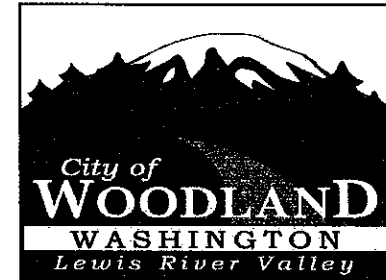


Planning Division



2008 Budget Presentation
October 22, 2007

Planning Division

FTE (2)

- Community Development Planner (1)
 - Planning Assistant (.5)
 - Planning Clerk (.5)
-
- No Additional FTEs requested for 2008

Services provided

- Public outreach – encourage citizen participation
- Assistance in land-use related questions at the public counter and by phone and e-mail
- Coordination with other regional planning agencies
- Land use planning services (Pre-app conference, development review, public notices, code update, & necessary study)
- Transportation planning (bike & ped connectivity plan)
- Economic development (tax incentives, bonus density, downtown revitalization)
- Environmental planning (critical area map & SEPA review)
- Reporting & budgeting

2007 Accomplishments – Planning:

- Brand new formal Pre-app Request Forms
- Brand new Utility Service Request Forms
- Revised Building Permits for Commercial and Residential Applications
- Brand new process adopted for collecting subdivision inspection fees
- Brand new Land Use Tracking System
- Brand new Land Use Flow Chart
- Drafted the erosion control ordinance
- Drafted the Street Tree Ordinance

Planning Division

2008 GOALS

Data Enhancements / Long-range Planning

- Initiate update of the City GIS layers including parcel configuration, zoning, streets, city limit, UGA, floodplain, aerial photos, etc.
- Coordinate with the CWCOG on creating the Woodland Critical Area Map
- Coordinate with other City Departments to create better addressing systems
- Initiate evaluation to improve the density bonus provisions
- Begin study regarding the buildable land-use inventory
- Begin analyses related to the future UGA expansion
- Initiate bike & ped access connectivity study for the City, in order to become attain Bicycle Friendly Community designation
- Begin study for streetscape & architectural design standards in close coordination with the Downtown Woodland Revitalization Committee and the Chamber of Commerce
- Initiate review of down-zoning the HDR to LDR or PQPI through Transfer of Development Rights (TDRs)

Planning Division

2008 GOALS – Cont'd

Customer Services & Current Planning

- Continue to improve customer services by creating better hand-outs, deepening local planning knowledge, improving staff's GIS technical skills
- Maintain consistency in providing information to the customer
- Develop land use application forms and lists of submittal requirements for each type of application
- Purchase a larger screen for the computer at the customer counter for the public to better access to the City GIS data
- Purchase Adobe Professional Software for better form developments

Planning Division

2008 GOALS – Cont'd

Code & Administrative Revisions/Enhancements

- Draft code to beef up the landscaping/screening provisions (WMC Chapter 17)
- Clarify the processes for appeals, definition sections, and procedure for Boundary Line Adjustment and Final Plat
- Initiate study on the mixed-use land use provisions
- Review and recommend the revised land-use fees

2008 Planning Budget Request

	2007	2008
Salaries & Wages	\$ 100,125	\$ 98,120
Personnel Benefits	\$ 37,046	\$ 37,705
Long-range Planning	\$ 11,500	\$ 15,000
Current Planning	\$ 11,800	\$ 25,000
Intergovernmental	\$ 51,105	\$ 38,900
Travel/Training	\$ 900	\$ 5,890
Capital Outlay/Lease	\$ 1,575	\$ 7,450
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Total	\$ 214,651	\$228,065

Questions?

Thank you.