The REGULAR Meeting of the Woodland City Council was held on the above date at the Council Chambers, 200 E. Scott Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

**Roll Call:**
**Present:** Councilmember Jennifer Heffernan, Councilmember Al Swindell, Councilmember Marilee McCall, Councilmember Marshall Allen, Councilmember Susan Humbyrd, Councilmember Benjamin Fredricks, Councilmember Scott Perry.

**Absent:** None.

**Also Present:** Clerk-Treasurer Mari Ripp, City Attorney Bill Eling, Public Works Director Bart Stepp, Police Chief Phillip Crochet

**CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**
Noel Johnson, PO Box 1955, reported on the local events including the Tulip Festival, Lilac Days and Blooms to Brews Marathon.

**CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**
None

**PRESENTATION / PROCLAMATION**

**Tree City USA** – Kathy Sheehan, US Forest Service Urban & Community Forestry Program Manager

Proclamation: Arbor Day, April 24, 2015
There will be trees planted on April 24, 2015 at 1:30 p.m.

**AGENDA APPROVAL**
Councilmember Perry moved to approve the agenda with the removal of the workshop item (Ordinance No. 1306-Public Works Standards) and to add at the end of tonight’s agenda a discussion on WMC 3.42 Transportation Impact fees and economic development funds generated. Councilmember Swindell seconded the motion. **Vote:** Motion passed (summary: Yes = 5, No = 2, Abstain = 0).

**Yes:** Councilmember Scott Perry, Councilmember Benjamin Fredricks, Councilmember Susan Humbyrd, Councilmember Jennifer Heffernan, Councilmember Marshall Allen.

**No:** Councilmember Marilee McCall, Councilmember Al Swindell.
REPORTS OF CITY OFFICERS-LIMITED

Council Discussion on Police Staffing Needs Analysis (with possible action) Mayor Laseke asked that in the interest of transparency that councilmembers report on who has discussed this item with other councilmembers prior to tonight’s meeting? Mayor responded that the question is asked but the members can elect to answer or not. Councilmember Heffernan, Humbyrd, Swindell, Allen and Perry responded they had in some fashion. Discussion followed. City Attorney Eling responded that the council can respond voluntarily if they wish. It does not appear that there has been a violation of the Open Public Meetings Act.

Action K) Request to conduct a Woodland Police Staffing Needs Analysis before the hiring of the 2nd Police Officer (vacant)
Councilmember Fredricks moved to request that the Woodland Police Department, Chief Crochet complete a staffing needs analysis to require the city to request council authorization to hire the second police officer after the needs analysis has been reviewed by the council.
Councilmember Heffernan seconded the motion. Discussion followed.

Point of Order: by Councilmember Fredricks regarding interrupting other members when they have the floor. Mayor ruled in favor of the Point of Order and asked members to not interrupt others.

Point of Order: by Councilmember Heffernan that other councilmembers have spoken twice and she raised her hand to be recognized. Mayor apologized that he did not see Councilmember Heffernan’s request to speak and asked her to continue.

Discussion continued.

Vote: Motion passed (summary: Yes = 4, No = 3, Abstain = 0).
No: Councilmember Susan Humbyrd, Councilmember Al Swindell, Councilmember Scott Perry.

Claims-Discussion on distribution to council of Tort Claims and/or lawsuits received and council duty and authority.

Mayor
- Americorp Program application
- Council vacancy ad--closes April 28th; interviews will be
held on May 4th; add this topic to the April 27th workshop for further discussion on interview questions and process.

Attorney Eling inquired if Councilmember Perry has made an official resignation date. The RCW requires that there be a resignation 42.12.010 (2) deemed to occur upon the effective date of the resignation. Councilmember Perry will respond in writing in the next few days, with his final resignation date.

- Draft Ordinance No. 13XX–amending Council Committees, Council Rules & Procedures and Travel & Training Policy (set for First Reading May 4th)
- Question on Executive Sessions and recording of minutes. Attorney Eling will research and report back to the council.

Clerk-Treasurer - 4/27/2015 Special Meeting/Workshop 7:00 p.m.
- 6/23-26/2015 AWC Annual Conference in Wenatchee

CONSENT ITEMS

A. Clerk-Treasurer - Approval of claims voucher warrants number 47834 through 47893 for the first half of the month of April, 2015 in the amount of $507,254.19.

B. Clerk-Treasurer - Approval of Minutes of April 6 and 13, 2015

C. Clerk-Treasurer - Authorize Special Event: Farmers Market on Fridays June 19 to August 28, 2015 per staff conditions.

D. Clerk-Treasurer - Authorize Special Event: Memorial Day Service on May 25, 2015 by VFW and street closure per staff conditions.

E. Clerk-Treasurer - Authorize Special Event: Veteran's Day Service on Nov 11, 2015 by VFW and street closure per staff conditions.

Councilmember Humbyrd moved to approve the consent agenda. Councilmember Fredricks seconded the motion.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 7).

Recessed at 8:46 p.m. to 8:51 p.m.

**ACTION ITEMS**

F. Clerk-Treasurer - Ordinance No. 1327 – Increase change fund for Public Works office (Final Reading)

Councilmember Humbyrd moved to adopt Ordinance No. 1327 – Increase change fund for Public Works office (Final Reading). Councilmember Fredricks seconded the motion. Discussion followed. 

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Councilmember Jennifer Heffernan, Councilmember Benjamin Fredricks, Councilmember Al Swindell, Councilmember Marshall Allen, Councilmember Scott Perry, Councilmember Susan Humbyrd, Councilmember Marilee McCall.

G. Public Works - Authorize Mayor to sign contract and bid award for E. Scott Avenue intersection project with Tapani, Inc.

Councilmember Allen moved to authorize Mayor to sign contract and bid award for E. Scott Avenue intersection project with Tapani, Inc. in the amount of $1,553,734.50. Councilmember McCall seconded the motion. Discussion followed. 

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Councilmember Scott Perry, Councilmember Marilee McCall, Councilmember Jennifer Heffernan, Councilmember Marshall Allen, Councilmember Al Swindell, Councilmember Susan Humbyrd, Councilmember Benjamin Fredricks.

H. Public Works - Authorize Mayor to sign consultant contract for the E. Scott intersection project with SCJ Alliance

Councilmember Swindell moved to authorize Mayor to sign consultant contract for the E. Scott intersection project with SCJ Alliance in the amount of $121,735. Councilmember Allen seconded the motion. Discussion followed. 

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Councilmember Marilee McCall, Councilmember Al Swindell, Councilmember Benjamin Fredricks, Councilmember Scott Perry, Councilmember Jennifer Heffernan, Councilmember Marshall Allen, Councilmember Susan Humbyrd.

I. Public Works - Authorize Mayor to sign Agreement with Sunlight Supply for Industrial Discharge

Councilmember Swindell moved to authorize Mayor to sign Agreement with Sunlight Supply for Industrial Discharge. Councilmember Allen seconded the
motion. Discussion followed. Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Councilmember Marshall Allen, Councilmember Al Swindell, Councilmember Scott Perry, Councilmember Marilee McCall, Councilmember Benjamin Fredricks, Councilmember Jennifer Hefferna, Councilmember Susan Humbyrd.

J. Public Works - Authorize purchase of combination Brush Hog Mower and Loader from State Contract

Councilmember Allen moved to authorize purchase of combination Brush Hog Mower and Loader from State Contract in the amount of $29,374.61. Councilmember Swindell seconded the motion. Discussion followed. Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Councilmember Marshall Allen, Councilmember Scott Perry, Councilmember Benjamin Fredricks, Councilmember Marilee McCall, Councilmember Al Swindell, Councilmember Susan Humbyrd, Councilmember Jennifer Heffernan.

WORKSHOP

1. Ordinance No. 1306 - Public Works Standards – (REMOVED previously in agenda)

2. Transportation Impact Fees - WMC 3.42

Action K) to place this item for review of fees for old town section to the Parking Lot

Councilmember Heffernan moved to place this item for review of fees for old town section to the Parking Lot. Councilmember Perry seconded the motion. Discussion followed. Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Councilmember Jennifer Heffernan, Councilmember Marilee McCall, Councilmember Benjamin Fredricks, Councilmember Marshall Allen, Councilmember Susan Humbyrd, Councilmember Scott Perry, Councilmember Al Swindell.

3. Economic Development funding at Cowlitz County (applicant by Port of Woodland)

ADJOURN

Councilmember Humbyrd moved to adjourn. Councilmember McCall seconded the motion. Vote: All Yes.
The meeting was adjourned at 9:25 p.m.
Minutes approved: __________________________

Attest:

______________________________
Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer