

P.O. Box 9 Woodland, WA. 98674 www.ci.woodland.wa.us

100 Davidson Avenue FAX: (360) 225-1201

Fire (360) 225-7076

Police (360) 225-6965

219 Davidson Avenue FAX: (360) 225-7467

Public Works (360) 225-7999

230 Davidson Avenue FAX: (360) 225-7336

Building (360) 225-7299

Clerk-Treasurer (360) 225-8281

Planning (360) 225-1048

Council Meeting Decorum & Guidelines

Please silence cell phones or put in manner mode

No side conversations during meeting as it distracts others

Public comment period – The City Council encourages citizens to make comments during the time designated on the agenda. This is an opportunity for citizens to express their thoughts and opinions on topics that are of a general nature and also for items that are on the agenda.

- Please sign in on the sheet provided.
- State your name and address / What is your topic?
- If you have a handout, please make sure the clerk gets a copy.
- Comments should be made to council as a whole.
- Normally, time for each person to comment is limited to five minutes, although the council reserves the right to reduce this time if there are a large number of people who wish to speak.
- Please do not expect a response if you ask a question during the meeting. We encourage citizens to arrive early, or stay afterwards, to talk with council members or ask questions. Please feel free to submit questions in writing but leave your phone number or email address so we can get back to you.

Comments in writing are always welcome (e-mail addresses are available at city website).

Be respectful and polite / respect opinions of others.

Complaint procedure

- Complaints will be forwarded to the appropriate department for action
- You will receive a acknowledgement of your complaint within 7 days
- Please contact the mayor at 225-8281 if you have questions

Persons who choose not to abide by these guidelines may be asked to leave the council chambers.