January 21, 2014

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 200 E. Scott Avenue, Woodland WA. The Regular meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT:  
Councilmember Jennifer Heffernan  
Councilmember Al Swindell  
Councilmember Marilee McCall  
Councilmember Marshall Allen  
Councilmember Susan Humbryd  
Councilmember Benjamin Fredricks  
Councilmember Scott Perry

ABSENT:  
None

STAFF:  
City Attorney William Eling  
Clerk-Treasurer Mari Ripp  
Police Chief Rob Stephenson  
Public Works Director Bart Stepp  
Community Development Planner Amanda Smeller.

CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA  
None.

CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA  
Noel Johnson, PO Box 1955, Woodland-complimented retiring Chief Stephenson.

PRESENTATIONS  
• Certificate of Recognition – Rob Stephenson, Police Chief, 28 years of service  
  Mayor Laseke presented a Certificate of Recognition to Rob Stephenson who is retiring effective January 31, 2014.

• Paul Anderson – Proposed Golf Cart Zone/Use of electric golf carts on city streets  
  Mr. Anderson, resides at Oaks Trailer Park, Woodland. He explained the proposal to have a Golf Cart Zone in the City of Woodland. His wife is disabled and she, and other persons, would benefit from having the independence, freedom and mobility by the use of a golf cart. It is allowed per RCW 46.08.175 and currently the City of Spokane, some cities in Arizona and California, have enacted this legislation.

Action L) To set a workshop on Golf Cart Zone  
Councilmember McCall moved to set a workshop date on this matter, subject to getting required information from the Planning Department. Councilmember Fredricks seconded the motion. Discussion followed.  
Vote:  7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
AGENDA APPROVAL
Councilmember Fredricks moved to approve the Consent Agenda and hold an Executive Session prior to Action Items, to evaluate the qualifications of an applicant for public employment (Police-Acting Chief). Councilmember McCall seconded the motion.
Vote:  7-0  Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None;  Absent: None
Motion passed unanimously.

PUBLIC HEARING
Ordinance No. 1291 – extending the moratorium on Collective Gardens (Marijuana).
The Public Hearing was opened at 7:27 p.m. No testimony was received.
The Public Hearing was closed at 7:28 p.m.

REPORTS OF CITY OFFICERS (Limited)

Mayor
- Mayor recommends appointment of Sergeant Brad Gillaspie as Acting Police Chief for 45-60 days effective Feb. 1, 2014
- 1/25/2014 Council Retreat 8:00 a.m. to 3:30 p.m.; Facilitator is Lloyd Halverson
- Arts Commission vacancy
- Res. 635 re: Committee Assignments
  ▪ CWCOG 2014 Susan Humbyrd Rep and Al Swindell alternate rep
- Special meeting Workshop January 27, 2014 7:00 p.m.
  a. Personnel Policy updates
  b. Salary Study for Exempts
  c. Report on Nuisance Abatement Committee
  d. Department reports
  e. 2014 Budget Cuts Impact Report
  f. Waste Control proposed rate increase
- Request from Columbia River Carbonates for support of the marine terminal and request for city support

Action M) Cowlitz Wahkiakum Council of Governments (CWCOG) 2014 Representative and Alternate
Councilmember McCall moved to confirm appointment of Susan Humbyrd as CWCOG Rep for 2014 and Al Swindell for alternate representative. Councilmember Perry seconded the motion.
Discussion followed.
Vote:  7-0  Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None;  Absent: None
Motion passed unanimously.
**Action N) To have Mayor write a letter of support for Columbia River Carbonates marine terminal project**

Councilmember Perry moved that Mayor write a letter indicating support of the Columbia River Carbonates marine terminal and city support. Councilmember Swindell seconded the motion. Discussion ensued.

*Vote:* 7-0  *Yes:* Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; *No:* None  
*Abstained:* None; *Absent:* None  
Motion passed unanimously.

**CONSENT ITEMS**

A. **Clerk-Treasurer**  
   - Claims voucher warrants number 45916 through 45917 and 45919 through 45979 for the month of December 2013 in the amount of $174,471.58 this 21st day of January 2014; and  
   - Claims voucher warrants number 45918 and 45980 through 46017 for the first half of the month of January 2014 in the amount of $122,520.03 this 21st day of January 2014

B. **Clerk-Treasurer**  
   - Approval of minutes of January 6 and 13, 2014

E. **Public Works**  
   - Authorize Mayor to sign Employment Agreement with Webb Wilbanks, Building Official (full time)

F. **Clerk-Treasurer**  
   - Approval of voided warrants not reissued as of 12/31/2013

Councilmember Fredricks moved to approve the Consent Agenda with item C and D removed. Councilmember Humbyrd seconded the motion.

*Vote:* 7-0  *Yes:* Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; *No:* None  
*Abstained:* None; *Absent:* None  
Motion passed unanimously.

**ACTION ITEMS**

C. **Resolution No. 636-Policy and Procedure on Disposal of Surplus Property**

Councilmember Fredricks moved to approve Resolution No. 636-Policy and Procedure on Disposal of Surplus Property. Councilmember McCall seconded the motion. Discussion followed.

*Vote:* 7-0  *Yes:* Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; *No:* None  
*Abstained:* None; *Absent:* None  
Motion passed unanimously.

D. **Resolution No. 639- Declaring items surplus and authorizing sale**

Councilmember Swindell moved to approve Resolution No. 639-Declaring items surplus and authorizing sale. Councilmember Allen seconded the motion. Discussion followed.

*Vote:* 7-0  *Yes:* Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; *No:* None  
*Abstained:* None; *Absent:* None  
Motion passed unanimously.
EXECUTIVE SESSION

1. **Personnel Matter/Appointment of Acting Police Chief**

The Mayor announced at 8:16 p.m. that the council will recess for 5 minutes and then move into Executive Session for 15 minutes. The council moved into Executive Session. At 8:48 p.m. the City Attorney announced the council will be extending the Executive Session for 10 additional minutes. At 8:57 p.m. the City Attorney announced the council will be extending the Executive Session for 5 additional minutes.

The council returned to regular session at 9:05 p.m.

**G. Mayor** - **Confirm appointment of Brad Gillaspie as Acting Police Chief**

Councilmember Allen moved to confirm appointment of Brad Gillaspie as Acting Police Chief effective February 1, 2014 up to 60 days, at the salary of $6,829/month (Step 4).

Councilmember Perry seconded the motion. Discussion followed.

**Vote:** 5-2 Yes: Heffernan, Swindell, Allen, Humbryd, Perry; No: McCall, Fredricks

Abstained: None; Absent: None

Motion Passed.

**H. Public Works** - **Authorize Mayor to sign Interagency Agreement with DNR for maintenance project at Scott Hill Park**

Councilmember Humbyrd moved to authorize Mayor to sign Interagency Agreement with DNR for maintenance project at Scott Hill Park. Councilmember Allen seconded the motion. Discussion followed.

**Vote:** 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None

Abstained: None; Absent: None

Motion passed unanimously.

**I. Clerk-Treasurer** - **Ordinance No. 1290-2013 Budget Amendments (Final Reading)**

Councilmember Swindell moved to adopt Ordinance No. 1290-2013 Budget Amendments (Final Reading). Councilmember Fredricks seconded the motion.

**Vote:** 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None

Abstained: None; Absent: None

Motion passed unanimously.

**J. Planning** - **Ordinance No. 1291-Collective Gardens Moratorium (Final Reading)**

Councilmember Perry moved to adopt Ordinance No. 1291-Collective Gardens Moratorium (Final Reading). Councilmember Swindell seconded the motion. Discussion followed.

**Vote:** 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None

Abstained: None; Absent: None

Motion passed unanimously.
K. Fire - Authorize payment to Pilar Vaile for arbitration re: Nick Maunu and authorize 2014 budget amendment

Councilmember Swindell moved to authorize payment in the amount of $6,121.75 to Pilar Vaile for arbitration re: Nick Maunu and authorize 2014 budget amendment. Councilmember Allen seconded the motion. Discussion followed.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbyrd, Fredricks, Perry; No: None
Abstained: None; Absent: None
Motion passed unanimously.

ADJOURNMENT

Councilmember Humbyrd moved to adjourn the meeting. Councilmember Allen seconded the motion. All: Yes.

Vote: 7-0 Yes: Allen, Fredricks, Humbyrd, McCall, Perry, Swindell, Heffernan; No: None
Abstained: None; Absent: None
Motion passed unanimously.

The meeting was adjourned 9:23 p.m.

Grover B. Laseke, Mayor

Minutes approved: February 3, 2014

Attest:

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer