | INFORMATION PROVIDED                  |
| 7/11/2016 | 16-112   | 115 Meadow Park Court Woo      | 10.56 STOPPING, STANDING, PARKING     |
| 8/9/2016  | 16-113   | Various, Woodland, WA          | 5.04 BUSINESS LICENSES                |
| 8/10/2016 | 16-114   | 2025 Lewis River Rd Woodlan    | 5.04 BUSINESS LICENSES                |
| 8/9/2016  | 16-115   | 349 Gun Club Road Woodland,    | 17.16 LDR Performance Standards       |
| 8/11/2016 | 16-116   | 902 Caples Road Woodland, W    | 8.12 NUISANCES                        |
| 8/12/2016 | 16-117   | 1531 Guild Road Woodland, W    | 5.04 BUSINESS LICENSES                |
| 8/16/2016 | 16-118   | 726 Park Street Woodland, W    | 17.16.100 Criteria and Standards      |
| 9/19/2016 | 16-119   | Various Woodland, WA           | 17.52 SIGN REQUIREMENTS               |
| 8/18/2016 | 16-120   | 781 Washington Street Woodl    | 8.04 VEGETATION                       |
| 8/3/2016  | 16-121   | 1797 Lewis River Road Woodl    | 8.04 VEGETATION                       |
| 8/18/2016 | 16-122   | Hillshire and s. Pekin Woodlan | 10.56 STOPPING, STANDING, PARKING     |
| 8/22/2016 | 16-123   | 1827 Lewis River Road Woodl    | CIVIL TREE ISSUE                      |
| 8/23/2016 | 16-124   | 187 Hansen Lane Woodland,      | IBC 105.1 Permit Required             |
| 8/23/2016 | 16-125   | 175 Hansen Lane Woodland,      | IBC 105.1 Permit Required             |
| 8/22/2016 | 16-126   | 745 2nd Street Woodland, WA    | 10.56 STOPPING, STANDING, PARKING     |

| DATE:      | CASE NO: | VIOLATION LOCATION:           | CODE SUBSECTION:                      |
|------------|----------|-------------------------------|---------------------------------------|
| 8/21/2016  | 16-127   | 1030 Park Street Woodland,    | 8.12 NUISANCES                        |
| 8/10/2016  | 16-128   | 334 Gun Club Road Woodland,   | 17.16.100 Criteria and Standards      |
| 8/24/2016  | 16-129   | 2055 Lewis River Road Woodl   | 8.04 VEGETATION                       |
| 8/23/2016  | 16-130   | 9530 Old Pacific Hwy Woodlan  | IBC 105.1 Permit Required             |
| 8/30/2016  | 16-131   | 2102 Rhododendron Drive Wo    | 17.16.100 Criteria and Standards 13.0 |
| 7/19/2016  | 16-132   | 2168 Dahlia Street Woodland,  | 8.12 NUISANCES                        |
| 9/8/2016   | 16-133   | 2280 Lewis River Road Woodl   | REFER TO ANIMAL CONTROL               |
| 8/29/2016  | 16-134   | 185 Meadow Park Court Woo     | 17.16 LDR                             |
| 8/9/2016   | 16-135   | 540 Gun Club Road Woodland,   | 5.04 BUSINESS LICENSES                |
| 8/10/2016  | 16-136   | 1712 Lewis River Road Woodl   | 7.04 DOGS, CATS AND OTHER PETS        |
| 8/31/2016  | 16-137   | 954 Park Street Woodland, W   | 17.16 LDR Performance Standards       |
| 9/12/2016  | 16-138   | 372 Insel Road Woodland, WA   | 8.04 VEGETATION                       |
| 9/14/2016  | 16-139   | 254 Misty Drive Woodland, W   | 8.04 VEGETATION                       |
| 9/13/2016  | 16-140   | 1711 Foxtail Circle Woodland, |                                       |
| 9/15/2016  | 16-141   | 1907 Lewis Roiver Road Wood   | 8.04 VEGETATION                       |
| 9/12/2016  | 16-142   | 27 Valley Mead Place Conroe,  | 8.04 VEGETATION                       |
| 9/22/2016  | 16-143   | 1769 Lewis River Road Woodl   | 8.04 VEGETATION                       |
| 9/22/2016  | 16-144   | 2055 Lewis River Road Woodl   | 8.04 VEGETATION                       |
| 9/18/2016  | 16-145   | City of Woodland              | 7.04 DOGS, CATS AND OTHER PETS        |
| 9/22/2016  | 16-146   | 2116 Lewis River Road Woodl   | 8.04 VEGETATION                       |
| 9/27/2016  | 16-147   | Cowlitz County Parcel 50287   | PERMIT INQUIRY                        |
| 9/29/2016  | 16-148   | 301 Pine Street Woodland, W   | 17.16 LDR                             |
| 10/5/2016  | 16-149   | 198 Misty Drive Woodland, W   | PRIVATE STREET                        |
| 10/11/2016 | 16-150   | Embassy Loop Woodland, WA     | REFERRED TO ANIMAL CONTROL            |
| 10/11/2016 | 16-151   | 2010 Rhododendron Drive Wo    | 8.04 VEGETATION                       |
| 10/18/2016 | 16-152   | 1645 Heritage Street Woodlan  | 8.04 VEGETATION                       |
| 10/11/2016 | 16-153   | 1123 Hoffman Street Woodlan   | OTHER                                 |
| 10/6/2016  | 16-154   | 907 Frazier Lane Woodland, W  | 17.16.100 Criteria and Standards      |
| 10/18/2016 | 16-155   | Dale Street and Robbins Road  | OTHER                                 |
| 10/21/2016 | 16-156   | Woodland, WA                  | OTHER                                 |
| 10/20/2016 | 16-157   | 200 block of Misty Drive Woo  | 8.08 GARBAGE COLLECTION AND DISP      |
| 10/18/2016 | 16-158   | 747 Goerig Street Woodland,   | 17.20 MDR, HDR                        |
| 10/25/2016 | 16-159   | 306 Insel Road Woodland, WA   | 17.16.100 Criteria and Standards      |
| 10/20/2016 | 16-160   | 285 Fir Ave Woodland, WA      | 8.12 NUISANCES                        |
| 10/26/2016 | 16-161   | 2142 Dahlia Street Woodland,  | 17.16.100 Criteria and Standards      |
| 10/27/2016 | 16-162   | 1120 Lewis River Road Woodl   | 8.12 NUISANCES                        |
| 10/27/2016 | 16-163   | Lake Ave and 5th Street Wood  | 10.56 STOPPING, STANDING, PARKING     |
| 10/26/2016 | 16-164   | 14818 Lewis River Road Ariel, | OUTSIDE AGENCY REFERRAL               |
| 10/28/2016 | 16-165   | 250 Fir Ave Woodland, WA      | 8.04 VEGETATION                       |
| 10/31/2016 | 16-166   | Meriwether Development Wo     | 17.52 SIGN REQUIREMENTS               |
| 11/3/2016  | 16-167   | Insel and Lewis River Roads W | 17.52 SIGN REQUIREMENTS               |
| 11/1/2016  | 16-168   | 1879 Lewis River Road Woodl   | 17.20 MDR, HDR                        |

| DATE:      | CASE NO: | VIOLATION LOCATION:          | CODE SUBSECTION:                  |
|------------|----------|------------------------------|-----------------------------------|
| 11/2/2016  | 16-169   | 133 Davidson Ave Woodland,   | 17.32 Lighting Glare              |
| 11/16/2016 | 16-170   | 486 Buckeye Street Woodland  | 10.56 STOPPING, STANDING, PARKING |
| 11/29/2016 | 16-171   | 1315 Glenwood Street Woodl   | PRIVATE PROPERTY, CIVIL ISSUE     |
| 12/1/2016  | 16-172   | Insel Road Woodland, WA      | WOODLAND STREET                   |
| 12/7/2016  | 16-173   | Planters Day Event Woodland, | OTHER                             |
| 12/12/2016 | 16-174   | 124 Truth Street Woodland, W | OTHER                             |
| 12/5/2016  | 16-175   | 1350 Atlantic Ave Woodland,  | 5.04 BUSINESS LICENSES            |
| 12/13/2016 | 16-176   | Green space between Ambass   | 8.04 VEGETATION                   |
| 11/23/2016 | 16-177   | 644 Davidson Ave Woodland,   | 5.04 BUSINESS LICENSES            |



## 4th Quarter 2016 - Public Works Department

Presented to the Woodland City Council and Mayor Finn

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During 4th quarter of 2016, the Public Works Department accomplished the following:

### WATER

- Performed 12 water shut offs for nonpayment in October and 16 in December.
- Cross Connection – Entering tests as received, sent a few reminder letters. Continuing to fall behind on surveys due to under-staffing. Held department meeting to discuss program status and ways to meet Department of Health (DOH) regulations.
- Finishing up hydrant repairs for 2016.
- Installed new water meters at Meriwether, Lilac Lane and River Mist.
- Completing periodic inspections at Industrial Training International (ITI) on water line and bore under Old Pacific Highway.
- Repaired 12” water main and valve at Belmont Loop.
- Cut pipe, reset fire hydrant, and cleaned up mud/debris after semi-truck cut a corner on Davidson Avenue.
- Installed three water meters for gas station/convenience store/restaurant project on Belmont Loop.
- WATER TREATMENT PLANT
  - Lagoon cleaning project on hold until weather is drier.
  - Continued working with Gray & Osborn for plant upgrade.
  - Had a site visit by the Department of Health for chlorine analyzer verification.
  - Began additional testing at the lagoon per Department Ecology requirements.
  - Began preparing for a chlorine contact time tracer study.

### SEWER

- Biosolids Permit Application – Working with DOE to solve issues regarding biosolids application sites. Meetings ongoing with consulting engineer, Peterson Farms, and Tribeca Transport.
- Grease Trap Program – Continuing with monthly field inspections. Working to transfer program inspections to Wastewater Treatment personnel in 2017.
- Lift Station #5 Upgrade – Project on hold until pricing is gathered for final design and subsequent bid.

- Assisted the City of Vancouver with vacuuming of lift stations #3 (twice), #6 (twice), and #7.
- Requested assistance from the City of Vancouver to jet rod a plugged line in the 1100-1300 block of North Goering.
- Repaired failed SCADA system at lift station #3. Backup required pumping assistance from City of Vancouver. Flooded basement at 741 Goerig Street.
- Inspected sewer line repair at 787 Dale Street.
- WASTE WATER TREATMENT PLANT
  - Submitted NPDES permit to Department of Ecology (DOE) for renewal.
  - Repaired electrical cable on sequential batch reactor (SBR) #2 mixer.
  - Replaced exhaust fan belt in UV room.
  - Measure Tech calibrated the influent/effluent totalizers.
  - Replaced failed grit removal system vacuum pump.
  - Quality Control Services calibrated the balances and microscope.
  - Replace worn out freeze protection insulation on the aerobic digester non-potable water line.
  - Finished LED light replacements.
  - Converted Walt's Wholesale Meats sampler to flow paced sampling.

#### STREET

- I-5/SR-503 Intersection Project and Scott Avenue Reconnection Project – Discussions with the Department of Transportation (WSDOT) are ongoing.
- 2016 CDBG Beechwood Sidewalk Construction is being held off until Spring of 2017. Awarded design work to Gibbs & Olson.
- Continued right-of-way and bioswale mowing.
- Completed sidewalk/driveway inspections for secondary access at 1865 Blacktail Lane.
- Assisted Diking District with pesticide spraying on the dikes.
- Closed Davidson Avenue of annual Halloween trick-or-treating.
- Installed annual Christmas decorations and Christmas tree in Hoffmann Plaza.
- Cold mixed driveway on Glenwood at CC Street.
- Performed winter street sweeping and hauling of debris to Waste Control in Longview.
- Prepped for possible snow storm and performed first round of de-icing.

#### PARKS

- Horseshoe Lake Management – Lake water quality testing reduced to once a month.
- Eagle Park – Performed tree trimming and landscape clean-up.
- Repainted park shed after it was graffitied.
- Completed application for 2016 Tree City USA application renewal.

#### FACILITIES

- Fire Station Project – Pre-construction meeting was held. Awarding work to Big Rock Construction and working to modify agreement with Johansson Architecture for project management.
- Continuing monthly yard maintenance at City facilities; PW office, police station, WTP, and WWTP.
- City Hall Annex– Remodeling project on hold.
- Police Station – repaired plugged sewer line.
- Working to complete repair list from City insurance survey report.
- Completed LED light conversion project with inspections approved by CED and PUD.

#### OTHER

- Completed balanced budget for 2017.
- Performed sea wall installation training exercise required to be done every 3-years by City and Cowlitz Diking District. Updated Sea Wall Installation Manual as necessary.
- Hired Mike Strauch as Public Works Director.
- Jody Herz on extended sick leave due to vehicle accident.
- Mike Peterson on extended sick leave due to family injury.
- Hired Jennifer Benak as Clerk I, she resigned after 3-weeks.
- Cowlitz County Mosquito District – Completed signature gathering process and turned it over to the mosquito district for November 2017 ballot.
- Assisted City insurance company with sound monitoring at City Shop, Water Treatment Plant, and Wastewater Treatment Plant.
- Department of Corrections assisted with grass cutting in bio-swales at Lewis River Road round-a-bout, Gun Club creek, and Hillshire; chipped brush at the shop; weeded the Lewis River Road round-a-bout; performed leaf pick-up at Horseshoe Lake Park, Hoffman Park, and on Park Street.
- Replaced tires on Dennis Ripp’s truck, the old service truck, and the flushing truck.
- Worked on new building department vehicle and put it into service.
- Repairing police vehicles as necessary, installed trailer hitch receiver on vehicle to haul speed limit monitoring trailer.
- Assisted police department with boarding up crime scene residence on Dahlia Drive.
- Safety Program – Continuing to hold monthly meetings and participate in quarterly meetings. Voted Scott Summer as department representative for 2017.
- Completed hazardous material clean-up at City shop. Old paint, chemicals, etc. hauled to Waste Control.
- Hazardous Mitigation Plan – Final draft is in the review process. May require adoption by resolution at a later date.

- Bicycle and Pedestrian Access – Final draft is in the review process. May require adoption by resolution at a later date.
- Held another successful Make A Difference Day.
- Performed 30 locates in October, 42 in November, and 17 in December.
- Training:
  - Cross Connection – Bob Choate
  - Pesticide – Mark Cook
  - Water System Testing – Dennis Ripp and Mark Cook.
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### Woodland Public Works - *"Serving Community Needs Day and Night"*















