CITY OF WOODLAND
PARK BOARD MEETING MINUTES
MARCH 21, 2012

The regular meeting of the Woodland Park Board was held on March 21, 2012, at the Port of Woodland, 115 Davidson Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at 5:08 p.m. Roll call found the following:

<table>
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<tr>
<th>BOARD MEMBERS:</th>
<th>MAYOR/COUNCIL:</th>
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<tbody>
<tr>
<td>Virginia Allen</td>
<td>Al Swindell</td>
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<tr>
<td>Mike Curry</td>
<td>John Burke (Absent)</td>
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<td>Brad Hammons, Chair (Absent)</td>
<td>Susan Humbyrd (Absent)</td>
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<td>Mark Haskins, Vice-Chair</td>
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<td>Karen Huddleston (Absent)</td>
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<th>STAFF:</th>
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<tr>
<td>Jody Bartkowski, Engineering Tech</td>
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<td>Bart Stepp, Public Works Director</td>
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<th>MINUTES</th>
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<td>The January 2012 minutes were approved as presented.</td>
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<th>NEW BUSINESS</th>
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<td>Park Board Member Reappointments</td>
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<td>Staff reported that City Council approved the reappointment of Virginia Allen and Mike Curry to 4-year terms expiring February 19, 2016.</td>
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| Pacific NW Newfoundland Club - Water Rescue Trials |
| Discussion ensued regarding the similarity to past events, Oregon clubs using our lake because dogs are restricted from Oregon lakes |

  Boardmember Allen moved to recommend that City Council approve the use of XXXX by XXXX for XXXX on XXXX. Boardmember Haskins seconded the motion.

  Motion carried 3-0. Allen, yes; Curry, yes; Hammons, absent; Haskins, yes; Huddleston, absent.

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<th>Easter Egg Hunt - Woodland Moose</th>
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  Boardmember Allen moved to recommend that City Council approve the use of XXXX by XXXX for XXXX on XXXX and waive usage fees. Boardmember Haskins seconded the motion.

  No discussion was held.

  Motion carried 3-0. Allen, yes; Curry, yes; Hammons, absent; Haskins, yes; Huddleston, absent.
• **Fishing Derby - Woodland Moose**

  Boardmember Allen moved to recommend that City Council approve the use of XXXX by XXXX for XXXX on XXX and waive usage fees. Boardmember Haskins seconded the motion.

  No discussion was held.

  Motion carried 3-0. Allen, yes; Curry, yes; Hammons, absent; Haskins, yes; Huddleston, absent.

• **Scott Hill Park Fun Run - Rotary Club of Woodland**

  Boardmember Haskins moved to recommend that City Council approve the use of the Horseshoe Lake Covered Area by the Rotary of Woodland for XXXX on XXXX and waiver of usage fees. Boardmember Allen seconded the motion.

  Further discussion ensued regarding payment to run, includes T-shirt and breakfast, breakfast for spectators, selling t-shirts and hats, all money to fundraising. Road closing locations will be staffed by volunteers, has Cowlitz County been contacted – a lot of the streets are in the County,

  Motion carried 3-0. Allen, yes; Curry, yes; Hammons, absent; Haskins, yes; Huddleston, absent.

• **Antique Fire Truck Show - SPAAMFAA**

  Discussion ensued regarding previous events.

  Boardmember Allen moved to recommend that City Council approve the use of XXXX by XXXX for XXXX on XXXX. Boardmember Haskins seconded the motion.

  Motion carried 3-0. Allen, yes; Curry, yes; Hammons, absent; Haskins, yes; Huddleston, absent.

• **Grace Community Church - Picnic & Church Service**

  Boardmember Allen moved to recommend that City Council approve the use of XXXX by XXXX for XXXX on XXXX. Boardmember Curry seconded the motion.

  Further discussion ensued regarding the lack of a request for fee waiver.

  Motion carried 3-0. Allen, yes; Curry, yes; Hammons, yes; Haskins, yes; Huddleston, absent.

• **G. Loomis - Company Picnic**

  Discussion ensued regarding G. Loomis vs. Lamiglas.

  Boardmember Allen moved to recommend that City Council approve the use of XXXX by XXXX for XXXX on XXXX. Boardmember Haskins seconded the motion.

  Motion carried 3-0. Allen, yes; Curry, yes; Hammons, absent; Haskins, yes; Huddleston, absent.

• **Body of Christ - Multiple Church Services**

  Discussion ensued regarding repetitive uses, heavy traffic in the summer months,
fees. Wishes them to continue in the Community Center and reserve the covered area for one picnic event in the summer. Precedent set for one use.

*Boardmember Allen moved to recommend that City Council disapprove the use of XXXX by XXXX for XXXX on XXXX. Boardmember Curry seconded the motion.*

*Motion carried 4-0. Allen, yes; Curry, yes; Hammons, absent; Haskins, yes; Huddleston, absent.*

**CONTINUED BUSINESS**

- **Lewis River Life Hope Ministries - Walk 4 Life.**
  
  Discussion ensued regarding the similarity to last year's event, special event fee waiver request, non-profit/tax exempt status, last year's fee, and expense to the City.

  *Boardmember Allen moved to recommend that City Council disapprove the use of XXXX by XXXX for XXXX on XXXX and waive one-half of the rental fee as was done in 2011. Boardmember Curry seconded the motion.*

- **Scott Hill Park and Sports Complex.**
  
  Sandy Larson, Woodland Rotary and Hilltop Park Ad Hoc Committee reported on the adopted logo – discussed addition of Woodland, WA, the McDonald’s fundraiser tonight 20%, Little League Jamboree being held this weekend, raffle tickets are available - $5 – from Rotarians or Columbia Bank – on sale until September – fall fest will have drawing, rotary park committee meets once a week on Thursday’s at various restaurants around town – helps to spread the word, fun run breakfast by America’s Dinner, grant writing looking mostly at personal grants not much available for State/Federal,

  Discussed grant funding, COG participation, training for grant writing, letting the County know that Woodland is here.

- **Hoffmann Park Swing Set Installation.** Staff reported that the installation is complete and that a letter of thanks is being sent to the Lion's Club. Discussion ensued regarding the size of the chip bed.

- **Horseshoe Lake Management Committee.** Mike Curry and the Public Works staff reported that the Washington State Department of Fish and Wildlife will attempt another fish count the first part of May and that the Washington State Department of Transportation still has the pump out for repairs and installation has been further postponed to the end of April.

- **Budget.** Discussion ensued regarding uses for or sale of the Scott Hill house,

  City in the rental business, the need for land when the park is developed, park board’s lack of information and not know that there was an interfund loan; value, condition, and size of the home; septic system limitations, rental income, impact fees, rotary fundraising, additional sources of revenue, and possible cuts from existing budget.

- **Facility Use Questionnaires.** Discussed repair of gutters and roof.
OTHER

Community Garden. Discussion ensued regarding discontinuing the garden, cost of upkeep, lack of interest, the need for advertising, advertising on the website and in the local papers, soil testing.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, April 18, 2012, in the Port of Woodland’s Community Room.

Minutes approved: ___________________

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Jody Bartkowski, Park Board Secretary Date