

**RESOLUTION NO. 744**

**A RESOLUTION BY THE CITY OF WOODLAND FOR THE PURPOSE OF AMENDING RESOLUTION 715, GENERAL FEES AND CHARGES, AS IT RELATES TO ALL GENERAL FEES AND CHARGES AS SET FORTH HEREIN.**

**WHEREAS**, the City Council sets all fees and charges by resolution; and

**WHEREAS**, an annual review of all fees shows that the fee schedule has not been updated since 2019; and

**WHEREAS**, with the passage of this resolution, the city will receive user generated fees to pay for a portion of the expenses incurred to operate the facilities; and

**WHEREAS**, the City Council finds that it is necessary to amend general fees and charges for costs incurred and services provided; and

**NOW THEREFORE BE IT RESOLVED, THE FEES AND CHARGES ARE SET FORTH HEREIN; AND**

**Section I.** The amended 2022 Fee Schedule, attached hereto as Attachment A is hereby adopted by reference. A copy of the fee schedule is at all times filed with the City Clerk-Treasurer.

**Section II.** The rates and charges set forth herein shall become effective upon adoption, unless otherwise noted.

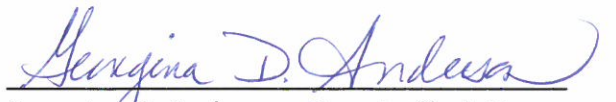
Passed this 22<sup>nd</sup> Day of February, 2022.

**CITY OF WOODLAND, WASHINGTON**

Approved:

  
\_\_\_\_\_  
William A Finn, Mayor

Attest:

  
\_\_\_\_\_  
Georgina D. Anderson, Deputy Clerk-Treasurer

Approved as to form:

  
\_\_\_\_\_  
Frank F. Randolph, City Attorney

## Section 1. Clerk/Treasurer - Finance

### A Public Records

#### 1 Reproduction of Public Documents

Pages (8.5 x 11" - 11x17") Black/White	\$0.15	Per page
Pages larger than 8.5 x 11" as set by city clerk.	\$0.15	Per page
Pages (8.5 x 11") Color	\$0.15	Per side or page
Pages (8.5 x 14") Color	\$0.15	Per side or page
Pages (11 x 17") Color	\$0.15	Per side or page
Transmitted by mail per telephone or written request.	\$5.00	Minimum fee (up to 20 pages) Additional at the per page price listed above

#### 2 Electronic Records:

Scanning paper records, per page 8 ½ x 11 to 11x17	\$.10/page	
Scanning of larger, plotted copies-Color	\$8.00/page	Plus staff time to prepare the record
Scanning of larger, plotted copies-Black/White	\$5.00/page	Plus staff time to prepare the record
Scanning of larger, plotted copies-if prepared by an outside source	Actual cost	Deposit required – TBD based on estimate of actual cost
Electronic files or attachments delivered electronically via email, cloud based data storage service or electronic delivery	\$.05/for every 4 files	for every four (4) electronic files or attachments uploaded to an electronic delivery system
Transmission in electronic format	\$.10 per gigabyte	Transmission in electronic format
Actual costs of storage media, container, envelope,	Actual cost	
Actual costs for video, audio or other media	Actual Cost	Use of an outside vendor to prepare the records/files
Charges can be combined if more than one type of charge applies	Combined charges	
Actual time for the production or file transfer of an electronic records.	Actual staff time	Costs are determined annually by the salary/benefit schedule (cost recovery) *staff time to copy and send the requested public records.

Option to Waive Charges (\$2.00 or Less)

To be determined by Clerk- Treasurer or designee The City may waive charges associated with fulfilling a request. The decision will be based on various factors, including the volume and format of the responsive documents. The decision to assess fees for fulfilling a public records request shall be made on a consistent and equitable basis, dependent primarily upon the amount of staff time required for copying, scanning, shipping, uploading, and/or transmitting the records associated with fulfilling a request.

**3 Certified copies.**

\$1.00 ea

If the requestor is seeking a certified copy of a City record, an additional charge of \$1.00 per each complete document may be applied to cover the additional expense and time required for certification.

**4 Preparation of GIS Maps/Data**

\$35.00

Actual staff time per annual salary/benefit schedule (cost recovery)

\*maps that require extensive processing time or require additional ink and plotting supplies will be charged at a higher actual rate.

**5 Plotted Copies:**

Color

\$8.00

Black and White

\$5.00

Copies produced by an outside source

Actual cost

Other sizes

Actual cost

Or as determined by Clerk-Treasurer Dept.

**B Sale of prepared documents**

\*Documents listed below are ready for sale (if requested under Public Disclosure instead of specifically prepared, the rates in Section 1 would

**1 Maps**

City map – Large (11 x 17)

\$5.00

Zoning Map

\$10.00

Zoning Ordinance (WMC 17)

\$20.00

Subdivision Ordinance (WMC 16)

\$20.00

Comprehensive Plan

\$200.00

Park Plan	\$50.00	
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<b>2 Urban Growth Management Program Book</b>	<b>\$50.00</b>	
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**C Service Fees:**

<b>1</b> Notary	\$5.00	Per document
<b>2</b> Fax	\$2.00	Per page
<b>3</b> NSF Check/ACH Return/Account Closed/etc.	\$36.00	Per check
<b>4</b> Woodland Municipal Code Book	\$300.00	For entire book, in a plain binder
<b>5</b> Woodland Code Book update subscription	\$50.00	Minimum or actual cost plus staff time
<b>6</b> Agenda subscription	\$20.00	Per year *other than website
<b>7</b> Agenda and Council packet subscription	\$600.00	Per year *other than website
<b>8</b> Recording fees	Actual	Cost recovery based on actual

**D Other Fees**

<b>1</b> Mileage	Per IRS allowance
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## Section 2. Clerk/Treasurer - Facility Rentals and Special Events

### A Facility Rentals

#### 1 Community Center

**NOTE:** Non-profit organizations with 1 or more groups may be recognized as one (1) entity and only charged for one (1) deposit if issued only one key. If additional keys issued, then separate deposit applies.)

Regular Users - Non profit groups over 15	\$100.00	Per month for 16 hours, \$10.00 per additional hour (Church, etc.)
Regular User - Non Profit (in city;groups 15 or less	\$50.00	Per month for 16 hours, \$10.00 per additional hour (TOPS club, etc)^ with included City Community service project
Regular Users - All others (For profit)	\$150.00	Per use for 4 hours, \$20.00 per additional hour (commercial/for profit, etc.)
One Time users - Residents (In city)	\$125.00	Per one-time use. Must have City of Woodland Utility Account/Lives inside city limits
One time users - Non resident	\$150.00	Per one-time use
One Time Users - Non profit	\$100.00	Per one-time use
Key/Cleaning/Damage deposit/Call out	\$200.00	If city employee is called in to open building, or if damage occurs, or the key not returned, the deposit is nonrefundable (as determined by the Clerk-Treasurer Dept.)

#### 2 Horseshoe Lake - Large Shelter

A day for resident	\$125.00	*Shelter with Fireplace Must have City of Woodland Utility Account/Lives inside city limits
A day per non resident	\$150.00	Per one-time use
Recognized non-profit organizations	\$100.00	Per one-time use
Key/Cleaning/Damage deposit/Call out	\$200.00	If city employee is called in to open building, or if damage occurs, or the key not returned, the deposit is nonrefundable (as determined by the Clerk-Treasurer Dept.)

All groups are limited to Horseshoe Lake Shelter use of no more than 2 consecutive days from June 1<sup>st</sup> to September 30<sup>th</sup> annually, unless otherwise approved by city

<b>3 Gazebo (Bldg B) and Covered pad (Bldg C)</b>	\$50.00	
<b>4 Council Chambers – Police Station</b>	\$100.00	Day or portion thereof
<b>5 Community Meeting Room – Police Station</b>	\$50.00	Day or portion thereof
<b>6 Conference Room – City Hall</b>	\$50.00	Day or portion thereof

**B Special Events:** (Council approval required for this category)

*\*Other Special Events out of the ordinary – fees as set by the Clerk-Treasurer*

<b>1 Horseshoe Lake, park field &amp; waterfront</b>		Includes Lake Special Event permits per WMC 9.20.030
Special Event Deposit	\$300.00	Deposit-Custodial/Security/Call Out; Required for all Special Events PLUS non- refundable application fee
Non-refundable application fee for all Special Events	\$75.00	Non-refundable processing fee for ALL Special Events except fee waiver permits
Late applications	\$5.00 day	Applications received less than 60 days prior will be charged late fees
<b>Tier 1:</b> Events with up to 150 attendees and NO entry fee	\$100.00	(Easter Egg, Fishing Derby, VFW events, Winterfest, Hot Summer Nights)
<b>Tier 2:</b> Events with 150 or greater attendees and with no entry fee	\$500.00 app. fee	church picnics, Planter's Days carnival, Planter's Day BBQ/CCFR, Planter's Day committee sponsored
<b>Tier 3:</b> Events with entry fee	\$500.00 app. fee and 15% Net Proceeds	If funds are generated from vendors, etc.; for any size group that charges an entry fee (Race events, Beer gardens, Circus, etc.)
Beer Garden (by permit only)	\$250.00 plus app fees	Per WMC 9.26.115; Eligible for 501-3(c) non-profit organizations only

Street Closure Permit/ Special Events	\$100.00 per event	A Permit is required in conjunction with the Special Event Permit (if applicable) **A Traffic Plan and certified flaggers card must be submitted and approved for street closure. Applicant is responsible for all barricades and signage.
Expressive Speech Activity (application required)	\$0	No fee. Expressive activity does not include fairs, festivals, concerts, performances, parades, athletic events, fundraising events or events for entertainment.
Key / Cleaning / Damage Deposit (for all city facilities)	\$200.00	If city employee is called in to open building, or if damage occurs, or key not returned, the deposit is nonrefundable.

### Section 3. Clerk/Treasurer - Licenses / Miscellaneous Permits (See WMC 5.04.100)

#### A Business Licenses

1 Business Registration Fee – In City	\$80.00	For Each Calendar Year
2 Business Registration Fee – Out of City	\$130.00	For Each Calendar Year. Business with no offices or facilities within city
3 Non-Profits	\$0	Churches, etc.
4 Peddlers and Solicitors License		(See WMC 5.16.060)
Within City	\$40.00	Plus investigation fee
Outside City	\$55.00	Plus investigation fee
Investigation fee for Cowlitz/Clark Counties	\$40.00	
Investigation fee for all others	\$55.00	
5 One day or event Transient merchant or workmen License (per WMC 5.04.140)	\$50.00	Per day or per event

#### B Miscellaneous Permits \*\*\* One permit entitles holder to operate at one location.

1 Amusement Permit Fee (WMC 5.08.020)	\$50.00	Semi-Annually – per machine / device
2 Fireworks Permits		
Fireworks Permits Stands or Display(WMC 14.28.040 )***	\$100.00	Now see Fire CCFR beginning 2020
Fireworks inspection fee (WMC 14.32.080)		Now see inspections under Fire Section (with CCFR Contract)
3 Dance Permits:		Contact the Clerk-Treasurer / Police Chief for more information.
Public / Commercial Dance Permit Fee (WMC 5.12.030)	\$120.00	Annual (licensed by State to sell alcohol) with no entrance charge
Non School Juvenile Dance	\$20.00	Per quarter
Public Dance - With a charge or gratuity	\$75.00	Per dance (no alcohol)
Private Dance - No charge or gratuity	No Charge	WMC 5.12.030
School Dance - Sponsored by Woodland School system and held at school premises	No Charge	WMC 5.12



**4 Golf Cart Registration (WMC 10.30.050)**

**\$40.00**

Applicant must be the registered owner. Registration required for each individual driver. Registration no longer valid if ownership is transferred.

#### Section 4. Administration - Animal Control (See WMC 7.04.040)

##### A Dog License – Annual (Collected by Cowlitz County Humane Society or local veterinarian)

For any spayed or neutered dog, provided application is made by January 1st \$20.00

For any spayed or neutered dog if application is after January 1st \$40.00

For any dog NOT spayed or neutered if application is made by January 1st \$50.00

For any dog NOT spayed or neutered if application is made after January 1st \$60.00

Senior Citizen / Low Income Rate if applied for by January 1st. After that the rate is the same as #2 and #4. \$5.00

Application for Senior Citizen / Low Income must be applied for through the Clerk-Treasurer's Office.

## Section 5. Public Works Department \*\*Also see WMC 16 – Inspection Fees

### A Water / Sewer Utility

#### 1 Utility Service – WMC 13.04.180

Residential	\$225.00	
Commercial (based upon 1 year average)	TBD	
Late Charge (WMC 13.04.220)	\$20.00	Or 10% whichever is greater.

#### 2 Water

Water disconnect and reconnection (if due to non-payment)	\$75.00	plus applicable late charge
Water connect (Scheduled at customer request)	\$50.00	Scheduled 24 hours in advance
Water disconnect (Scheduled at customer request)	\$35.00	Scheduled at customer request
If leak, due to emergency, then no charge (courtesy) if during regular business hours 7am to 5pm weekdays, not including holidays, other call-out rates apply for other than business hours	\$0 or \$200.00 for after hours	Customer must complete leak form and provide receipt per policy
Residential meter test deposit	\$75.00	If meter is found to be more than 3% inaccurate in favor of the City, the deposit is refunded. If found to be accurate up to 3% the deposit would be put towards the public works costs (salary/benefits). See WMC 13.04.230 for details

#### 3 Sewer

Sewer Connection Dye Test	\$75.00	Per test connection
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#### 4 Hydrant / Construction Meters

Connect / disconnect – WMC 13.04.045	\$100.00	Non-refundable
Water consumption		1 month basic fee for 2" meter + overage (600 cu. ft.) (see water rates)
Daily Rental fee	\$10.00	
Damage deposit	\$250.00	
Unauthorized water use	\$300.00	Minimum plus (see water rates) /100 cubic feet of usage

**B Permits**

1 Driveway Construction permits (WMC 12.16.070)	\$10.00	For each lineal foot of curb cut or additional as allowed by Public Works
2 Right of Way	\$75.00	Per permit
Plus Additional, if pavement disturbed	\$150.00	
Permit Extension Fee	\$75.00	One time extension for up to 60 days extension
3 Banner application fee (non-refundable) for banner location off Exit 21 Intersection	\$25.00	Per banner application for processing fee
4 Banner application fee (non-refundable) for banner locations in main downtown corridor	\$50.00	\$25.00 to DWR and \$25.00 for processing

**C Other Fees**

1 Processing of Latecomer Agreements-application fee	\$300.00	Each water/sewer or street (Engineering and survey work, if any, to be provided by applicant)
2 Street signs	\$350.00	Per sign. If outside review is required, actual cost plus 10%
3 Cost Recovery	***	If outside review is required, actual cost plus 10%

## Section 6. Community Development Department - Planning

### A Pre-Application

Pre-Application	\$900.00
CCFR Review	\$95.00

### B Long Range Planning

Comprehensive Plan Text	\$2,000.00	plus cost recovery <sup>1</sup>
Comprehensive Plan Map	\$2,000.00	plus cost recovery <sup>1</sup>
Zoning Text	\$2,500.00	plus cost recovery <sup>1</sup>
Zoning Map	\$2,500.00	plus cost recovery <sup>1</sup>
Notice of Intention	\$250.00	
Petition	\$3,000.00	plus cost recovery <sup>1</sup>

### C Land Division

Preliminary Plats (subdivision)	\$5,000.00	Plus \$90 per lot plus cost recovery <sup>1</sup>
Short Plats	\$2,500.00	Plus cost recovery <sup>1</sup>
Boundary Line Adjustment	\$400.00	Plus \$75 per lot plus cost recovery <sup>1</sup>
Final Plat (subdivision)	\$1,200.00	Plus \$75 per lot plus cost recovery <sup>1</sup>
Planned Unit Residential Development (PURD)		Subdivision preliminary plat fee plus site plan fee plus cost recovery <sup>1</sup>
Final Plat (PURD)	\$1,200.00	Plus \$75 per lot plus cost recovery <sup>1</sup>
Binding Site Plan (WMC 16.19.030c)		Subdivision preliminary fee plus site plan fee plus cost recovery <sup>1</sup>
Final Plat (BSP)	\$1,200.00	Plus \$75 per lot plus cost recovery <sup>1</sup>
Plat Vacation	\$250.00	plus hearing examiner's costs
Plat Time Extension	\$300.00	

### D Environmental

SEPA Checklist Processing	\$750.00	
SEPA Environmental Impact Statement Processing	\$500.00	plus cost recovery <sup>1</sup>
Shorelines Exemption Review	\$200.00	
Critical Areas Permit	\$600.00	Plus cost recovery <sup>1</sup>

Floodplain Review (new-development)	\$500.00	
Floodplain Review (with previous elevation certificate)	\$150.00	
Shoreline Substantial Development Permit (SDP)	\$1,800.00	Plus cost recovery <sup>1</sup> including hearing examiner's costs
<b>Shoreline Conditional Use</b>		
with SDP	\$800.00	Plus SDP fee plus cost recovery <sup>1</sup> and hearing examiner's costs
without SDP	\$1,800.00	Plus cost recovery <sup>1</sup> and hearing examiner's costs
<b>Shoreline Variance</b>		
with SDP	\$400.00	Plus SDP fee plus cost recovery <sup>1</sup> and hearing examiner costs
without SDP	\$600.00	Plus cost recovery <sup>1</sup> and hearing examiner's costs
<b>Shoreline Major Variances (type 3)</b>	\$2,150.00	Per application plus cost recovery <sup>1</sup>
<sup>1</sup> Consultant review costs, printing, mailing, delivery and recording costs		
Wetland delineation review	Cost recovery <sup>1</sup>	

#### E Land Use

Site Plan Base Fee	\$110.00	Per 1,000 sq. ft. of building up to 25,000 sq. ft. plus cost recovery <sup>1</sup>
Site Plan Square Footage Fee	\$25.00	Per 1,000 sq. ft. above 25,000 sq. ft.; maximum of \$10,000 plus cost recovery <sup>1</sup>
Type 1 Site Plan minimum	\$1,000.00	
Type 2 Site Plan minimum	\$2,500.00	
Conditional Use Permit	\$3,575.00	Plus cost recovery <sup>1</sup> and hearing examiner's costs
Variance (Type 1)	\$860.00	Plus cost recovery <sup>1</sup>
Variance (Type 2)	\$2,500.00	Plus cost recovery <sup>1</sup>
Administrative Temporary Use	\$100.00	Per application plus cost recovery <sup>1</sup>
Administrative Conditional Use	\$1,000.00	Per application plus cost recovery <sup>1</sup>

#### F Hearings

Appeal of actions/decisions preceded by a hearing	\$700.00	Plus hearing examiner's costs
Appeal of actions/decisions not preceded by a hearing	\$700.00	Plus hearing examiner's costs if ruling is unfavorable
Hearing continuance	Cost recovery <sup>1</sup>	Including hearing examiner's costs
Hearing remand	Cost recovery <sup>1</sup>	Including hearing examiner's costs

#### **G Other**

All other applications (includes SUD)	\$500.00	Per application plus cost recovery <sup>1</sup>
Development Agreement	\$750.00 <sup>1</sup>	Plus cost recovery <sup>1</sup>
Code Interpretation (written)	100 deposit plus Cost recovery <sup>1</sup>	Deposit plus actual time for staff salary/benefits
Report or data preparation	Cost recovery <sup>1</sup>	Including staff time
Zoning confirmation letter	\$100 deposit plus Cost recovery <sup>1</sup>	Deposit plus actual time for staff salary/benefits
Peer review (Scientific or technical)	Cost recovery <sup>1</sup>	
Impact Fee Deferral	\$230.00	

## Section 7. Community Development Department - Building

### A Building Permit Fee

The City of Woodland uses the International Code Council's valuation data to base permit fees. The City is currently utilizing the August 2015 data provided by ICC. While this data is updated twice yearly by ICC in February and in August, the City will adopt a new valuation table annually in September of each year, after the August ICC data is issued.

#### 1 Total Valuation

	Fee
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$30.00 for the first \$500.00 plus \$4.01 for additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$90.15 for the first \$2,000.00 plus \$17.00 for additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$481.15 for the first \$25,000.00 plus \$12.10 for additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$783.65 for the first \$50,000.00 plus \$8.90 for additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,228.65 for the first \$100,000.00 plus \$7.00 for additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,028.65 for the first \$500,000.00 plus \$6.00 for additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7,028.65 for the first \$1,000,000.00 plus \$4.65 for additional \$1,000.00, or fraction thereof

#### 2 Other Inspections and Fees:

Inspections outside of normal business hours (minimum charge - two hours)	actual cost per hour <sup>1</sup>
Re-inspection fees	actual cost per hour <sup>1</sup>



Inspections for which no fee is specifically indicated (minimum charge - one-half hour)	actual cost per hour <sup>1</sup>
Additional plan review for changes, additions, or revisions (minimum charge - one-half hour)	actual cost per hour <sup>1</sup>
For use of outside consultants for plan checking and inspections, or both	Actual Costs <sup>2</sup>

<sup>1</sup>Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

<sup>2</sup>Actual costs include administrative and overhead costs or contract rate as applicable.

### **3 Building Plan Review Deposit**

Valuation of \$50,000 - \$99,999	\$300.00
Valuation of \$100,000 - \$199,999	\$600.00
Valuation of \$200,000 - \$299,999	\$1,000.00
Valuation of \$300,000 - \$399,999	\$1,500.00
Valuation of \$400,000 - \$499,999	\$2,000.00
Valuation of \$500,000 - \$699,999	\$2,500.00
Valuation of \$700,000 - \$799,999	\$3,000.00
Valuation of \$800,000 - \$999,999	\$3,500.00
Valuation of \$1,000,000 or more	Full plan review fee

## **B Plumbing Permit Fees**

For issuing each permit	\$50.00
For issuing each supplemental permit	\$20.00

### **1 Unit Fee Schedule (in addition to items 1 or 2 above)-**

For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection)	\$10.00
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For each building sewer and each trailer park sewer	\$19.00
Rainwater systems – per drain (inside building)	\$10.00
For each water heater and/or vent	\$10.00
For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$25.00
For each installation, alteration or repair of water piping and/or water treating equipment, each	\$10.00
For each repair or alteration of drainage or vent piping, each fixture	\$10.00
For each lawn sprinkler system on any one meter including backflow protection devices therefore	\$10.00
<b>2 For atmospheric-type vacuum breakers not included above</b>	
1 to 5	\$10.00
Over 5, each	\$2.00
<b>3 For each backflow protective device other than atmospheric type vacuum breakers</b>	
2 inch (51mm) diameter and smaller	\$15.00
Over 2 inch (51mm) diameter	\$25.00
For initial installation and testing for a reclaimed water system	\$39.00
For each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$39.00
For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$65.00
For each additional medical gas inlet(s)/outlet(s)	\$7.00
<b>4 Other Plumbing Inspections and Fees-</b>	
Inspections outside of normal business hours	\$66.00
Re-inspection fee	\$66.00

Inspections for which no fee is specifically indicated	\$66.00
Additional plan review required by changes, additions or revisions to approved plans (minimum charge —one half hour)	actual cost

## C Mechanical Permit Fees

### 1 Permit Issuance and Heaters-

For the issuance of each mechanical permit	\$50.00
For issuing each supplemental permit for which the original permit has not expired, been canceled or finalled	\$20.00

### 2 Furnaces- Unit Fee Schedule (in addition to items in 1 above)

For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3kW)	\$25.00
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW)	\$30.00
For the installation or relocation of each floor furnace, including vent	\$25.00
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$25.00

### 3 Appliance Vents

For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$15.00
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### 4 Repairs or Additions

For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$25.00
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## **5 Boilers, Compressors and Absorption Systems**

For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW) \$30.00

For the installation or relocation of each boiler or compressor over three horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW) \$40.00

For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW) \$55.00

For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW) \$75.00

For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW) \$125.00

## **6 Air Handlers**

For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto \$20.00

This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code

For each air-handling unit over 10,000 cfm (4719 L/s) \$30.00

## **7 Evaporative Coolers**

For each evaporative cooler other than portable type \$15.00

**8 Ventilation and Exhaust**

For each ventilation fan connected to a single duct	\$9.00
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$13.60
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$15.00

**9 Incinerators**

For the installation or relocation of each domestic-type incinerator	\$25.00
For the installation or relocation of each commercial or industrial-type incinerator	\$25.00

**10 Gas Piping System**

For each gas piping system or 1 to 5 outlets	\$25.00
For each additional gas piping system outlet, per outlet	\$5.00

**11 Dust Collection System**

For each dust collection system, including fans and ducts	\$85.00
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**12 Miscellaneous**

For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$15.00
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**D Other Mechanical Inspections and Fees**

Inspections outside of normal business hours, per hour (minimum charge - two hours)	actual cost
Re-inspection fee assessed under provisions of Section 116.6, per inspection	actual cost
Inspections for which no fee is specifically indicated, per hour (minimum charge – one-half hour)	actual cost

Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge - one-half hour)

actual cost

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

## E Grading Fees

### 1 Table J-1 Grading Plan Review Fees

Plan review and grading fees shall be based on the total cut and fill volume of material moved (Cut plus Fill)

50 cubic yards (38.2m <sup>3</sup> ) or less	No fee
51 to 100 cubic yards (40 m <sup>3</sup> to 76.5 m <sup>3</sup> )	\$23.50
101 to 1,000 cubic yards (77.2 m <sup>3</sup> to 764.6 m <sup>3</sup> )	\$37.00
1,001 to 10,000 cubic yards (765.3 m <sup>3</sup> to 7645.5 m <sup>3</sup> )	\$49.25
10,001 to 100,000 cubic yards (7646.3 m <sup>3</sup> to 76 455 m <sup>3</sup> )	\$49.25 for the first 10,000 cubic yards (7645.5 m <sup>3</sup> ), plus \$24.50 for each additional 10,000 cubic yards (7645.5 m <sup>3</sup> ) or fraction thereof.
100,001 to 200,000 cubic yards (76456 m <sup>3</sup> to 152 911 m <sup>3</sup> )	\$269.75 for the first 100,000 cubic yards (76455 m <sup>3</sup> ), plus \$13.25 for each additional 10,000 cubic yards (7645.5 m <sup>3</sup> ) or fraction thereof.
200,001 cubic yards (152 912 m <sup>3</sup> ) or more	\$402.25 for the first 200,000 cubic yards (152 911 m <sup>3</sup> ), plus \$7.25 for each additional 10,000 cubic yards (7645.5 m <sup>3</sup> ) or fraction thereof.

#### Other Fees:

Initial plan review and any additional plan reviews for changes, additions, or revisions

actual cost per  
hour

minimum charge - one-half hour. Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

### 2 Table J-2 Grading Permit Fees<sup>1</sup>

50 cubic yards (38.2m <sup>3</sup> ) or less	\$23.50
51 to 100 cubic yards (40 m <sup>3</sup> to 76.5 m <sup>3</sup> )	\$37.00

101 to 1,000 cubic yards (77.2 m <sup>3</sup> to 764.6 m <sup>3</sup> )	\$37.00 for the first 100 cubic yards (76.5 m <sup>3</sup> ), plus \$17.50 for each additional 100 cubic yards (76.5 m <sup>3</sup> ) or fraction thereof.
1,001 to 10,000 cubic yards (765.3 m <sup>3</sup> to 7645.5 m <sup>3</sup> )	\$194.50 for the first 1,000 cubic yards (764.6 m <sup>3</sup> ), plus \$14.50 for each additional 1,000 cubic yards (764.6 m <sup>3</sup> ) or fraction thereof.
10,001 to 100,000 cubic yards (7646.3 m <sup>3</sup> to 76 455 m <sup>3</sup> )	\$325.00 for the first 10,000 cubic yards (7645.5 m <sup>3</sup> ), plus \$66.00 for each additional 10,000 cubic yards (7645.5 m <sup>3</sup> ) or fraction thereof.
100,001 cubic yards (76 456 m <sup>3</sup> ) or more	\$919.00 for the first 100,000 cubic yards (76 455 m <sup>3</sup> ), plus \$36.50 for each additional 10,000 cubic yards (7645.5 m <sup>3</sup> ) or fraction thereof.

### 3 Other Inspections and Fees:

Inspections outside of normal business hours (minimum charge - two hours)	actual cost per hour <sup>2</sup>
Re-inspection fees	actual cost per hour <sup>2</sup>
Inspections for which no fee is specifically indicated (minimum charge - one-half hour)	actual cost per hour <sup>2</sup>

<sup>1</sup>The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

<sup>2</sup>Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

### F Sign Permit Fees

Window	\$75.00
Wall	\$100.00
Roof or projecting signs	\$125.00
Window, wall, roof or projecting signs	\$300.00
Free standing signs	\$145.00
Monument signs	\$75.00

\*Fee is doubled if initiated by code enforcement

### G Other Miscellaneous Building Permits

#### 1 Flood Plain Review

with existing elevation certificate	\$100.00
new elevation certificate	\$500.00
<b>2</b> Fence (3' or higher)	\$68.50
<b>3</b> Building Demolition	\$68.50
<b>4</b> Residential Re-roof	\$68.50
<b>5</b> Commercial Re-roof	\$200.00
<b>6</b> Solid Fuel Burning Appliance (woodstove)	\$70.00
<b>7</b> Commercial Coach Placement	\$250.00
<b>8</b> Manufactured Home Installation (base fee)	\$300.00
a. Plan Review without garage	\$50.00
b. Plan Review with garage	\$150.00

#### **H Enforcement Penalty**

For work started without permits or for which a code enforcement action was initiated or warranted, fees shall be doubled. Such penalties apply to all permit types in sections 6 thru 8.



## Section 8. Police Department

<b>1 Fingerprints</b>	\$25.00	Per full set (up to 2 )
Additional Cards	\$10.00	per card
<b>2 Service of Civil Legal Papers (Cash Only)</b>		RCW 36.18.040
Single document (local)	\$40.00 Deposit	\$30.00 Sheriff's Fee/\$10.00 mileage fee for up to 20 miles in attempts
Multiple documents (local)	\$65.00 Deposit	\$55.00 Sheriff's Fee/\$10.00 mileage fee for up to 20 miles in attempts
<b>3 Police Reports</b>	\$10.00	Minimum if mailed/delivered up to 20 pages additional pages \$.15 each
	\$10.00	For discovery
At Public Disclosure rate per page copy if requested in person. Does not include telephone written requests requiring mailing.		
	\$0.15	Per page (if picked up in person)
<b>4 Police Officers hired for Special Events / Security</b>		Charge is based on actual overtime rate plus benefits
<b>5 False Alarm penalties</b>	\$100.00	3rd occurrence See WMC 14.34.090 for complete details
	\$150.00	4th occurrence; See WMC 14.34.090 for complete details

## **Section 9. Fire Protection - Clark-Cowlitz Fire & Rescue**

See the Interlocal Agreement for Fire protection Services with Clark-Cowlitz Fire Rescue.