Introducing

Direct Pay

A NEW WAY TO PAY YOUR UTILITY BILL

No more checks to mail!

Utility Department
P.O. Box 9
Woodland WA 98674

Call 360-225-8281
for more information
City of Woodland
Conditions of Authority: Direct Pay

1. City of Woodland
   a. Will deduct the outstanding balance of the customer’s utility (water, sewer, garbage, recycling, and tax) from the customer’s bank account on the due date of each customer’s corresponding period.
   b. The City notify customers in writing at least one billing cycle prior to a change in the base billing amount, i.e. rate increases and pursuant to Woodland Municipal Code.
   c. If funds are not available at the scheduled time of debiting, an NSF fee of $25.00 will be assessed to the customers account.

2. The Customer may:
   a. At any time, terminate this Authority as to future payments by giving written notice of termination to the Bank and to the City of Woodland.
   b. Stop payment of any direct debit to be initiated under this Authority by the initiator by giving written notice to the Bank prior to the direct debit being paid by the Bank.

3. The Customer acknowledges that:
   a. This Authority will remain in full force and effect in respect of all direct debits made from me/our account in good faith not withstanding my/our death, bankruptcy or other revocation of this Authority until actual notice of such event is received by the Bank.
   b. In any event this Authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.
   c. Any disputes as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the direct debit has not been paid in accordance with the Authority. Any other disputes lie between me/us and the City of Woodland.
   d. Where the Bank has used reasonable care and skill in acting in accordance with the Authority, the Bank accepts no responsibility or liability in respect of:
      - the accuracy of information about Direct Debits on Bank statements
      - any variations between notices given by the City and the amounts of Direct Debits.

4. The Bank may:
   a. In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other Authority, check or draft properly executed by me/us and given to or drawn on the Bank.
   b. At any time terminate this Authority as to future payment by notice in writing to me/us.
   c. Charge its current fees for this service in force from time-to-time.
Sign me up!

To participate, please complete this form and return to:
City of Woodland
Utility Department
P.O. Box 9, Woodland WA 98674
or bring into the Annex at 230 Davidson Avenue

__________________________________________
Customer Account No. Customer Name
(As it appears on your bill)
__________________________________________
Service Address Mailing Address
__________________________________________
City State Zip Phone

I / We agree to the terms listed on the authorization and authorize the City of Woodland Utility Department to request deductions from my/our account and the financial institution below to transfer payment in the amount of my bi-monthly utility bill to the City of Woodland on the due date. This authorization to remain in full force and effect until the City of Woodland has received written notification from me (or either of us) of its termination in such time and in such manner as to afford the City of Woodland and Financial Institution a reasonable opportunity to act on it.

___________ Checking Account   OR   ___________ Savings Account

***Please include an encoded deposit slip (savings) or VOIDED blank check (checking) to ensure your number is loaded correctly.

__________________________________________
Bank Name Name(s) on Account

__________________________________________
Bank Account Number Bank Routing Number

__________________________________________
Date X

Authorized signature(s)